

DATE: 24 February 2015

CHAIR: Logistics Cluster Coordinator

PARTICIPANTS: ADRA, AmeriCares, Aspen Medical, Care International, Clinton Health Access Initiative, Department for International Development (DfID), Emergency, International Medical Corps, Medair, Oxfam, National Ebola Response Centre (NERC), Partners in Health, Paul Allen Foundation, Save the Children, German Federal Agency for Technical Relief (THW), UNMEER, USAID/ OFDA, US Centers for Disease Control and Prevention, UNICEF.

ACTION POINTS:

- The Logistics Cluster to update on extension of Port Loko Main Logistics Hub
- NERC to follow up on overland border crossings and share information via Logistics Cluster Coordinator
- NERC to follow up on customs and fast track procedures for the port
- UNICEF to share strategy for school opening and transport/ storage requirements

AGENDA:

1. Follow up on Action Points from previous meeting
2. Cross border transport and Western Area Surge
3. Logistics Services
4. A.O.B./ Service Requests Forms and Procedures

1. Follow up on Action points from previous meeting

- The Logistics Cluster Coordinator advised that the expansion of the Port Loko hub is continuing as planned. The extension will more than double the current size, with a planned increase from 9 to 23 Mobile Storage Units (MSUs). All additional MSUs will measure 32x10m.
- 41MT of donated Chlorine from USAID to WFP is currently being cleared at the port. The Logistics Cluster will support the transport, storage and distribution of the Chlorine to organisations requiring it for the Ebola Response. Save the Children, IMC, DfID and PiH have expressed their interest but no official requests have been received to date. Partners were advised that requests for Chlorine should be made by sending a Service Request Form (SRF) to Sierraleone.cargo@logcluster.org, outlining the amount and location required. The SRF is available at: <http://www.logcluster.org/document/sierra-leone-service-request-form>.
- Organisations were advised that warehouse options continue to be explored; a large warehouse complex was visited last week, however, it is not likely to be operational before May. Partners were advised to contact the Logistics Cluster if they wanted more information and to share any warehouse spaces they had assessed.

2. Cross border transport and Western Area Surge

- The NERC representative informed participants that the cross border procedures are expected to be finalised soon and will be shared for distribution with the Logistics Cluster, once available.
- The Western Area surge is due to end tomorrow. Work is ongoing in Kambia and Port Loko to understand the logistics gaps and bottlenecks with a DERC Logistics officer deployed to assess constraints.
- A mission to the Kambia district border crossings with Guinea is scheduled for 27-28 February in order to monitor the official and unofficial crossings. The NERC representative thanked participants for their support for and engagement with the mission.

3. Logistics Services

- Participants were informed that the 10th and final funded flight arrived on the afternoon of 19 February and the Air Coordination Cell is scheduled to phase out activities. Organisations requiring sea freight should contact Ebola.shipping@logcluster.org for the remaining in-kind transport services available.
- Participants were informed that due to less expected air freight, no WFP staff will be based permanently at Lungi airport but will be deployed to the airport when needed. The Mobile Storage Unit (MSU) will remain available for short-term storage. Organisations were advised to provide the Logistics Cluster 48h notice for transport and storage requests.
- During the past week, from 16 to 22 February, the Logistics Cluster facilitated the transportation of 805 m³ on behalf of Partners in Health, UNICEF, UNMEER, WFP and WHO. 446m³ of cargo was received into storage from Partners in Health, UNICEF, WFP and WHO during the past week in Port Loko and Makeni.
- The current stock on hand include over 5400m³ of cargo from IFRC, Oxfam, PiH, Plan International, Save the Children, THW, DfID, UNICEF, UNMEER, UNOPS, WFP, WHO and World Hope International. Organisations were advised to email the Logistics Cluster to receive weekly stock-on-hand reports and to arrange physical stock inventories.
- The temperature controlled 40ft container at Port Loko is not yet operational as some spare parts are missing. Organisations will be informed, once storage can be accepted.
- The FLB at Kailahun will remain open for storage until August. However, as it is not currently utilised for storage by organisations at the moment, the staff have been relocated to other FLBs and the Logistics Cluster will require notice before cargo can be stored.
- Organisations were asked to provide information about the requirements for logistics services for the opening of schools that had been communicated to take place at the end of March 2015. The anticipation is that high volumes of cargo will be procured internationally, as well as locally and will require transport and storage. UNICEF shared that it expects a total volume to be transported and stored of about 100 40ft containers. The planning is still ongoing with the Ministries of Education and Health, schools and a complex process. Information and the strategy will be shared at the next Logistics Coordination Meeting.

4. A.O.B. / Service Request Forms and Procedures

- Participants were reminded that the latest UNHAS flight schedule is available on the Logistics Cluster website. Clarifications were provided on the updated schedule. Key changes in the schedule include the flight Accra-Monrovia-Freetown-Conakry-Freetown-Monrovia-Accra, and flight Dakar-Conakry-Dakar, both on Mondays, Wednesdays and Fridays.
- IMC enquired about the Japanese Personal Protective Equipment and their expected arrival. The Logistics Cluster responded that WHO would be best advised on this matter and that some PPEs remain in storage for WHO.
- A trailer was unloaded in Monrovia that was destined for Freetown. ADRA responded that it will liaise with the Logistics Cluster regarding the original consignee and bill of loading from the Dutch vessel that called port in Freetown on 2 January 2015. Following the meeting, the trailer was located and delivery to Freetown is being coordinated.



Sierra Leone Ebola Response – Meeting Minutes

- The next Coordination Meeting is scheduled to take place on 3 March at 10:30 at UNMEER Compound, Block 3 Conference Room, Special Court, Jomo Kenyatta Road, Freetown, Sierra Leone.

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