LOCATION: Humanitarian Staging Area (HSA), Tribhuvan International Airport (KTM), Kathmandu
DATE: 1 March 2016
CHAIR: Logistics Cluster Coordinator
PARTICIPANTS: Ministry of Home Affairs (MoHA) co-chair, All Hands Volunteers, Communitere, Finn Church Aid, GOAL, International Medical Corps (IMC), IOM, Islamic Relief Worldwide (IRW), Mission Aviation Fellowship (MAF), OXFAM, Samaritan’s Purse, Save the Children, UNICEF, We World, WHO, World Vision International (WVI).

ACTION POINTS:
- Organisations to share their logistics pipeline projects and their needs for Logistics Cluster services;
- Organisations to share their weekly plans for fuel requests;
- Organisations to report on any problems related to movement around the border region and impact of fuel shortages on their activities.
- Organisations that are interested in sharing assets of the new HSA to provide information on where they are working, what logistics infrastructure they possess and what type of items they are pre-positioning or holding for future response.

AGENDA:
1. Logistics Information Updates
2. Logistics Cluster Services
3. AOB

1. Logistics Information Updates
- Participants were invited to introduce themselves and to briefly state the major challenges facing their organisations through a tour de table.
- Anticipating the upcoming closure of the Logistics Cluster operations on 30 April, organisations were requested to share their pipelines and pending requests for Logistics Cluster services, as the hubs decommissioning plan depends on their inputs; i.e. dismantling strategies are chosen according to the number of service requests received from the organisations and respective locations.

Entry points
- All Nepal-India entry points are currently operational, however the country is still receiving the negative impact of the blockade and the fuel crisis; i.e. the supply of fuel has not been normalized yet and the black-market is reportedly jeopardizing the normalization process.
- If any problem arises with entering the country, organisations can contact the Logistics Cluster for guidance.
- It was discussed that The National Reconstruction Authority (NRA) has asked all non-profit organizations to refrain from carrying out any reconstruction-related work without its permission, in a move to enforce a one-door policy for

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reconstruction activities. Legal procedures are still ongoing and further updates on this matter will be provided during the next Logistics Cluster meeting.

Fuel provision

- Fuel provision for the humanitarian distribution of relief items will continue to be facilitated until closure of operations on 30 April. Procedures for requesting fuel remain the same.
- The Association of International NGOs (AIN) has finalized the SOP for the provision of fuel to support organisation operational needs; a no objection letter from the Government, allowing an allocation of fuel to be used for 'general humanitarian purposes', was shared among organisations along with a request form (AIN Fuel Initial Request Form) to be completed and submitted by 26 February. AIN has also announced that a trial period of two weeks, March 7-11 and 14-18 will be rolled out.

2. Logistics Cluster Services

- Organisations were reminded to provide information on their needs in order to help the Logistics Cluster to plan its services accordingly. Services will be facilitated by the Logistics Cluster until the end of April.

Transport

- Road transport with both origin and destination is provided on a free-to-user basis from Kathmandu Humanitarian Staging Area (HSA) to Ramechap and Okhaldunga and from the hubs of other three priority districts, Gorkha, Sindhupalchok and Dolakha to the final destinations.
- The Logistics Cluster Coordinator encouraged organisations to use the services, if needed and to keep sending their requests.

Air Transport

- Mission Aviation Fellowship (MAF) informed organisations that its services will continue until 21 April and that it currently has the capacity to accept additional requests for transportation to areas inaccessible by road. Priority is given to humanitarian air transport distributions, but a need for air transport for assessment and reconstruction activities arises, they can perform these services as well.

Warehousing

- Organisations were informed that Dhading and Bidur hubs have been dismantled and closed.
- One MSU has been dismantled in Dhulikhel and the storage capacity of the platform has been minimized - 880 m². The platform will continue to be operational in the following weeks depending on the needs of the organisations.
- Two MSUs have been dismantled in Deurali Hub and the remaining capacity is 1,440 m². The other MSUs in the hub are currently still active.
- Charikot and Chautara platforms are still operational.
• Organisations were reminded to provide information on their tentative warehousing needs in order to help the Logistics Cluster to plan its services accordingly, i.e. reallocating empty MSUs if there is no further need.

• The Logistics Cluster Coordinator shared with organisations a list of outstanding NFI that have remained in the Logistics Cluster storage units. Organisations were requested to remove these items as soon as possible. In case there is no distribution plan, organisations are encouraged to donate these items to other organisations that might need them.

• Organisations that have MSUs on loan were asked to submit a clearly documented justification for the need of continuing to use the MSUs after the Logistics Cluster service closure at the end of April. Upon Senior Management endorsement of each case, loan agreements may be extended or the MSUs may be donated to the organisations.

GIS

All the Logistics Cluster maps for the Nepal Response Operation can be accessed at the following link: http://www.logcluster.org/search?f[0]=field_raw_op_id:24058&f[1]=field_document_type:27

3. AOB

• Organisations were informed that the Humanitarian Staging Area will be upgraded as part of the Emergency Preparedness and Response project (EPR). The new structure will include a Logistics operation centre, a workshop, a fuel station, among other assets.

• Objectives:
  o to further strengthen the emergency preparedness and response capacity of the HSA;
  o to cater for pre-positioning and storage needs to respond quickly to future potential disasters.
  o To co-locate key organisations, including GoN;
  o To provide opportunities for an integrated logistics approach to any response.

• On completion of the EPR project and construction in June 2016, a sustainability plan for the full cost recovery of the facilities will be implemented, including potential cost-sharing of:
  o Long term storage of fast moving response items;
  o Office space; and
  o Training facility space and services.

• Organisations that are interested should provide information on where they are working, what logistics infrastructure they possess and what type of items they are pre-positioning or holding for future response.
The Logistics Cluster Coordination Meetings will be held as follows:
Kathmandu: HSA, 15 March at 11:00

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