LOCATION: Oxfam Office, Gorkha
DATE: 11 February 2016
CHAIR: Hub Manager
PARTICIPANTS: IOM, Oxfam, UNICEF

ACTION POINTS:
- Organisations to share their winterisation plans and their service requirements such as warehousing and Remote Access Operation (RAO) services, with the Logistics Cluster;
- Organisations to share their weekly fuel requests with the Logistics Cluster in Deurali;

AGENDA:
1. Logistics Information Updates
2. Logistics Cluster Services
3. AOB

1. **Logistics Information Updates**

   - Organisations shared updates on their winterization distribution progresses and challenges through a *tour de table*.
   - Oxfam informed that activities will be extended until the first week of March. The Logistics Cluster will continue facilitating the provision of two tractors per day to Oxfam however, as new service requests will be performed by other organisations, the number of available tractors may be reduced.
   - 2 mt of items from IOM are still stored in the Logistics Cluster hub in Deurali and will be distributed by the following week.

   **Fuel provision**
   - As the Birgunj checkpoint reopened on 5 February, the fuel situation in the country is expected to gradually resume as normal.
   - Organisations to share their weekly fuel requests with the Logistics Cluster in Deurali by next Friday. They were also reminded that fuel will no longer be available for collection in Dhading as the hub is closing.
   - Organisations were reminded that the Association of International NGOs (AIN) is currently reviewing all the requests for fuel supply submitted from all the eligible organisations for operational needs.

2. **Logistics Cluster Services**

   **Transport**
   - Organisations to inform the Logistics Cluster if they require any further Remote Access Operation (RAO) services. RAO will focus its activities on trail operations, unless it receives other requests from the organisations.

   **Warehousing**
   - Organisations were reminded that hubs are being gradually dismantled and therefore storage facilities will no longer be available in Bidur and Dhadinbesi after the 15 of February; organisations were reminded to provide the information on their tentative warehousing needs to enable the Logistics Cluster to plan its services accordingly.

3. **AOB**
UNICEF was requested to inform about any plan to distribute items currently stored in Deurali as they couldn’t reach final destination for bad weather conditions.

Oxfam reminded organisations about their free donation of Oral Rehydration Salts (ORS) with expiry date of 2017. For further information, please contact Bishwambhar Timilsina (btimilsina@oxfam.org.uk).

The next Logistics Cluster Meeting will be held on 18 February at Deurali Hub, at the same time of fuel collection.

_The Logistics Cluster Coordination Meetings will be held as follows:_

18 February at 02:00

**Contacts:**

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