

- LOCATION:** WFP - Aden Office
- DATE:** 13 February 2018
- CHAIR:** Logistics Cluster
- PARTICIPANTS:** IOM, UNICEF, UNHCR, Islamic Relief, Solidarites, ICRC, SHS, WHO, ACF, OCHA, IRC, Save the Children
- AGENDA:**
1. Air Transport
 2. Sea Transport
 3. Road Transport
 4. Storage
 5. Fuel
 6. AOB
- ACTION POINTS:**
1. Upon request from one of the attending organisations, the Logistics Cluster will explore the possibility of decentralising the storage outside of Aden.
 2. Organisations will try to share the information on their own storage capacity at the next meeting.

1. Air Transport

- The Logistics Cluster Provided an Overview on how to access the air transport service.
- [Standard Operating Procedures \(SOPs\)](#) on how to access Air Transport service, as well as a [recap snapshot](#), are available on the Logistics Cluster website.
- All requests and documents must be submitted to yemen.clustercargo@wfp.org
- A tentative schedule of airlifts from Djibouti to Sana'a has been published at: www.logcluster.org/document/yemen-tentative-airlifts-schedule-2018
- Service Users are invited to share their pipelines, for the Logistics Cluster to have all necessary information to set-up adequate air transport services in a timely manner.
- The UNHAS schedule for February 2018 is available on the Logistics Cluster website at: www.logcluster.org/document/unhas-flight-schedule-february-2018

2. Sea Transport

Passenger Transport

- The Logistics Cluster provided an overview of the passenger service on board the WFP-chartered vessel VOS Apollo that travels every week between Djibouti and Aden, with departures from Djibouti on Sundays, and return on Wednesdays from Aden.
- All booking requests, cancellations and inquiries must be submitted to co_yem_passenger@wfp.org through each organisation's travel focal point.
- SOPs, specifying booking and cancellation procedures, are available on the Logistics Cluster website at: www.logcluster.org/document/standard-operating-procedures-sops-passengers-sea-transport-september-2017

Cargo Transport

- The VOS Apollo vessel is also used to facilitate cargo transport on behalf of humanitarian

organisations; two reefer containers are on board for the transport of cold-chain and temperature controlled items. A tentative schedule for 2018 is available on the Logistics Cluster website at: www.logcluster.org/document/yemen-vos-apollo-cargo-transport-schedule-2018

- The Logistics Cluster can also facilitate monthly sea cargo transport from Djibouti to Hodeidah through WFP-chartered dhows. A tentative schedule for 2018 has been published at: www.logcluster.org/document/yemen-dhows-schedule-2018
- All requests and documents must be submitted to yemen.clustercargo@wfp.org.
- Detailed SOPs on how to access the service are available at: www.logcluster.org/document/standard-operating-procedures-sops-djibouti-sea-transport-august-2017
- SOPs recap snapshot is available on the Logistics Cluster website at: www.logcluster.org/document/snapshot-sea-transport-services-sops-august-2017

3. Road Transport

- The Logistics Cluster facilitates road transport of cargo from Aden, Sana'a and Hodeidah to any accessible destination in Yemen; cold chain transport can also be facilitated upon request from these three locations onwards.
- The Logistics Cluster can obtain security clearances on behalf of humanitarian organisations, but only for those using the road transport service facilitated by the cluster.
- All requests and documents must be submitted to yemen.clustercargo@wfp.org

4. Storage

- Storage capacity is currently as follows: 5,740 m² in Aden, 3,640 m² in Hodeidah and 320 m² in Sana'a.
- The WFP Logistics Hub in PK20, Djibouti, can offer storage space to humanitarian organisations on a cost-recovery basis, should they have the need.
- All requests and documents must be submitted to yemen.clustercargo@wfp.org

5. Fuel

- The Logistics Cluster facilitates access to fuel (petrol and diesel) at distribution points managed by WFP around Sana'a, Aden and Hodeidah; fuel is available to humanitarian organisations on a cost recovery basis.
- [SOPs](#) to access the service are available at the on the Logistics Cluster website.

6. AOB

- Following a query on the possibility of national staff to travel on UNHAS, the Logistics Cluster replied that while at the time of the meeting it was still not possible, an update on the matter should be available towards end of February.
- As some organisations expressed difficulties in transporting cargo via land from Sana'a to Aden, the Logistics Cluster explained that, provided all documentation, including deconfliction, is submitted in a timely manner, there shouldn't be any issue in performing the task.

Date and time of next meeting will be shared via the mailing list.

Meeting Minutes

Cargo requests		yemen.clustercargo@wfp.org
Passenger requests		co.yem.passenger@wfp.org
Christophe Morard	<i>Logistics Cluster Coordinator</i>	christophe.morard@wfp.org
Mads Vejlstrup	<i>Logistics Cluster Deputy Coordinator</i>	mads.vejlstrup@wfp.org
Carlotta Negri	<i>Logistics Cluster Officer</i>	carlotta.negri@wfp.org