LOCATION: Kyiv, Ukraine
DATE: 07 September 2017
CHAIR: Logistics Officer (OIC for Logistics Coordinator)

ACTION POINTS:
- The Logistics Cluster to launch an online survey (end September – mid October)
- Organisations to complete the online survey and to provide feedback on Logistics Cluster activities
- Organisations to provide their pipeline for September - December

PARTICIPANTS: AICM, PAH, UNHCR, UNICEF, IOM

AGENDA:
1. Update on common services (June-September)
2. Convoy schedule for September-December
3. Funding situation
4. Online survey
5. AOB

1. Update on common services (June-September)

- The Logistics Cluster provided an update on convoy operations: five convoys with a total of 476 mt/486 m³ of Health, Food, Education and Telecommunication items cargo were facilitated during the period from 9 June to 7 September 2017 to Donetsk and Luhansk (NGCA).
- Partners were informed that the warehouse in Dnipro was emptied and no more cargo is accepted for long term storage, only for cargo consolidation, paperwork preparation and check-up of trucks prior to convoy dispatch to NGCA as per the updated SOP.

2. Convoy schedule for September-December

- Participants were informed on the following preliminary schedule of convoys for September – October:
  - 14 September to Donetsk
  - 21 September to Donetsk
  - 5 October to Donetsk
  - 12 October to Donetsk
  - 19 October to Donetsk
  - 26 October to Donetsk
Partners were asked to provide the information on the convoys under planning, in order to fill in the pipeline through December.

Following a recommendation from OCHA that all clusters should start drafting Humanitarian Needs Overview (HNO) and Humanitarian Response Plan (HRP) as well as prospecting its activities for the upcoming 2018, the Logistics Cluster invited organisations to share future programs/projects that are being launched and might need assistance by the Logistics Cluster. Considering the current funding constraints und the uncertainty of future funds it would be useful to assess the potential pipeline for the future.

3. Funding situation

Participants were reminded that the Logistics Cluster is in need for funds to be fully operational until the end of 2017 and during 2018. They were briefed about the funding situation of Logistics Cluster and that the forecast for a grant from OFDA is uncertain until the end of September 2017.

The Logistics Cluster briefly discussed with organisations the potential scenario of phasing out services facilitated by the Logistics Cluster towards the end of the year. Discussions were held on how knowledge and best practices gathered by the Logistics Cluster could be transferred in case of the closing down of the operation.

4. Online Survey

Organisations are kindly encouraged to complete an online survey that the Logistics Cluster plans to launch during the upcoming month. It will help to evaluate activities of the Logistics Cluster as well as understand if its services are in demand for 2018.

5. AOB

As a part of lessons learned from the previous convoy, the Logistics Officer stressed the importance for partners to plan the route through Dnipro and to stop by the warehouse. Apart from cargo consolidation, the Logistics Assistant is responsible for checking the necessary documents, perform the physical inspection of trucks and check the driving licences and permitting documents. The warehouse can also provide a secured parking space for the trucks before moving towards the check points.

Contacts

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