
Malawi National Logistics Cluster Meeting Minutes, 17 March 2020

Sunbird Capital Hotel



LOCATION	Lilongwe, Malawi
DATE	17 March 2020
CHAIR	Herbert Chingati (Ministry of Transport and Public Works - MoTPW)
PARTICIPANTS	Department of Civil Aviation, Ministry of Transport and Public Works, Malawi Defence Force, Malawi Police Service, Marine Department, Plan International, Roads Authority, Welthungerhilfe, World Food Programme.
ACTION POINTS	<ul style="list-style-type: none">• WFP to book a meeting with WHO to identify logistics gaps for Covid-19 preparedness and action planning.• National Logistics Cluster to draft preparedness and response plan on logistics for Covid-19.
AGENDA	<ol style="list-style-type: none">1. Progress update on Humanitarian Staging Area2. National Logistics Preparedness Action Plan endorsement3. Covid – 19 Preparedness and response planning

1. Progress update on Humanitarian Staging Area (HSA)

- WFP (co-lead) updated the national cluster members on progress of the HSA:
 - 8 MSUs have already been erected and containers will soon be deployed to the site
 - Participants were encouraged to preposition their relief items on the site

2. National Logistics Preparedness Action Plan endorsement

- As a result of the Gaps and Needs Analysis Workshop held last November, the National Logistics Preparedness Action Plan was officially endorsed. This Action Plan covers eight thematic areas: air transport, water transport, road transport, warehousing, protocols, coordination, IM and stakeholders engagement.
- Some adjustments have been made to the format to clarify the division of responsibilities.
- The timelines for some activities were also brought forward in light of the COVID-19 threat in the region.
- The Action Plan is available in attachment.
- The next step will be to develop the Malawi Preparedness Roadmap for this Action Plan to be implemented.



3. Covid-19 Preparedness and response planning

- Participants discussed potential logistics support to the national COVID-19 preparedness and response planning led by the Ministry of Health, WHO and Department of Disaster Management Affairs (DoDMA).

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