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<b>LOCATION</b>	Plan International – Mutare, Zimbabwe
<b>DATE</b>	5 April, 2019
<b>CHAIR</b>	Logistics Cluster
<b>PARTICIPANTS</b>	Hope for a Child in Christ (HOCIC), Mercy Corps, OCHA, Save the Children, UNFPA, UNICEF, WFP
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• Logistics Cluster to share Standard Operating Procedures and documentation for access to common services</li><li>• Partners to share operational plans and pipeline with the Logistics Cluster</li><li>• Partners to provide coordinates for any potential landing zones they'd like to have assessed</li><li>• Partners to share any access constraints with the Logistics Cluster</li><li>• Logistics Cluster to share access constraints and helicopter landing zones maps with partners</li></ul>
<b>AGENDA</b>	<ol style="list-style-type: none"><li>1. Concept of Operations</li><li>2. Access Constraints</li><li>3. AOB</li></ol>

## 1. Concept of Operations

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- Partners were advised that the Logistics Cluster was formally activated on 4 April.
- Four activities are planned under the Logistics Cluster Concept of Operations – coordination, information management, and facilitation of access to common air transport and storage services.
- Partners were advised that the relevant Standard Operating Procedures (SOPs) and documentation to access these services would be provided on the dedicated [Logistics Cluster webpage](#). The importance of following procedures was highlighted to allow for the smooth operation of these services.
- Three Mobile Storage Units (MSUs) have been erected for partners to use as common storage – two at the Mutare Aerodrome and one at the Mutare Provincial Hospital. As per the SOPs for this service, the period of use will be for two weeks to allow fair use by all partners.
- Partners were requested to advise the Logistics Cluster of where they are planning to base their stocks. If there is found to be a need, there may be the possibility of common storage being arranged in Chipinge. Assessments have already been undertaken of potential sites.
- One Mi8 helicopter, based in Mutare, has been made available to the humanitarian community to transport relief items to cut-off areas. Partners were encouraged to make use of this resource as it is only currently available until the end of April.

- The helicopter is currently serving 9 landing zones, but partners were encouraged to provide coordinates for any other sites they'd like to have assessed.
- Partners were advised that when providing cargo to the Logistics Cluster, the relevant landing zone information must clearly be provided, and that there must always be someone present to receive the cargo when it is delivered.
- It was requested that partners share their pipeline information with the Logistics Cluster to allow for operational planning and efficient use of resources.
- In terms of prioritisation of cargo, the Logistics Cluster will follow the priorities as provided by the Humanitarian Country Team.

## 2. Access Constraints

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- Ngangu is now accessible to 7 mt trucks and as such, there will no longer be airlifts to this location. Other areas will instead be prioritised.
- 10 mt trucks are currently able to travel from Chipinge to Skyline, reducing to 7 mt from Skyline to Chimanimani town.
- Partners were requested to share information regarding access constraints with the Logistics Cluster.
- An access constraints map will be made available on the dedicated [Logistics Cluster webpage](#). This will be updated regularly.

## 3. AOB

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- Partners requested further information on current helicopter landing zones. It was advised that a map would be shared on the dedicated [Logistics Cluster webpage](#).
- Common surface transport was discussed, but given the commercial capacity currently available it was advised that there is no need for the Logistics Cluster to facilitate access to a common surface transport service.

***The next Logistics Cluster Coordination meeting will be held Wednesday 10 April at 10:00 at Plan International.***

### Contacts

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