

DATE: 17 March 2015

CHAIR: Logistics Cluster Coordinator

PARTICIPANTS: Adra, Aspen Medical, CARE, Christian Aid, USAID OFDA, Department for International Development (DfID), Handicap International, Medicos del Mundo, National Ebola Response Centre (NERC), Partners in Health (PiH), Save the Children, German Federal Agency for Technical Relief (THW), UNMEER, UNOPS

ACTION POINTS:

- Organisations to submit a Service Request Form (SRF) if chlorine is requested from the USAID donation. Upon receipt, SRFs will be shared with USAID to approve allocations.
- Participants to provide requirements for prepositioning before the rainy season and an update on operations during the rainy season.

AGENDA:

1. Follow up on Action Points from previous meeting
2. Update from NERC
3. Logistics Services
4. A.O.B

1. Follow up on Action points from previous meeting

- The Logistics Cluster Coordinator advised that the 41mt donation of Chlorine from USAID had been cleared by customs and arrived in storage on 17 March 2015. It will be stored in Makeni, Kenema and Port Loko and distributed to organisations that requested it. About 9mt have been allocated to IMC, IOM and Christian Aid and the other participants were asked to send requests, outlining if 10kg or 25kg drums (with a concentration of 65%) are preferred. The form is available at: <http://www.logcluster.org/document/sierra-leone-service-request-form>.
- Handicap International and Save the Children noted that they require Chlorine and will submit a request.
- DfID enquired if the Port Loko extension was ongoing as planned. The Logistics Cluster Coordinator noted that the plan was to extend the site gradually, improve the drainage for the rainy season and set up 14 additional Mobile Storage Units (MSUs). The assessment, tender and contracting has been completed and work is expected to commence the week of 22 March. The hub will remain operational during the extension.

2. Update from NERC

- The NERC representative noted that no information had been received that the fast-track procedure at the airport or sea port was not working. Participants were advised to ensure all necessary paperwork was in place and reference to the NERC customs letter is made. Organisations should also ensure the cargo is identified as part of the Ebola Response Operation. Any information regarding delays should be forwarded to the Logistics Cluster and the NERC representative, in order to allow follow-up.
- Participants were informed that the 'Getting to Zero campaign' was ongoing and the population may be asked to stay at home from 27 to 29 March. The aim will be to raise awareness and sensitivity among the general public, but should not impact humanitarian operations. Participants were advised to ensure their vehicles are clearly identifiable as belonging to their organisation. An update will be provided at the next meeting.

- In response to the question if businesses will remain open during 27-29 March, the NERC representative noted that additional information will be provided during the next meeting.
- Medicos del Mundo asked about the vehicle issue raised during the last meeting. The NERC representative noted that organisations which had provided vehicles to the District Ebola Response Centres (DERCs) and were using the Smart Alliance contract were required to sign the necessary paperwork, in order to ensure the vehicles are duly registered at national level and returned to their owners.

3. Logistics Services

- Participants were asked to provide an update of rainy season planning and prepositioning. All organisations were asked to communicate the amount of assistance needed for transport and storage for prepositioning as well as requirements during the rainy season.
- The Logistics Cluster provided a brief overview of the Operations since September. During the past week, the Logistics Cluster facilitated transport of 499m³ of humanitarian cargo for UNMEER, WFP, WHO, Care and Oxfam. Since 04 September, the Logistics Cluster has facilitated the transportation of 13,756m³ of cargo on behalf of 28 organisations.
- The availability of storage space is currently limited due to cargo remaining in storage longer than expected. 5.602m³ is currently in storage for 13 organisations at four locations. In Kenema 462m³ of 520m³ storage space available is in use, in Makeni 1.016m³ of 1.440m³ is in use and at Port Loko 4.364m³ of 2.880m³ capacity is used. At Port Loko, seven containers and using the outdoor space as storage for non-sensitive cargo enables storage beyond the capacity of the nine MSUs.
- Participants were reminded that transport requests that are below a truck load may be consolidated with other requests, in order to ensure an efficient utilization of the trucks.
- The 40ft temperature controlled container in Port Loko is operational and participants were asked to identify their temperature sensitive cargo in storage at Port Loko, so that it can be moved as soon as possible. Organisations requiring temperature controlled storage should use the Service Request Form (SRF) and send it to: Sierraleone.cargo@logcluster.org for storage requests.
- Participants were reminded that maps can be produced for organisations, including both the printing of already published maps as well as new maps. Participants were also invited to visit the Forward Logistics Bases (FLBs) in Kenema, Makeni and the main logistics hub in Port Loko to conduct a physical stock inventory and reconciliation.

4. A.O.B.

- DfID enquired as to whether organisations had experienced difficulties in obtaining supplies from the Central Medical Stores (CMS) of the Ministry of Health and informed participants that it had received such reports. The Logistics Cluster and NERC representative asked for participants to send such information, so that it could be followed up with CMS. DfID noted that this was for organisations that were to be supplied by CMS, not DfID partners that have an independent supply chain, managed by CAIPA for DfID.

- A step by step guide for booking passenger and cargo transport via the UN Humanitarian Air Service was published on 11 March at: <http://www.logcluster.org/document/unhas-wac-step-step-instructions>.
- The next Coordination Meeting is scheduled to take place on 24 March at 10:30 at UNMEER Compound (Block 3 Conference Room, Special Court, Jomo Kenyatta Road, Freetown, Sierra Leone).

Contacts:

Thierry Vandenborre	<i>Logistics Cluster Coordinator</i>	thierry.vandenborre@wfp.org
Hubertus Jurgenliemk	<i>Information Management Officer</i>	hubertus.jurgenliemk@wfp.org
Claudia Romiti	<i>RITA/ Information Management Officer</i>	claudia.romiti@wfp.org