LOCATION: DDRC Dhading
DATE: 2 February 2016
CHAIR: Logistics Cluster Regional Coordinator
PARTICIPANTS: ACTED, Care Nepal, District Disaster Response Committee (DDRC), Food and Agriculture Organization (FAO), GIZ, Handicap International (HI), United Mission for Nepal (UMN), OXFAM, Word Vision International Nepal (WVIN)

ACTION POINTS:
• Organisations to inform the Logistics Cluster of winterisation plans and service requirements by 5 February 2016.

AGENDA:
1. Operational Update
2. Logistics Cluster Services
3. AOB

1. Operational Update

• Handicap International informed organisations that their services in Dhading Hub will be closed down by 15 February 2016. Handicap International plans to hand the Dhading Hub over to WFP on 8 February 2016.
• The Logistics Cluster highlighted the efforts made to support organisations in delivering humanitarian relief goods and complete winterisation projects.
• Organisations provided an update on their winterisation plans and shared their needs for further Logistics Cluster services.

2. Logistics Cluster Services

Fuel
• Fuel is provided only for humanitarian logistics relief for earthquake responses rather than field monitoring visit.
• Organisations were reminded to provide detailed information when requesting fuel. Information to be provided include: location (to/from) and kilometres to be covered, type and number of trucks to be filled, weight and volume of materials transported.
• Organisations were informed that fuel requests for Dhading District should be submitted by Friday COB every week. The tentative timeslot for fuel collection is Tuesday.
• The Logistics Cluster informed organisations about the current total cost for fuel.

Storage
• Anticipating the upcoming phase-out of the hub, the Logistics Cluster reminded organisations to issue their pipeline plans by 5 February 2016, in order to help the Logistics Cluster to arrange its services accordingly.

Transport
• Organizations are requested to submit transport requests as soon as possible.
3. AOB

- Organisations were informed that the Logistics Cluster Services in Dhading will be deactivated after 15 February 2016, unless there are further service requests from the organisations.

- Next Logistics Cluster Meeting date to be confirmed.

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