
Meeting Minutes, 16 May 2019

Pemba, Mozambique



LOCATION	Pemba, Mozambique – Raphael Hotel
DATE	16 May 2019
CHAIR	Logistics Cluster
PARTICIPANTS	CARE, CRS, IFRC, INGC, IOM, OM, Oxfam, Pemba Strong, Save the Children, Team Rubicon, UNFPA, UNICEF, USAID, WHO.
ACTION POINTS	<ul style="list-style-type: none">• Partners to share road access information with the Logistics Cluster.• Logistics Cluster to share procedure for booking UNHAS flights via mailing list.
AGENDA	<ol style="list-style-type: none">1. Road Access and Constraints2. Common Services Update

1. Road Access and Constraints

- WFP attempted to send a truck to Mucojo. They are waiting on confirmation of its arrival.
- The road to Quissanga is open to light vehicles.
- Partners were requested to communicate regarding planned truck movements into affected areas with each other so that they could avoid congesting the area with too many trucks and degrading the road conditions.
- Partners were requested to share information they have on road access with the Logistics Cluster. The latest Access Constraints map can be found on the Logistics Cluster website [here](#).

2. Common Services Updates

- Partners were reminded of the need to submit a correctly completed Service Request Form (SRF) to mozambique.clustercargo@wfp.org to access Logistics Cluster common services. Instructions on how to complete the form can be found [here](#).

Air Operations

- Partners were requested to provide their SRFs for air transport of cargo as far as possible in advance to assist with the Logistics Cluster's operational planning.
- The Logistics Cluster advised partners that new landing zones had been cleared and that they should continue to check the [Helicopter Landing Zones map](#) on the website for the most up-to-date information.
- Partners were advised of the process to have potential landing zones assessed.
- Partners were advised that UNHAS is deploying one 10 pax capacity Caravan aircraft to assist in the air transport of humanitarian workers to affected areas. Operations are expected to commence on 20 May. The Logistics Cluster will be facilitating bookings for this service on behalf of UNHAS. The Caravan will be able to fly to Ibo and Matemo

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islands. Partners were provided with a quick overview of the procedure for booking flights, with the Logistics Cluster to formally circulate the procedure through the mailing list.

Storage

- The Logistics Cluster common storage in Pemba still has space available for partners. Partners should submit a Service Request Form to mozambique.clustercargo@wfp.org if they wish to store their goods.
- The Mobile Storage Unit (MSU) on Ibo Island is being erected and partners will be advised when this becomes available.
- Discussions are still ongoing regarding the creation of a common storage space in Macomia. There is currently a WFP food warehouse and a Mobile Storage Unit belonging to INGC. The Logistics Cluster will liaise with INGC regarding establishing storage in Macomia, with a potential site already identified.

Sea Operations

- The 60 mt vessel is still undergoing the contracting process and partners will be advised as soon as the vessel becomes available.
- Partners were encouraged to begin planning their cargo for sea transport so that the barge is well utilised.
- Partners were reminded of the importance of ensuring any vessels they use for the transport of cargo are correctly licensed to travel in open waters.

Road Transport

- Trucks are being organised to transport goods between Beira and Pemba. Organisations wishing to include their goods should contact the Logistics Cluster.
- Partners were reminded that the Logistics Cluster is able to assist with road transport if needed. Requests should be sent to mozambique.clustercargo@wfp.org.

The next Logistics Cluster coordination meeting will be held 20 May at 16:00 at the INGC Compound.

Contacts

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