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# Meeting Minutes, 4 September 2019

Sana'a, Yemen



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| <b>LOCATION</b>      | Sana'a, Yemen, WFP Offices  |
| <b>DATE</b>          | 4 September 2019  |
| <b>CHAIR</b>         | Logistics Cluster   |
| <b>PARTICIPANTS</b>  | ACF, CARE, DRC, FAO, IOM, IRC, Médecins du Monde, Mirrors Response Foundation, MSF France, Save the Children, UNFPA, UNICEF, UNOPS, War Child UK, WFP.  |
| <b>ACTION POINTS</b> | <ul style="list-style-type: none"><li>• Partners to share the total number of containers that they currently have in Aden and Djibouti port and the number of these containers that are to be dispatched to the north.</li><li>• The Logistics Cluster is to share a list of common temporary storage facilities</li><li>• The Logistics Cluster is to share the list of available commercial liners</li><li>• Partners to share both their storage needs and storage availability across Yemen with the Logistics Cluster, to ensure the consolidation of spaces and facilities amongst partners</li></ul> |
| <b>AGENDA</b>        | <ol style="list-style-type: none"><li>1. Logistics Services Update</li><li>2. WFP Bilateral Service Provision</li></ol>   |

## 1. Logistics Services Update

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### Storage

- Partners that have space available within their own storage facilities, are invited to share the space with other partners and to share the storage space information with the Logistics Cluster.
- Storage facilities are also available through WFP Bilateral Service Provision (BSP) on a cost-recovery basis if needed.

### Airlifts

- The Logistics Cluster is facilitating two airlifts this week on behalf of partners.
- Airlifts will be running until the end of the year, and partners' focus should shift towards maritime shipping. Airlifts are intended for urgent cargo only and to be used as a last resort. All partners are invited to share this information with their respective HQ and regional offices to ensure an appropriate use of airlifts.
- The Logistics Cluster invites the humanitarian logistics community to shift to longer term planning and the sharing of dispatch, transport and distribution plans to ensure an effective and efficient overall supply chain for humanitarian relief.

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## Sea Transport

- As per a Security Management Team (SMT) decision, the VOS Theia will continue to remain on stand-by in Aden.
- VOS Apollo will resume its normal schedule 8 September departing from Djibouti with destination Aden.  
To request passenger bookings, the process should be the following:  
**for all NGO and INGO colleagues**, please submit your passenger booking requests as normal through [co\\_yem\\_passenger@wfp.org](mailto:co_yem_passenger@wfp.org);  
**for all UN colleagues**, please follow the below process:
  - Passenger booking request to be sent to your respective Head of Agency
  - Head of Agency to confirm and send to UNDSS
  - UNDSS to collate and send to DO for final approval
  - After approval, UNDSS will communicate this to WFPWFP will only accept the approved passenger list from UNDSS for the manifest.
- Given the logistical constraints that partners are facing with inland transport from the south to the north of Yemen, the Logistics Cluster is looking into facilitating an ad hoc sea transport shipment from Aden to Hodeidah and from Djibouti to Hodeidah, that may be organized based on partners' requirements.
- All partners who have cargo in Aden port with final destination to the north, are strongly encouraged to share their cargo information to ensure full visibility of the Logistics Cluster in order to assess the needs.
- If partners are placing a request for their cargo to be transported from Aden to Hodeidah, they should share in advance if there will be a need for storage and/or transport in and from Hodeidah.
- In addition to the above, partners should indicate if once their containers are emptied in Hodeidah, they should be left there or transported elsewhere.
- Partners are kindly reminded that the customs clearance process is under the full responsibility of each partner and that the Logistics Cluster will only ship cleared cargo.
- Partners are encouraged to look into the available commercial options to plan for more sustainable sea route options. The Logistics Cluster is to share the commercial lines list.

## Inland Transport

- Inland cargo transport from south to north continues to be severely impacted by current situation in the south of the country.
- The Logistics Cluster has received confirmation from the WFP Operations Unit that inland transport from south to north may be undertaken as long as partners receive clearance from NAMCHA.
- The inland cargo challenges have led to a large backlog that impacts storage availability as cargo is held up in warehousing and common storage facilities.
- It is strongly advised that cargo that has the north of Yemen as final destination should not be transported through Aden port.
- Partners are strongly encouraged to share the number of containers that they currently have in Aden port and Djibouti (total number of containers and the number of containers with the north as final destination), alongside their pipelines. This information is essential to ensure visibility for the Logistics Cluster and for Logistics Cluster partners to be able to analyse the information and develop potential solutions.

## 2. WFP Bilateral Service Provision

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- WFP Bilateral Service Provision (BSP) colleagues presented the BSP Yemen Concept of Operations (ConOps). The presentation is circulated as an attachment to these meeting minutes.

***The time and date of the next Logistics Cluster Coordination Meeting is to be confirmed.***

### Contacts

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Cargo Transport Requests

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