LOCATION: World Food Programme (WFP) Country Office, Monrovia
DATE: 27 August 2015
CHAIR: Logistics Cluster
PARTICIPANTS: Academic Consortium Combating Ebola in Liberia (ACCEL), Concern Worldwide, Global Communities, International Committee of the Red Cross (ICRC), International Medical Corps (IMC), John Snow, Inc (JSI), Last Mile Health (LMH), Medecins Sans Frontieres (MSF), Office for Coordination of Humanitarian Affairs (OCHA), United Nations Humanitarian Air Service (UNHAS), US Agency for International Development DELIVER (USAID/DELIVER), World Health Organization (WHO)

ACTION POINTS: • Organisations to accelerate the clearance of their stock from WFP storage facilities made available through the Logistics Cluster.

AGENDA: 1. Transition Phase
3. Update on Action Points
4. Open Floor Discussion
5. Any Other Business (A.O.B.)

1. Transition Phase
• Organisations were reminded that due to a recent reduction of operational demands, the Logistics Cluster, through WFP, plans to phase out transportation services on a free-to-user basis by the end of August 2015 and storage services by the end of September 2015.
• Considering this, organisations are requested to speed-up stock clearance from Main Logistics Bases (MLB) and Forward Logistics Bases (FLB) and to arrange their own transportation or request transportation services, facilitated by the Logistics Cluster, by the end of August 2015. Organisations that are currently storing items at WFP warehouses, made available through the Logistics Cluster are being contacted individually.
• It was advised that Service Request Forms (SRF) are reviewed in detail before being cleared, to ensure all requests are Ebola related. Personal Protective Equipment and Infection Protection and Control (PPE/IPC) owned by WHO/ Ministry of Health (MoH) are to be considered as an exception.
• Organisations were advised, that in line with the transition phase, it is planned to cease free-to-user services at the Freeport Hub from the end of August 2015.
• Organisations that are planning the phasing-out of their operation were advised to consider the MoH’s limited capacities for cargo storage in their warehouses,
• In order to facilitate the smooth transition of transport services, a list of commercial companies in the country that have been recently assessed and identified to have capacity to provide transportation services, has been shared with organisations. Organisations are requested to make their own arrangements directly with the companies, including agreeing on terms and conditions of services.

2. Update on Action Points
Global Communities shared a list of vehicles they are planning to donate to the humanitarian community. The list has also been circulated through the Logistics Cluster mailing list. Organisations are requested to contact the Logistics cluster for contact information.

Organisations that have stored items at WFP warehouses, made available through the Logistics Cluster, were reminded to confirm the reception of their stock balance. Organisations are requested to share information with the Logistics Cluster on when they are planning to move their stock.

The Academic Consortium Combating Ebola in Liberia (ACCEL) has handed over its Personal Protective Equipment (PPE) supplies to the MoH. Organisations that are interested in receiving items are requested to contact MoH through WHO, information and contact details can be provided by the Logistics Cluster.

3. Open Floor Discussion

**Topic 1: Road Status Updates**

- Updates on access constraints have been shared. A significant number of commercial trucks/vehicles have reported been stuck due to bad road conditions 10km from Toe Town to Cestos Bridge. The road between Buchanan and Desoe Town (via compound 3C) is inaccessible to all vehicles as one of the major bridges along that route was washed away due to heavy rains. The latest road status map has been shared at the meeting and through the Logistics Cluster mailing list.

**Topic 2: Customs Bonded Warehouse**

- Organisations were reminded that items which have been stored at the Roberts International Airport (RIA) bonded warehouse since December 2014 need to be cleared from the warehouse in consideration of the schedule for the phasing-out. The Logistics Cluster shared a list of items that are still stored at the warehouse with organisations concerned.
- As these items are not customs cleared, organisations were requested to appoint dedicated clearing agents, for details on relevant Customs Authority Focal Points, please contact the Logistics Cluster.

4. Any Other Business (A.O.B.)

- Organisations were reminded that all WFP warehouses will be closed on 1 September 2015 for the monthly physical inventory exercise.

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