LOCATION: Kyiv, Ukraine  
DATE: 06 October 2017  
CHAIR: Logistics Officer (OIC for Logistics Coordinator)  

ACTION POINTS:  
• Logistics Cluster to develop the strategy for the upcoming months  
• Partners to provide their pipeline for October - December

PARTICIPANTS: PAH, UNHCR, UNICEF, IOM, ICRC  

AGENDA:  
1. Update on common services in September to October  
2. Convoy pipeline for October  
3. Logistics Cluster future operation in Ukraine  
4. AOB

1. Update on common services in September- October  
   • The Logistics Cluster provided an update on convoy operations: two convoys with a total of 25.56 mt/118 m³ of Health and Shelter items cargo were facilitated from 14 September to 6 October 2017 to Donetsk and Luhansk (NGCA). Logistics Cluster also assisted WFP with facilitation of 363.6 m³ of food parcels to Donetsk.  
   • Partners were informed that the warehouse in Dnipro is not accepting cargo for long term storage, only for consolidation, paperwork preparation and check-up of trucks prior to convoy dispatch to NGCA. The plan is to close the facility in Dnipro by the end of the year but to introduce agency colleagues to the warehouse landlord so they can make individual agreements.

2. Convoy pipeline for October  
   • Participants were informed on the following preliminary schedule of convoys for October:  
      - 19 October to Donetsk  
      - 26 October to Donetsk  
   and were asked to provide the information on the convoys under planning in order to fill in the pipeline through December.

3. Logistics Cluster future operation in Ukraine  
   • Together with partners, the Logistics Cluster briefly discussed the gradual scaling down of its activities in Ukraine. As the main function of the Logistics Cluster - to fill logistics gaps - has been achieved in Ukraine, it is planned in the future to scale down the operation, but to retain a presence in the country in a transitional period. In case the situation in the Eastern part of Ukraine changes drastically and the humanitarian need will significantly increase, it is foreseen that the Logistics Cluster can scale up with short notice.  
   • The Logistics Cluster has received confirmation of a grant to continue operations into next year. This grant was initially expected in April 2017 and plans were formulated based on the expectation this grant would not be received. Based on the strong possibility of receiving the grant, plans have been revised. However, the
The decision to downscale operation is still likely to be implemented and the grant will be used to strengthen partners’ capacities to individually organise their own cross line movements.

**The anticipated activities to build the capacity of the participating organisations:**

- Due to the closing of the Dnipro warehouse by the end of the year, partners are asked to remove their cargo and to plan their future activities in the absence of the cargo consolidation point and storage facilities.
- Logistics Cluster will document the procedures involved in implementing Cross Line movements and share them with partners.
- With the support of the Logistics Cluster, partners will be introduced to relevant authorities, representatives at crossing points (CPs) (possibly through on-the-job training), and ministries facilitating movements.
- The Logistics Cluster will be providing up-to-date information in forms of snapshots, step-by-step guides, contact lists, etc.
- Trainings on logistics and storage activities will be provided if required.
- All the organisations are welcome to submit their suggestions on what supporting activities that Logistics Cluster can offer to assist with the transition and eventual individual agency operations including sharing expertise and best practices of convoy facilitation to NGCA.

4. AOB

- Partners shared the latest experience of crossing the CPs and informed that during the last convoy there were additional requirement such as to provide SIM card numbers of truck drivers. Partners should be ready for any unprepared impediments and collection of any information while crossing the CPs.
- It was agreed to re-new the maintaining of the common coordination calendar for all humanitarian actors to share the dates for crossing CP Novotroitske. The maintenance of the calendar will be coordinated by the Logistics Cluster.
- Partners asked the Logistics Cluster to share the timeline for the new activities in the framework of scaling down and transferring the capacity to the organisations.
- Participants were asked to share information concerning the Logistics Cluster future operation in Ukraine and preliminary agreements with partners within their respective agencies.

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