Location: Vanuatu  
Date: 2 April 2015  
Chair: NDMO Logistics Cluster Coordinator  
Participants: Australian Military Defence Force (ADF), WFP, Red Cross, DHL DRT, Oxfam, NZHC, UNICEF, World Vision, IMC, Sea Mercy, Byond Disaster Relief New Zealand, Byond Disaster Relief Australia, Vanuatu Christian Council (VCC), DFAT, Ocean Logistics, Yachtaid, Vanuatu Consulting

New Action Points:  
- Organisations to share updated road access information with MIPU  
- Organisations to share any pallet supplier contacts  
- Organisations to assist NDMO with specifications of any available generators  
- Information on agreed distribution points per island to be shared  
- Logistics Cluster to share shipping schedule for inter-island cargo transport solutions in response to limited truck capacity in Tanna

Agenda:  
1. Action Points from Previous Meeting  
2. Storage  
3. Transport (by sea & air)  
4. Any other Business

1. Action Points from Previous Meeting

Customs Emergency Contact Details  
- The Emergency contact for the Vanuatu Customs department in Port Vila Airport and Tanna Island available over the Easter weekend was shared with organisations, for contact details please contact the Logistics Cluster.  
- It was advised that the Customs office at the airport is manned 24-hours per day over the weekend.

Road-Status Update  
- The Ministry of Infrastructure and Public Utilities (MIPU) provided a document listing damaged roads they are aware of across the country. This has been distributed via the Logistics Cluster mailing list and published on the Logistics Cluster website at: [http://logcluster.org/ops/van15a](http://logcluster.org/ops/van15a)  
- In order to improve the accuracy of the road conditions list and keep it up to date, Logistics Cluster members are requested to inform the Logistics Cluster of (1) road-network issues that do not appear on this list; and (2) issues that have been repaired, so they may be removed from the list. All updates will be forwarded to the MIPU.

2. Storage

Pallets  
- The shortage of pallets at the Port Vila ‘Bauerfield International’ Airport was raised by the Logistics Cluster. Organisations were kindly requested to share information on local suppliers or manufacturing options.  
- There are 30 DFAT-owned pallets at the airport, but these cannot be allocated to other tasks as they are in frequent use. Caritas had previously suggested a local company that could build pallets, but was not present at the meeting to discuss the issue further.

www.logcluster.org/ops/van15a
NDMO Storage & Stocks

- NDMO is in the process of stocktaking recent aid donations to the Vanuatu Government. This includes the bilateral donations from the Chinese and Russian governments. The stock reports will be provided to relevant Clusters to ensure they are included in distribution planning.
- An IL-76 aircraft containing generators donated by the Chinese Government, will be arriving the evening of 2 April. The NDMO requested technical support and advice on specifications.
- There is a need for generators for water pumps and for schools; organisations with information on available generators should notify the Logistics Cluster.
- Yachtaid offered free storage capacity at the Port of Suva in Fiji for interested organisations. Organisations should contact the Logistics Cluster for further details and contact information.

3. Transport

Shipping Schedule for cargo from other clusters

- The Logistics Cluster is in the process of consolidating a list of sea, air and land transport options available to the humanitarian community. This will be circulated in the coming days to assist partners in organising their own transport.
- In order to maximize use of vessels, the Logistics Cluster will provide a shipping schedule, enabling partner organizations to ‘piggyback’ on movements for other deliveries including WFP commodities. Note that organizations will be required to organise space on these vessels directly with the vessel manager/owner, and will be required to pay for the transport.
- NDMO is drafting a list of the agreed distribution points per island. The information will be shared once confirmed.

Limitations and constraints reaching FDPs per island

- The limited number of trucks in Tanna for distributions remains an issue and option of whether government trucks can be sourced is being investigated. World Vision has sent two 3 m4 trucks. Updates will be given to the Logistics Cluster partners as they become available.
- There is to be a reduction in the availability of Military transport support: France is withdrawing their support from tomorrow (3 April) onwards, and the Australian Defense Force (ADF) will be withdrawing within the coming weeks. Next week will see limited flights, with a primary focus on serving the needs of the assessments. There may be additional military flights from Brisbane, but as the current Civil-Military SRF system is only for domestic movements of stocks, organisations will need to make their own arrangements for transport. The C-17 flights taking the three Black Hawk helicopters back to Brisbane in a few weeks’ time, however they may be empty on the arrival flight, so organisations are encouraged to contact Australian Department of Foreign Affairs and Trade (DFAT) to enquire if these assets would be available for transporting commodities.
- PDL Shipping is offering a discounted rate from Fiji, Suva and Lautoka to Port Vila. It’s estimated to take four days from Fiji to Port Vila, organisations should contact the Logistics Cluster for further details.
- Sea Mercy has one large and three small vessels on the way to Vanuatu to be based in Suva, and will be used primarily for medical support and to take small amounts of supplies (up to 500kg for most, or 1500kg on the large yacht). They will be available until October 2015.
- DHL Disaster Response Teams (DRT) reminded organisations of the possibility of using bags to drop supplies from up to 35m height from a helicopter. The bags are currently stored in Fiji and in Auckland, and can be ordered at short notice by DHL.

Fuel needs for PDC for distribution

- Agencies in the field are requested to inform NDMO in case there are urgent fuel shortages on the islands. The NDMO can provide fuel to Provincial Disaster Committees (PDC) for distributions if PDC cannot source fuel locally and if a forecast of fuel needs is provided to NDMO.

www.logcluster.org/ops/van15a
4. Any Other Business

Aggregated Stock and Dispatch Data

- The Overseas Development Institute (ODI) team are collecting data directly from agencies on their stocks, pipeline and items dispatched per island. The NDMO would like to have good visibility on the aggregate stock situation regularly, to spot gaps or bottlenecks in the flow of items into the country and out to the islands.

- *Dispatch to beneficiaries* (as opposed to dispatch to another warehouse or organisation) is used as a proxy for *distribution* figures. Detailed distribution data will be collected through OCHA’s 3Ws.

- The ODI team’s email address (Vanuatu.stocks@gmail.com) is used to email agencies with the requested template to be completed. The first report has been completed, with summary results by organisation. The results will be circulated by the Logistics Cluster.

- The ODI team will be requesting information from agency logistics managers on **Monday and Thursday** each week.

Logistics Cluster Meeting Timetable

- As agreed in this meeting, future meetings will move to a new timetable of **Tuesday** and **FRIDAY** each week. Meeting time remains at 11h00, and meeting venue remains the UNICEF tent at NDMO.

Next Logistics Cluster Meeting will be held on **Tuesday 7 April 2015, 11:00am**, UNICEF tent at the NDMO office

Contacts:

- **Logistics Cluster Cargo transport & storage requests**
  - vanuatu.cargo@logcluster.org

- **NDMO Passenger transport requests**
  - ndmo.passenger.request@gmail.com

- **Logistics Cluster Updates**
  - vanuatu.logs@logcluster.org

- **Joelene Waters – NDMO Focal Point**
  - Joelene.waters@gmail.com

- **Jurgen Hulst – Logistics Officer**
  - Jurgen.hulst@wfp.org