
Meeting Minutes, 20 May 2019

Pemba, Mozambique



LOCATION	Pemba, Mozambique – INGC Compound
DATE	20 May 2019
CHAIR	Logistics Cluster
PARTICIPANTS	CARE, CRS, UNFPA, UNICEF, USAID, WHO.
ACTION POINTS	<ul style="list-style-type: none">• Partners to share road access information with the Logistics Cluster.• Logistics Cluster to share procedure for booking UNHAS flights via mailing list.
AGENDA	<ol style="list-style-type: none">1. Road Access and Constraints2. Common Services Update

1. Road Access and Constraints

- Partners were advised that the road to Quissanga is open to light vehicles, but the road to Mucojo remains closed.
- Partners were requested to communicate regarding planned truck movements into affected areas with each other so that they could avoid congesting the area with too many trucks and degrading the road conditions.
- Partners were requested to share information they have on road access with the Logistics Cluster. The latest Access Constraints map can be found on the Logistics Cluster website [here](#). A new map will be shared shortly.

2. Common Services Updates

- Partners were reminded of the need to submit a correctly completed Service Request Form (SRF) to mozambique.clustercargo@wfp.org to access Logistics Cluster common services. Instructions on how to complete the form can be found [here](#).

Air Operations

- Partners were requested to provide their SRFs for air transport of cargo as far as possible in advance to assist with the Logistics Cluster's operational planning.
- The Logistics Cluster advised partners to continue to check the [Helicopter Landing Zones map](#) on the website for the most up-to-date information about where goods can be airlifted to.
- Partners were reminded that due to mandatory crew rest days on Mondays and Thursdays, only one helicopter is available on these days to be shared between WFP food and the Logistics Cluster. Partners were encouraged to be mindful of this when requesting the airlift of cargo for those days.
- Partners were advised that UNHAS has deployed one 10 pax capacity Caravan aircraft to assist in the air transport of humanitarian workers to affected areas, with flights currently available to Ibo and Matemo Islands. The Logistics Cluster will be facilitating bookings for this service on behalf of UNHAS. The Caravan will be able to fly to

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Ibo and Matemo Islands. Partners who wish to book flights should submit the necessary information to mozambique.clustercargo@wfp.org by midday on the day before flying.

- Partners who are importing cargo from Dubai and are interested in sharing air transport with other organisations should contact the Logistics Cluster who will connect interested parties.

Storage

- The Logistics Cluster common storage in Pemba still has space available for partners. Partners should submit a Service Request Form to mozambique.clustercargo@wfp.org if they wish to store their goods. There is also currently space available in the containers at the airport for cargo to be airlifted.
- The Mobile Storage Unit (MSU) on Ibo Island has been erected and partners will be advised when this shortly becomes available. As there will be a small amount of space available to the Logistics Cluster, it was requested that partners are mindful of this and keep their items in storage for only a short period of time in order to allow all partners to utilise the space.
- Discussions are still ongoing regarding the creation of a common storage space in Macomia. It is hoped that an MSU will shortly be erected for partner use. The Logistics Cluster will provide further information regarding this at the next cluster coordination meeting.

Sea Operations

- The 60 mt vessel is still undergoing the contracting process and partners will be advised as soon as the vessel becomes available.

Road Transport

- Partners were reminded that the Logistics Cluster is able to assist with road transport if needed. Requests should be sent to mozambique.clustercargo@wfp.org.

The next Logistics Cluster coordination meeting will be held 23 May at 16:00 at the INGC Compound.

Contacts

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