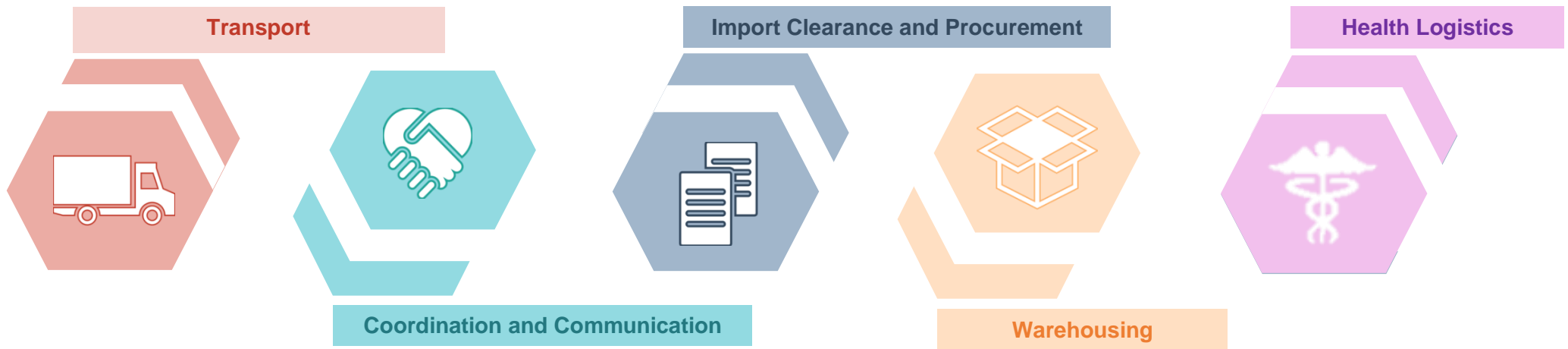




LOGISTICS PREPAREDNESS ACTION PLAN

November 2020, Version 2



I – Transport

1. Road transport and excavation providers and assets				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO Leads
1.1 Lack of information sharing on reputable commercial transport companies.	<ul style="list-style-type: none"> 1.1 Develop a commercial transport company list of large and small trucks. <ul style="list-style-type: none"> Transporter list to be posted on the Zimbabwe National Logistics Sector (ZNLS) site accessible by Government and partners. 	Completed	June 2020	Transport Working Group (WG)
1.2 Lack of information of available government and private sector transport and excavation assets for emergency response, or their location and contact arrangements.	<ul style="list-style-type: none"> 1.2A Develop a list of government owned transport and excavation assets and their locations, with contact details. 1.2B Develop a list of private sector owned transport and excavation assets and their locations and contact details who would be willing to provide assistance in an emergency. E.g. HALO for COVID-19. 1.2C Analyse for gaps and needs against flood mapping/ flood and cyclone history. 	Not started	January 2021	Department of Civil Protection (DoCP) and Transport WG
2. Road access constraints notification and mapping				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
2.1 Road construction and flood wash out information needs to be shared to improve humanitarian relief item transportation and logistics response planning.	<ul style="list-style-type: none"> 2.1A Develop a WhatsApp group and standard procedures for communities to share road access issues. 1.2B Socialise and Implement a Physical Access Constraints notification and mapping system. <ul style="list-style-type: none"> Work with Global Logistics Cluster on system scope and implementation. Develop Standard Operating Procedures (SOPs) for stakeholders, notification and verification process, indications on where to find maps. Training and roll out of system to stakeholders. 	Not started	Following Workshop	DoCP, World Food Programme (WFP) and Transport WG

II – Coordination and Communication

1. Logistics Coordination				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
1.1 No national standing logistics coordination and communication group that includes government, UN and partners.	<ul style="list-style-type: none"> 1.1A Develop a Zimbabwe National Logistics Sector for logistics coordination and information sharing for emergency preparedness and response. 1.1B Develop Working Groups to enhance logistics preparedness and response capacity. 1.1C Maintain contact list on ZNLS SharePoint site. 	Completed Completed	February 2020 November 2020	WFP, DoCP
1.2 Coordination with Provincial and district level government needs enhancement.	<ul style="list-style-type: none"> ZNLS coordinator to join monthly Provincial Development Coordinator (PDC) meetings to hear of logistics issues at field level and provide information on logistics tools, training and access to ZNLS SharePoint site. 	On-going	Monthly	DoCP, PDC, District DC, Penny Chikumba
2. Logistics Information Sharing				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
2.1 There is no logistics information sharing site to access reference materials or store regulations, SOPs, guidelines, for future use.	<ul style="list-style-type: none"> Develop a ZNLS SharePoint site to store Contacts, regulations, logistics reference material, service provider information, agreements, etc. for sustainable usage. 	Completed	March 2020	WFP, ZNLS
3. Communication				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
3.1 There are connectivity issues in field.	3.1A Provide a map of the network coverage of current mobile service providers. 3.1B Develop several modes of communication and sharing logistics information for field workers, including Log:ie.	Not started	December 2020	WFP, ZNLS, Econet

