Meeting Minutes, 10 January 2020
South Sudan

LOCATION
Humanitarian Logistics Base, Bentiu

DATE
10 January 2020

CHAIR
Logistics Cluster Bentiu

PARTICIPANTS
Child Development Organization (CHIDDO), Care International, Concern Worldwide (CWW), Danish Refugee Council (DRC), International Organization for Migration (IOM), Internews, Joint Aid Management (JAM), Mentor Initiative, Médecins Sans Frontières Holland, United Nation Child’s Fund (UNICEF), United Nations Food and Agriculture Organization (FAO), United Nation High Commissioner for Refugees (UNHCR), Universal Intervention and Development Organization (UNIDOR), World Relief (WRSS) Welthungerhilfe (WHH), Women Vision.

ACTION POINTS
• Partners to submit Service Request Forms (SRF) by 14:00 on the day prior to requiring Common Transport Service (CTS) support.
• Partners to notify the Logistics Cluster at least three days in advance for air cargo reception support in Bentiu (transportation and storage).
• Partners to submit storage requests three days prior to storage need.
• Organisations to remove items that have been stored in the Logistics Cluster warehouse for more than one year.
• Logistics Cluster to produce and share a strategic document on Beyond Responses.
• The Logistics Cluster to communicate further information on Basic Humanitarian Logistics training.

AGENDA
1. Operational Update
2. Access Constraints
3. AOB

1. Operational Update

• Air Operations:
  o The Logistics Cluster facilitated the reception of 15 charter flights in December on behalf of 10 organisations in Bentiu.
  o Partners were advised that as roads have started to open up, they are advised to maximise cargo delivery by road convoys.
  o Partners were advised to inform the Logistics Cluster three days prior to cargo arrival in Bentiu if they require support with the cargo reception in Bentiu (transportation and storage).
  o Partners were informed that Rubkona airport is accessible for all types of helicopters and aircraft up to C-130 planes.

• Common Transport Service (CTS):
  o In December, more than 242 mt of assorted food and NFIs were moved by CTS trucks from the Humanitarian Logistics Base to various locations including the Protection of Civilian (POC) site, Bentiu, and the Rubkona area. Cumulatively, 3,199 mt of assorted cargo was transported in 2019.
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- Organisations were reminded that the Logistics Cluster operates with three CTS trucks and one crane in Bentiu. These trucks are available as a free service for transportation of relief cargo to Beyond Bentiu Response (BBR) areas, POC site, Bentiu, and Rubkona town. The trucks are in good working condition.
- Partners were reminded to submit their requests for assistance by 14:00 on the day prior to requiring CTS support.
- Organisations were informed that Logistics Cluster Bentiu will circulate CTS truck availability and allocation plan upon receipt of service requests.
- Partners were reminded to issue a waybill or cargo manifest for any cargo to be transported.

**Western Corridor Convoy Coordination:**
- The Western Corridor road is now fully open to 40 mt trucks until Aweil. The road from Wau to Bentiu is open up to Wunrok for 20 mt trucks and therefore organisations are strongly encouraged to start pre-positioning cargo up to Aweil. Partners were informed that the Turalei - Abiemnom and Abiemnom - Mayom roads are not passable. The roads are expected to be passable for 40 mt trucks by end of February 2020.

**Beyond Bentiu Response (BBR)**
- In December, the Logistics Cluster operated six Beyond Bentiu Response (BBR) movements, facilitating the transportation of Nutrition, Health, WASH, Protection, and General Operations humanitarian items.
- Partners were informed that they can now submit their Service Request Forms for relief cargo transportation by road using the CTS trucks as roads from Bentiu to Beyond Bentiu Response locations have become passable.
- The Logistics Cluster is currently working on a strategic document providing in-depth information and details of all locations reachable from Bentiu and Wau with the Beyond Responses. The document will be presented shortly to partners.

**Common Storage Facilities:**
- In December, over 368 mt of assorted food and NFIs were handled by the Logistics Cluster Bentiu in storage facilities. Cumulatively, 1,845 mt of assorted cargo was handled by Logistics Cluster Bentiu between January and December 2019.
- Partners were informed that the open storage space used for the storage of humanitarian relief cargo in Bentiu has been reduced by 20 meters.
- Organisations were requested to take quick action to remove items that have been stored in the Logistics Cluster warehouse for more than one year (especially expired items that are no longer useable) to create storage space for incoming supplies.
- Partners were reminded to submit storage requests at least three days prior to the arrival of their cargo to the warehouse.

2. **Access Constraints**

- The latest access constraints map, showing locations passable by road across the country, was shared with partners operating in Bentiu to assist operational planning.
- Organisations were informed that all roads from Bentiu leading to Beyond Bentiu Response (BBR) locations including Koch, Leer, Mayiendit, Mayom, and Mayiendit are now passable.
- Partners were informed that roads from Bentiu leading to Nhial Diu, Guit, and the surrounding locations of Rubkona are all passable.
3. AOB

- Organisations were informed that the Logistics Cluster is planning to conduct a Basic Humanitarian Logistics training in Bentiu in February. Further information will be communicated to partners.
- Partners were reminded that fuel storage in the Logistics Base is prohibited.
- Organisations that signed a Memorandum of Understanding (MOU) with IOM on fuel supply were informed that IOM is facing severe lack of fuel in Bentiu. Trucks were expected to deliver the fuel by the end of December but have not yet arrived due to the road conditions between Tura lei-Abiemnom and Abiemnom-Mayom. IOM has agreed to provide temporary storage of fuel to partners capable of delivering fuel by their own means.

The next Logistics Cluster coordination meeting will be on Friday 14 February 2020 at 10:00 at the Logistics Base in the conference room.

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