LOCATION: Kyiv, Ukraine
DATE: 15 September 2016
CHAIR: Logistics Cluster
PARTICIPANTS: Caritas Ukraine, WHO, GOAL, OCHA, UNHCR, UNICEF
AGENDA:
1. Introduction and update on Logistics Cluster operation in Ukraine
   a. Transport services
   b. Storage services
   c. Revision of SRF submission
   d. RITA 2.0
2. Strategy Update

ACTION POINTS: For better planning purposes, organizations to share information on their pipeline with the Logistics Cluster officer.

1. Introduction and update of services provided
   - Participants were briefed on the current status of services facilitated by the Logistics Cluster. Between August and September, 5 convoys (including one WFP) have been coordinated by the Logistics Cluster with more than 2,900 m³ of humanitarian goods, including Shelter, WASH and Education items.
   - Additionally, the Logistics Cluster informed that the volume of service provision has been increasing steadily in the past months: 296 MT of good were handled in June, and 860 MT in September.
   - Cargo currently stored in Dnipro warehouse includes 180 m³ of Food, Protection, and WASH items from the Danish Refugee Council.
   - The Logistics Cluster revised together with participants the classification of humanitarian cargo which includes 12 product categories (camp coordination and management, early recovery, education, food security, general operations, general program, health, logistics, protection, shelter, communication and WASH), and asked participants to indicate the proper category of cargo when preparing the SRF, to avoid issues occurred when the wrong category is indicated in SRFs. Participants were given the handouts (extracts from the SRF User Instructions) for their reference.
   - The Logistics Cluster discussed the future shift to RITA 2.0. Since RITA 2.0 will be available for download as a mobile application, partners are highly recommended to use QR code to access directly Consignment Reports from mobile devices as well as send notification of receptions to the Logistics Cluster from mobile devices.
   - The Logistics Cluster also presented the updated version of SRF, which is now easier to use and read and includes changes such as the increased number of lines (15 lines available) and a value column.

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2. **Strategy Update**

- As it was previously announced, the Logistics cluster will carry on the operation until the end of 2016. Possible future scenarios of the Logistics Cluster’s activities, including potential downscale of the operation and the potential shift to cost-recovery, were discussed. To this end, participants have been informed that a survey to evaluate the Logistics Cluster operation will be circulated in the coming weeks.

- To support the drafting of the 2017 Humanitarian Response Plan, the Logistics Cluster will participate in the upcoming Humanitarian Country Team Retreat. An update on discussions held during the retreat will be provided in the next Logistics Cluster coordination meeting.

- By-pass road (Donetsk and Yenakiyeve region) assessments were completed. The updated map, as well as the infographic, are available on the Logistics Cluster website.

- Participants were reminded to submit their pipeline to Logistics Cluster for better planning purposes.

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