LOCATION: Vanuatu  
DATE: 17 March 2015  
CHAIR: NDMO Logistics Cluster Coordinator

PARTICIPANTS: Vanuatu National Disaster Management Office (NDMO), Adventist Development and Relief Agency (ADRA), World Vision, WFP, UNICEF, Tearfund, International Federation of Red Cross and Red Crescent Societies (IFRC), French Red Cross, Department of Foreign Affairs and Trade Australia (DFAT), Australian Defence Force (ADF), Customs and Inland Revenue

ACTION POINTS:
- Participants are to follow up with Vanuatu Ferry if they want to freight cargo to Tanna.
- All participants are encouraged to share information on current stock levels and pipeline. This information should be shared with Vanuatu.stocks@gmail.com

AGENDA:
1. Situation Update
2. Storage
3. Movement (air and sea)
4. Logistics Updates from Participants
5. A.O.B.

1. Situation Update
- There has been a large influx of relief items and humanitarian personnel. There is a need for accurate information from the government, organisations and donors on what, where and when stocks and people will be arriving.
- The NDMO Logistics Cluster has created a tracking system to help record the in country stocks and pipeline so that they are better able to assess gaps in supply when assessment figures are established.
- All cluster participants should share information on current stock levels, pipeline and distributions. This information should be shared with Vanuatu.stocks@gmail.com

2. Storage
- The Government has expressed a need for extra storage and has approved the establishment of storage hubs. WFP is to bring in 6 - 10m x 24m Mobile Storage Units (MSUs). A hub will be established at the airport and another at Tanna. This is for short-term storage and procedures will be put in place for organisations to request storage space.
- WFP is deploying staff to establish and manage the hubs.
- VMF have offered to provide security for shipping containers located at the VMF barracks but organisations will need to source their own containers.
• The ADRA representative suggested contacting letting agencies for spare warehouses around Vila. The Vanuatu Ferry warehouse is another possibility as they have offered to clear space by removing containers.

3. Movement (air and sea)

Air Cargo
• In order to import relief goods into the Vanuatu, organisations must get permission from NDMO. Cargo lists should be sent to: ndmo.logistics@gmail.com with joelene.waters@gmail.com in copy; then the email confirming clearance must be sent to the carrier (DFAT, MFAT etc.)
• DFAT: Two mobile medical facilities are expected to arrive by air from Australia tomorrow.
• The two NZDF planes due in today are now expected 18 March as today’s flights had to return for mechanical reasons.
• Pacific Air Cargo has offered cargo flights on Saturdays and Sundays
• There are two helicopters expected to arrive on Friday.

Sea Freight
• Vanuatu Ferry will be ready to leave for Tanna tomorrow evening (18 March) to arrive on Thursday morning (19 March). The ferry has a 500 Ton capacity, 56m x 12m and can accept relief cargo and/or people. The ferry must know by tomorrow afternoon what it will be taking or it will take commercial cargo. The ferry will return to Vila on Friday (20th) before departing to Santo.
• Contacts for ferry: Mehiti Degage: (+678) 7113904

4. Logistics Updates from Participants

ADRA: potentially receiving cargo from Canada and US – but will not bring anything in until they know what is needed and assessments have been carried out.

UNICEF: 12,000 hygiene kits are due to arrive with others – UNICEF is concentrating on WASH. Their supplies are open to other clusters to use.

Red Cross: Two water treatment units are on the way.
**Australian Navy:** to bring in an amphibious platform next week with helicopters and engineering equipment etc. (24 March). Engineering requests to be made to Michael – focus will be on Tanna. Terry Lewis will be sent to Tanna to coordinate logistics there.

**World Vision:** Non-Food Items (NFIs) arriving today, but awaiting assessment

**Revenue and Customs:** Commercial and military aircraft are arriving, and as such, there needs to be better coordination and ways to process these arrivals. Inland Customs and Revenue have asked that they be made aware of these flights and need to have cargo lists in advance.

**NDMO:** NDMO informed the group that organisations need to submit Terms of Reference (ToR) for surge capacity; what they will be doing, how long they will stay. These need to be submitted to ndmo.logistics@gmail.com

**IFRC:** IFRC is supporting emergency shelter coordination. There is not an emergency shelter cluster in Vanuatu so it has been proposed that a Shelter-Working Group will be created as part of the Logistics Cluster. Each organisation has been asked to nominate a member to sit on this working group.

### 5. A.O.B.

- It was mentioned that there is a need for close coordination between the Shelter Working Group and the Evacuation Centre Working Group, as there is potential cross-over between the two.
- A Proposed first meeting of the Shelter Working Group will be on Friday 20 March after the next Logistics Cluster meeting.

The next Logistics Cluster meeting is scheduled for Friday 20 March 2015 at 11:00.

**Contacts:**

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