LOGISTICS CLUSTER - UKRAINE
Meeting Minutes

LOCATION: Kyiv, Ukraine
DATE: 20 October 2016
CHAIR: Logistics Cluster Coordinator
PARTICIPANTS: Caritas Ukraine, IMC, Ukrainian Orthodox Church, UNHCR, UNICEF, WHO, ECHO, Danish Refugee Council/Danish Demining Group, Dorcas, Business Community Club

AGENDA:

- Introduction
- Update on the Logistics Cluster activities in September and October
- Logistics Cluster operation in Ukraine – forecast for 2017
- Online survey to be launched
- Convoys till the end of the year
- AOB

ACTION POINTS: Organisations to provide the information on the volume of cargo planned to be facilitated through Logistics Cluster till the end of 2016 by 15th of November

1. Update on the services provided

- Between 15 September and 20 October, the Logistics Cluster has facilitated three convoys for a total of 1014 mt / 2176 m3. The cargo included the Health, Shelter, Education and WASH items from PIN (People in Need) and AICM (International Association of Medical Co-operation).

- The Logistics Cluster warehouse in Dnipro is ready to accept cargo and has 10,000 m3 of space for storage. So far, no more humanitarian cargo remains in the Logistics Cluster storage.

- Logistics Cluster reminded the partners about the storage rules under which Dnipro warehouse will be ready to accept cargo. Warehouse in Dnipro is not licensed for medicines and dangerous goods. However, for any cargo including temperature controlled, licenced, dangerous goods prior arrangements with the Logistics Cluster are required.

Logistics Cluster coordinator also noted that, in case there is a need, Logistics Cluster has the capacity to open additional warehouse in GCA or NGCA.

2. Logistics Cluster operation in Ukraine – forecast for 2017

- Logistics Cluster Officer, Andriy NECHAY, briefed on the winterization process:
  - Hours of operation of the check points are changed to 08:00 – 17:00
  - Important points to be remembered:
  - The speed of deliveries may decrease due to the weather conditions
• Partners are asked to avoid cargo which includes water (liquids), glass and all materials that cannot be transported at zero degree. Logistics Cluster staff need to be informed if such items are present through the SRF.

• Lessons learnt concerning liquids transported during winter time were presented, so that the same mistakes can be avoided.

• The Logistics Cluster shared with the partners the possible future scenarios for the Logistics Cluster operation in Ukraine in 2017. A survey will be conducted at the end of October (24-31) to assess the Logistics Cluster operations.

• Currently, the Logistics Cluster Ukraine is advocating for the funding for the next year and estimation of the budget for 2017.

• ECHO monitoring mission feedback was shared by one of the participants, representative of ECHO, who briefed on the results of the visit to the warehouse in Dnipro and the assessment for the Logistics Cluster operations in Ukraine.

• Shifting to RITA 2.0 updated tracking system was announced. The partners were informed on the following preliminary steps that should be completed:
  - New SRF will be uploaded on the web-site along with the guide
  - New SRF will be demonstrated to all the partners present at the Logistics Cluster meeting. Participants got familiar with the new SRF and their questions were answered.

• Partners are reminded to follow the Logistics Cluster on the social media: Facebook and Twitter.

3. Pipeline till the end of 2016

• The Logistics Cluster announced that they will conduct an additional survey at the end of October for further decision-making concerning the possible scale down of the operation in Ukraine.

• For better planning purposes, organisations are kindly asked to provide the information on the volume of cargo planned to be facilitated through Logistics Cluster till the end of 2016 by 15th of November.
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