III – Import Clearance and Local Procurement

1. Import Clearance				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
1.1 Unclear humanitarian import clearance guidelines and inconsistent timeframes for clearances causing delays in clearance of emergency relief items.	<ul style="list-style-type: none"> 1.1A Develop import clearance guidelines for humanitarian commodities that clearly sets out the government regulations, requirements and processes for applications and approvals. 1.1 B Seek endorsement from Government agencies to support the timeframes and emergency approvals for humanitarian relief items. 1.1C Post guidelines and update regulations and contact details on the ZNLS SharePoint site. 	A draft completed and out for comment	December 2020	DoCP, Import clearance Working Group - Zimbabwe Revenue Authority (ZIMRA)
2. Local Procurement				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
2.1 Reputable local supplier information is not shared and agreements for locally supplied or manufactured relief items that meet quality standards are not honoured, due to economic challenges.	<ul style="list-style-type: none"> 2.1A Share reputable supplier information and post on the ZNLS SharePoint site. 2.1B Assess current local manufacturing and supplier market for relief items, and quality assurance, and encourage the local procurement to reduce delays and benefit the local economy. 2.1C Develop Long Term Agreements (LTAs) that are honoured by local manufacturers and suppliers, with humanitarian exclusion for inflation. 	On-going	Commenced April 2020	DoCP, Ministry of Health and Child Care (MoHCC), ZNLS, Medicines Control Authority of Zimbabwe (MCAZ), Standards Association of Zimbabwe (SAZ)

IV – Warehousing

1. Warehouse Mapping				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
1.1 Government and partner warehousing locations and capacities are not recorded or mapped.	<ul style="list-style-type: none"> 1.1A Map the partner warehousing locations and capacities that are available all year round, and overlay with flood mapping, for disaster planning and pre-positioning strategies. 1.1B Map the WFP and Partner warehousing and Extended Distribution Points (EDPs) for peak of 2019-2020 lean season to assist with planning for greater 2020-2021 lean season (seasonal food shortage emergency). 	Completed	August 2020	DoCP, WFP, and Warehouse WG
2. Warehouse Management Training				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
2.1 No appropriate online or practical warehouse management training for surge or new humanitarian workers.	<ul style="list-style-type: none"> 2.1A Develop on-line training methods of warehouse management training that staff participate at their own pace that can be delivered in low internet connectivity areas (Food, NFI and Medical). 2.1B When COVID-19 measures are reduced, develop and implement context specific face to face training utilising academia. 	Not started	Online December 2020 Academia 2021	DoCP and PDC, DDC, Warehouse WG, Chinhoyi Uni and Chartered Institute of Logistics and Transport (CILT)
3. Emergency warehousing				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
3.1 There is insufficient warehouse space across the country for lean season and flood preparedness.	<ul style="list-style-type: none"> 3.1A Develop Warehouse Assessment guidelines for Government and partner use to assess. 3.1B Conduct emergency warehouse assessments of government owned buildings and land that could be utilised during and an emergency and map them. Build capacity of local government to do assessments. 	3.1 A completed 3.1B in progress	Commenced October 2020	DoCP, WFP, PDC, DDC
3.2 No government department, UN agency or humanitarian agency knows how to assemble MSUs for emergency storage or shelter.	<ul style="list-style-type: none"> 3.2A Train a pool of Government, UN and partners in leading Mobile Storage Unit (MSU) assembly and dismantling Training of Trainers (ToT) and have this pool of trainers lead and train others. 3.2B Record and map MSU locations for prepositioning and emergency response planning. 	In progress	Commenced October 2020	WFP, DoCP, International Organization for Migration (IOM), Partners

V – Health Logistics

1. Long Term Agreements and supplier information				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
1.1 Need to create and share LTAs and reputable supplier information to create efficiencies in local procurement for aid items and reduce price inflation for humanitarians.	<ul style="list-style-type: none"> Coordinate the development of COVID-19 Personal Protective Equipment (PPE), and sanitiser local suppliers lists and LTAs. 	Completed	August 2020	UNICEF, ZNLS, DoCP, WHO, SAZ, MCAZ
2. Health Logistics Rapid Assessment				
GAPS & BOTTLENECKS	RECOMMENDATIONS & IMPLIED CORE ACTIONS	STATUS	WHEN	WHO
2.1 No guidelines for health logistics rapid assessment to support health emergencies and nationwide cold chain for anticipated COVID-19 vaccine campaign.	<ul style="list-style-type: none"> 2.1A To develop a rapid logistics assessment tool for the importation, storage and distribution of a temperature sensitive and highly valuable medicines. 2.1B Coordinate with MoHCC and World Health Organization (WHO) to determine the logistics gaps to support a country wide vaccine distribution to aid early planning and procurement. 	Draft complete and out for comment	September 2020	MoHCC, WHO, UNICEF, ZNLS, DoCP, Natpharm,