LOCATION: Humanitarian Staging Area (HSA), Tribhuvan International Airport (KTM), Kathmandu
DATE: 2 February 2016
CHAIR: Humanitarian Staging Area (HSA) Hub Manager

ACTION POINTS:
- Organisations to share their weekly plans for fuel requests with the Logistics Cluster.
- Organisations to send data on the amount of diesel fuel needed for activities other than the transportation of relief supplies to Jessica Stanford, AIN Representative;
- Organisations to share their winterisation plans and their needs for Logistics Cluster services;
- Organisations to report on any problems related to movement in the border region and impact of fuel shortage on their activities.

AGENDA:
1. Logistics Information Updates
2. Logistics Cluster Services
3. AOB

1. Logistics Information Updates
- Participants were invited to introduce themselves and to briefly state the major challenges facing their organisations through a tour de table.
- Main issues discussed were:
  - Winterisation plans progresses and challenges;
  - Impact of fuel shortage on organisations’ activities;
  - Fuel provision for activities other than the transportation of relief supplies;
  - Limited timeframe available for refuelling, loading and dispatching trucks;
  - Procurement bottlenecks.

Entry points
- Birgunj border point (the major trade point between Nepal and India) was reopened on 29 January for a few hours after which it was obstructed again; all other Nepal-India border points remain unobstructed and movements have resumed as normal.
- If any problem arises with entering the country, organisations can contact the Logistics Cluster for guidance.

Fuel provision
Due to the fuel crisis in Nepal since the end of September 2015, the Logistics Cluster continues to facilitate provision of WFP-procured fuel to eligible organisations, for the movement of humanitarian relief supplies for earthquake response.

The Logistics Cluster has received fuel from the Government of Nepal, in order to ensure the continuation of humanitarian aid and development activities in support of logistics to the Humanitarian Community.

An analysis of fuel requests from organisations’ over the past few weeks showed a decreasing trend.

The Logistics Cluster informed that 67,000 litres of fuel are available for the Humanitarian Community, however only 1,000 litre per week has been supplied to the organisations during the past three weeks.

Organisations asked the Logistics Cluster to allocate a portion of the WFP-procured fuel to support operational needs i.e. run offices and vehicles, monitoring and assessment activities.

WFP is willing to support the organisations in addressing the above-mentioned needs and to re-adjust the initial request to the Government for fuel provision, upon the submission of a detailed plan, including pipeline and figures.

The Logistics Cluster cannot coordinate or lead the prioritization of fuel operational needs process, as this would go beyond the scope and capacity of the Logistics Cluster, i.e. the Logistics Cluster doesn’t have the monitoring and administrative capacity to manage the fuel supply for the organisations’ operational needs.

The Logistics Cluster informed the organisations that this process will be done through the Association of International NGOs (AIN).

Organisations were asked to send data on the amount of diesel fuel needed for activities other than the transportation of relief supplies (i.e. monitoring assessments, office generators, drums, 4x4s etc.) to Jessica Stanford, AIN Representative. AIN will then combine data received, and present their analysis at the next Humanitarian Country Team Coordination Meeting.

The Hub Manager reminded organisations about the procedures for WFP-procured fuel requests from the organisations to the Logistics Cluster. She also informed organisations that given the volatile fuel situation, procedures may change, according to future plans.

2. Logistics Cluster Services

Organisations were reminded that as the services facilitated by the Logistics Cluster will be available until the end of April 2016.

Transport

Free road transport services, continues to be provided with origin and destination within the districts of Gorkha, Dhading, Rasuwa, Nuwakot, Sindhupalchok, Dolakha, Ramechhap and Okhaldhunga Districts.
The Hub Manager informed the organisations that the Logistics Cluster is receiving less requests. Organisations should provide information on their needs in order to help the Logistics Cluster plan its service provision and contracting accordingly.

**Air Transport**

- Mission Aviation Fellowship (MAF) confirmed that its services will continue until the end of March and that it currently has the capacity to accept additional requests for transportation to areas inaccessible by road.

**Remote Access Operation (RAO)**

- RAO will focus its activities on trail operations, unless it receives requests from organisations for remote transport operations.

**Warehousing**

- Organisations were reminded that as Dhading Hub will be phased out by 15 February 2016, storage facilities may no longer be available in Bidur, Dhadinbesi, and Dhulikhel after the first week of February; organisations are reminded to provide the information on their tentative warehousing needs to enable the Logistics Cluster to plan its services accordingly.
- The Hub Manager informed the organisations that the Logistics Cluster is gradually receiving less requests for storage.

**GIS**

- The Logistics Cluster can provide support in printing and producing ad-hoc maps if needed.

### 3. AOB

- N/A.

_The Logistics Cluster Coordination Meetings will be held as follows:_

**Kathmandu: HSA, 16 February at 11:00**

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