

**DATE:** 23 April, 2015

**LOCATION:** Amman, Jordan

**CHAIR:** Logistics Cluster Coordinator

**PARTICIPANTS:** Agency for Technical Cooperation and Development (ACTED), European Commission Humanitarian Aid and Civil Protection (ECHO), Handicap International (HI), International Medical Corps (IMC), Mercy Corps, UN Office for the Coordination of Humanitarian Affairs (OCHA), Relief International (RI), Save the Children International (SCI), UN Development Programme (UNDP), UN Population Fund (UNFPA), UN High Commissioner for Refugees (UNHCR), UNICEF, USAID, INTERSOS, World Food Programme (WFP), World Health Organization (WHO).

- ACTION POINTS:**
- Humanitarian organisations with aid cargo ready for loading at Jebel Ali Port (Dubai) to send Service Request Forms (SRFs) to [yemen.cargo@logcluster.org](mailto:yemen.cargo@logcluster.org) by COB 24 April
  - The Logistics Cluster to share updated Standard Operating Procedures (SOPs) and Concept of Operations (CONOPS).
  - Organisations to submit fuel requirements by 26 April.
  - The Logistics Cluster to compile fuel needs and share with the HCT for final endorsement before distribution.
  - WFP and UNICEF to coordinate bilaterally on planned vessels and available space.
  - The Logistics Cluster to confirm possible space for UNDP medical items on the WFP vessel from Jeddah to Sana'a.
  - The Logistics Cluster to share information on vessels departing for Yemen in the coming weeks, carrying humanitarian cargo.

**AGENDA:**

1. Introduction and Situation Update
2. Djibouti Logistics Hub and UNHAS Update
3. Chartered Vessel
4. Fuel Provision In-country and Fuel Shipment to Yemen
5. Civil-Military Coordination
6. Agencies' Updates and A.O.B.

### 1. Introduction and Situation Update

- The Logistics Cluster updated participants about the general situation in Yemen following the recent conflict and logistics gaps, bottlenecks and data requirements. Schools, health facilities, markets, power plants, warehouses, and other civilian infrastructure have been severely damaged and disrupted by the violence.
- Lack of access, insecurity, limited fuel and low food supplies have been identified as the primary constraints.

### 2. Djibouti Logistics Hub and UNHAS update

- Djibouti is expected to become the main staging area for the Logistics Cluster response. **The Logistics Cluster will soon share the Standard Operating Procedures (SOPs) on how to request services, and an updated Concept of Operations (CONOPS).**
- A Logistics Cluster Officer has been deployed to Djibouti, contact details can be found below and on the Yemen Operations page on the Logistics Cluster website: <http://www.logcluster.org/ops/yem10a>

- A bonded warehouse (over 1,000 m<sup>2</sup> capacity) has been made available at the Free Zone in Djibouti Port, and has a large area for containers.
- In order to augment storage capacity, five Mobile Storage Units (MSUs) are expected to arrive in Djibouti within the next week (each MSU is 32 m x 10 m) and be made available for storage to the humanitarian community.
- Requests are now being received from organisations for cargo movement via Djibouti to Yemen. Items include reproductive health kits, pharmaceuticals, tents, medical supplies, and WASH items. The Logistics Cluster emphasized the need for all cargo documents to be in place for transport and reception in Yemen. All the customs clearance and other related government procedures for cargo clearance at Yemen port/airport are the responsibility of individual organisations.
- An Aviation Officer has been deployed to Djibouti on 23 April.
- UNHAS has secured the use of two dedicated aircraft for three months (Embraer: 35 passenger capacity, and a Dash-8: 18 passenger capacity). Security and access permitting, it is expected that initially there will be three flights to Sana'a for security assessments and checking of runways. If operations go smoothly, after mid-May an official UNHAS schedule will be shared and regular flights for humanitarian passengers will begin. However, this plan remains tentative and subject to the evolving situation.

