LOCATION: DDRC Dhading
DATE: 26 January 2016
CHAIR: Logistics Cluster Regional Coordinator
PARTICIPANTS: ACTED, District Disaster Response Committee (DDRC), Food and Agriculture Organization (FAO), GIZ, Handicap International (HI), Himalayan Health Care (HHC), United Mission for Nepal (UMN), OXFAM, Word Vision International Nepal (WVIN)

ACTION POINTS:
- Organisations to share their winterisation plans and their service requirements with Logistics Cluster in Dhading hub.

AGENDA:
1. Operational Update
2. Logistics Cluster Services
3. AOB

1. Operational Update
- Organisations were reminded to share with the Logistics Cluster their winterisation plans and service requirements by 29 January 2015.

2. Logistics Cluster Services

Fuel
- The Logistics Cluster is prioritizing fuel for emergency relief items designated for earthquake relief only. Priority is given to emergency relief distributions rather than field monitoring visit.
- Organisations were reminded to provide detailed information when requesting fuel. Information to be provided include: location (to/from) and kilometres to be covered, type and number of trucks to be filled, weight and volume of materials transported.
- Organisation were informed that fuel requests for Dhading should be submitted by Friday COB every week. The tentative timeslot for fuel collection is Tuesday.
- The fuel will not be provided on a retroactive basis and a new request should be always submitted by Monday.

Storage
- Organisations were reminded that as Dhading Hub will be phased out by 15 February 2016, storage facilities may no longer be available after the first week of February; however as the dismantling process will be gradual, organisations were reminded to provide the information on their warehousing needs in order to help the Logistics Cluster to plan its services accordingly.

Transport
- As Handicap International will hand the management of the hub over to the Logistics Cluster on 15 February, organisations were therefore reminded to submit their transport requests as soon as possible.

3. AOB
- Organisations advised they are currently preparing plans for the reconstruction phase.
Handicap International informed organisations about a donation of office furniture. For further information, please contact Handicap International.

The next Logistics Cluster Coordination Meeting will be held on 2 February 2016 at the office of District Disaster Response Committee (DDRC) in Dhading at 01:00 pm.

Contacts:

Peter Donovan  National Logistics Cluster Coordinator  Peter.donovan@wfp.org
Nang Shri Seng Lao  Regional Coordinator (Dhading and Gorkha District)  Nang.shri@wfp.org
Eleonora Ponti  Information Management Officer  Eleonora.ponti@wfp.org