

LOCATION: WFP Conference Room, Freetown, Sierra Leone

DATE: 8 September 2015

CHAIR: Logistics Cluster

PARTICIPANTS: World Food Programme (WFP), Handicap International (HI), Department for International Development (DfID), United Nations Children’s Fund (UNICEF), Partners In Health (PIH), National Ebola Response Center (NERC), CAIPA.

ACTION POINTS:

- The Logistics Cluster to share information on the identification and assessment of commercial warehouses in Sierra Leone

AGENDA:

1. Transition Phase
2. Loan Agreement Recovery
3. Operational Updates
4. Logistics Cluster Meeting Schedule
5. AOB

1. Transition Phase

- Organisations were reminded that due to a recent reduction of operational demands, the Logistics Cluster, through WFP, plans to phase out transportation services on a free-to-user basis by the end of September 2015 and storage services by the end of October 2015.
- Considering this, organisations that have items stored at the WFP Port Loko warehouse were encouraged to remove them before the end of free-to-user storage services at the end of October 2015.
- Following the organisation’s request to identify warehouse options at Port Loko, especially for medical supplies, available commercial warehouses in the country have been identified and assessed for potential use by organisations.

2. Loan Agreement Recovery

- The logistics Cluster shared that the recovery of the assets loaned to organisations is ongoing, especially for the assets that are no longer in use for the Ebola response. However, most of the assets are yet to be recovered, and organisations have expressed interest in extending the loan period until the end of October 2015. Organisation that have not requested for an extension were encouraged to do so in order to ensure efficient management of assets.
- Organisations were encouraged to notify the Logistics Cluster of assets that have not been documented due to the urgency of operational needs during the initial phase of the operation.

3. Operational Updates

- The Logistics Cluster shared updates on the operation in Kambia. Since three new positive Ebola cases were reported in in the District, two visits have been conducted to the Ebola Incident Control Point (ICP) in Sella Kafta, in order to identify potential operational needs.
- In Kambia, WFP, through the Logistics Cluster, has so far provided equipment and relief items to support the recent response including Mobile Storage Unit’s (MSU), one 64 kva generator, a tent and ablution units.
- As road conditions in the district are currently in a bad state, discussions on extending the air operation are ongoing, depending on operational needs.
- Due to the newly recorded Ebola cases, discussions on extending the operation in Sella Kafta beyond the initially targeted three weeks period are ongoing. Organisations discussed the increased logistics coordination support to the Kamba Ebola response

4. Logistics Cluster Meeting Schedule

- Organisations agreed on holding a coordination meeting every two weeks in order to continue to share information and updates on operational demands and changes.

5. Any Other Business (AOB)

- Organisations were informed on the updated UNHAS flight Schedule for September 2015. It has been shared that currently there are no more international flight on Wednesdays and Thursdays. The schedule can be found on: <http://www.logcluster.org/document/regional-flight-schedule-unhas-1-30-september-2015>.
- PIH requested assistance for shipping of items from the United States to Sierra Leone. CAIPA requested PIH to deliver items to their UK Office, and that depending on the weight and volume of the items, shipping support to Sierra Leone may be provided.
- DFID advised they are continuing to search for a reliable 4x4 forklift for either long-term lease or purchase in Sierra Leone.
- HI informed organisations that free-of-charge VHF Radios requiring repair are available and interested organisations are requested to contact the Logistics Cluster.
- The Logistics Cluster shared that any organisations interested in receiving chlorine donated by USAID are requested to submit a Service Request Forms (SRFs) to the Logistics Cluster.
- NERC Representative reported that all efforts are currently concentrated on addressing the newly reported Ebola cases in Kambia.
- Organisations were encouraged to send Service Requests to the new logistics cluster email address: sierraleone.clustercargo@wfp.org

Contacts:

Claudia Romiti	<i>Deputy Logistics Cluster Coordinator</i>	claudia.romiti@wfp.org
Joseph Kaindaneh	<i>Information Management Officer</i>	joseph.kaindaneh@wfp.org
Logistics Cluster Team	<i>For Storage and Transportation Request</i>	sierraleone.clustercargo@wfp.org