### 3. WFP Chartered Vessel

- **[Updated information]:** A WFP Chartered Vessel 'MV Amsterdam' is departing from Jebel Ali Port (Dubai) on Monday/Tuesday (27/28 April) for the final destination of Hodeidah Port in Yemen.
- The vessel has available capacity for Logistics Cluster cargo. The vessel will load cargo over the next few days and is planned to depart from Jebel Ali Port for Yemen possibly via Djibouti, depending on sea clearance received. Organisations sending cargo on this vessel must have staff present in Yemen to receive and clear the cargo upon arrival at the final destination, and no cargo will be offloaded in Djibouti for this voyage.
- Due to the short timeframe, humanitarian partners with aid cargo ready for loading at Jebel Ali Port should send Service Request Forms (SRFs) to [yemen.cargo@logcluster.org](mailto:yemen.cargo@logcluster.org) by COB 24 April, in order to be considered for this voyage.
- The focal point email in Dubai is [unhrd.customerservice@wfp.org](mailto:unhrd.customerservice@wfp.org).
- In order to be accepted, SRFs must be clearly filled out, with all details included (consignor, consignee, item type, packaging, weight, volume etc). All customs clearance for the cargo is the responsibility of the sending organisation and customs documentation/permits must be in complete working order. Cargo is to be delivered quay-side at Jebel Ali Port, and must be securely packaged and clearly labeled.

### 4. Civil-Military Coordination

- A civil-military coordination cell is to be based in the region, in order to ensure access for humanitarian organizations. Staff from UNDSS and OCHA have been deployed to Riyadh, and WFP staff is en route.
- In addition, a civil-military coordination meeting was held in Amman on 21 April, reinforcing coordination with Riyadh.

### 5. Fuel provision in-country and fuel shipment to Yemen

- The Logistics Cluster will continue to provide fuel from the stock available in Yemen for critical and lifesaving activities. Requests are being submitted by organisations, indicating the amount of fuel required for each activity. The five life-saving activities identified and agreed at the Humanitarian Country Team (HCT) Meeting are: Food distribution, Ambulances for hospitals, water supply, medical supplies, and running hospitals.
- **The Logistics Cluster will compile the data received from organisations on fuel needs for life-saving activities, and share these with the HCT for final endorsement before distribution, as fuel stocks are currently limited.**
- For the purchase and shipment of additional fuel to Yemen, options are being explored for regional purchase (Dubai) of one million liters in drums (200 liter metallic drums). This is planned to be transported on the chartered vessel from Dubai to Hodeidah.

#### 6. Agency Updates and A.O.B.

- For the Flash Appeal, each Cluster is required to have a Member Board of four members minimum. The members proposed at the meeting were WHO, UNICEF, IMC, and Oxfam (to be confirmed).
- UNICEF has established a hub in Djibouti, Currently the Deputy and Chief Regional Supply Officers are in Djibouti for assessments. A flight with 110mt of cargo (WASH, medical items) is scheduled to arrive in Djibouti today (23 April), cargo will be temporarily stored in UNICEF's warehouse. A vessel with cargo (IMC supplies) is planned to depart for Aden on Monday (27 April). An additional vessel is planned for Hodeidah, with Ready to Eat Food (RETF). **WFP and UNICEF will coordinate bilaterally on planned vessels and available space.**
- UNDP has medical equipment that was originally en route to Yemen, but was diverted to Jeddah due to the conflict. WFP has a planned vessel from Jeddah in the next two days. **The Cluster will confirm possible space for UNDP medical items on the upcoming WFP vessel from Jeddah to Sana'a.**
- IMC has chartered an aircraft (1900 Delta Beech), eight passengers, with 3 metric ton capacity. Three flights per week will be conducted from Djibouti to Sana'a. If there is available space on any flights, interested participants can send cargo in coordination with IMC. The aircraft will have added capacity for aid items when there are less passengers.
- **The Logistics Cluster will share any available information on vessels departing for Yemen in the coming weeks, carrying humanitarian cargo.**
- The next Coordination Meeting is scheduled to take place on Monday 27 April at 10.00 hours. (Le Meridien Amman Hotel Queen Nour St, Shmeisani, Amman, Jordan).

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