

**DATE:** 3 June 2015

**CHAIR:** Logistics Cluster

**PARTICIPANTS:** Department for International Development (DfID), National Ebola Response Centre (NERC), Partners in Health (PiH), World Food Programme (WFP), United Nations Office for the Coordination of Humanitarian Affairs (OCHA), United Nations Children’s Fund (UNICEF), African Union, Handicap International, CARE, Medicos del Mundo (MdM)

- ACTION POINTS:**
- The Logistics Cluster to update organizations on the transportation of items from the Makeni and Kenema logistics bases to the main base at Port Loko.
  - The Logistics Cluster to provide an update on the container-stacker at Port Loko.
  - The Logistics Cluster to provide updates on the trainings in Guinea; organizations encouraged to share any training needs with the Logistics Cluster.

**AGENDA:**

1. Follow up Action Points from previous meeting
2. Updates from the NERC
3. Update on the Makeni and Kenema forward logistics bases
4. Any updates from organizations on logistics issues
5. A.O.B.

### 1. Follow up on Action points from previous meeting

- Organisations were reminded that the Logistics Cluster meetings are now held bi-weekly. The next meeting will be held on Tuesday, 16 June at 10:30.
- Insurance for the container-stacker now at Port Loko (courtesy of DfID), necessary for its operationalisation, is still being finalized. Once completed, the Logistics Cluster will update organizations accordingly.

### 2. Update from the NERC

- The NERC is still in transition and has moved some of their organisational capacity to the Cockerill Barracks in Freetown.
- It was noted that Ebola cases over the last week have increased, primarily due to the fact that recently, contact cases have escaped from quarantine.

### 3. Update on the Makeni and Kenema forward logistics bases

- Following previous discussions with the Logistics Cluster, items currently stored at both the Makeni and Kenema Forward Logistics Bases (FLBs) will be moved to the main logistics hub at Port Loko over the next week. WFP will be in contact and work with all organizations with items at Makeni and Kenema on the movement of their items.
- The purpose of this move is to reconfigure logistics support and storage to be aligned with overall operations and needs in the country. It also follows an overall downward trend of transportation and storage volume at both Makeni and Kenema, combined with the strategic extension and enhancement of the Port Loko base for organizations’ use and needs.
- UNICEF inquired as to who would be responsible for arranging and implementing transport of organizations’ cargo. The Logistics Cluster Coordinator will provide an update to all organizations on this shortly.
- The Makeni, Kenema, and Kailahun logistics bases will remain on stand-by, and should operational needs arise, they could be operationalised within 48 hours.

### 4. Any updates from organizations on logistics issues

- OCHA shared an update that they are supporting the United Nations Country Team and Resident Coordinators Office, as they return to normal operations in Sierra Leone as UNMEER transitions out.
- If any organizations know of skilled drivers and/ or logisticians who can work in the Koinadugu district, they are advised to contact the Logistics Cluster, as MDM wish to hire personnel for those needs.
- There was a general discussion amongst partners on storage capacity in-country at various levels. Organizations are welcome to continue this discussion and share in future meetings any information on available storage space, especially in the Freetown area.

### 5. AOB

- The Logistics Cluster Coordinator reminded organizations that there is a form available for all organizations to provide inputs and updates on access constraints across Sierra Leone; these updates will help the Logistics Cluster update the access constraints map for the use of all organisations operating in Sierra Leone. Partners are advised to email the IM Officer to request the form or further information.
- Logistics trainings with national staff are currently ongoing in Guinea, and the Logistics Cluster is assessing whether similar trainings would be needed and feasible in Sierra Leone. Organizations are encouraged to share any training needs with the Logistics Cluster.

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