LOCATION: National Ebola Command Centre (NECC), Monrovia, Liberia

DATE: 18 May 2015

CHAIR: Logistics Cluster


ACTION POINTS: 
- Organisations to send road access constraints to the forward logistics bases or GIS Officer
- Organisations to keep sharing information on pipeline projections, dispatches or prepositioning

AGENDA: Procedural Updates
Announcements
Update on Action Points
Operational Updates
Working Group
A.O.B

1. Procedural Updates
- The Logistics Cluster informed the attendees that all Logistics Cluster services, updates, key documents and procedures can be found on the Logistics Cluster website at http://www.logcluster.org/ops/ebola14.

2. Announcements
- All WFP warehouses will be closed on 30 May for the monthly physical inventory exercise.
- The Logistics Cluster advised that a new Coordinator will arrive next week.

3. Update on Action Points
- The Logistics Cluster Coordinator informed participants that the list of certified customs agents has been published and shared as part of a new Customs Snapshot. It can be found on the Logistics Cluster Ebola Response webpage at http://www.logcluster.org/document/liberia-customs-procedure-snapshot-5-May-2015.
- Organisations were reminded to keep sharing information on pipeline projections, dispatches or prepositioning.

4. Operational Updates
- WFP, through the Logistics Cluster, continues to facilitate donations on behalf of the humanitarian community. The Logistics Cluster is currently allocating empty 20 foot containers donated by Maersk earlier in the response to fulfill pending partner requests. Partners that had already been allocated a container were reminded to sign the transfer letter of ownership. Partners that are requesting containers must indicate their offloading capacity on the service request forms. If the container is to be delivered outside of Monrovia, the partner will need to provide their own offloading capacity.
- Partners that are receiving Swiss donated generators must send their designated mechanics and electricians to a meeting next week to help plan the generator maintenance training that is scheduled at the end of June. This meeting will take
place immediately after the Logistics Cluster meeting next Thursday, 28 May at the National Ebola Command Centre (NECC).

- WFP informed the meeting that the Logistics Cluster is entering a transition phase and is in discussion with the government on transfer of knowledge and assets regarding infrastructure run by WFP and the Logistics Cluster. The Logistics Cluster is also moving from being a service provider of last resort to playing more of a coordination role before phasing out at the end of December 2015. The transition plan is being discussed internally and externally with the government, and will be finalized in the next two weeks. A summary of the key points and timeline will be shared with partners.

### 5. Working Group

**Topic 1: Transition Phase**

- In reference to the above point on the transition phase, a round table discussion was held at the meeting to discuss partner transition plans, priorities for the coming months, and challenges partners are facing. Many partners noted new construction works commencing as they move into a recovery/transition phase of the response. Concern Worldwide expressed their challenge in sourcing cement, sand and crushed rock suppliers. The Logistics Cluster and other partners will share information as available.

**Topic 2: Road Status Information**

- The Logistics Cluster will continue to provide updates on road conditions that could impede cargo and passenger movement throughout the country, and to provide updates on alternative access options, if such information is available. Partners are requested to share information in order for the Logistics Cluster to alert others. In that regard, the Logistics Cluster resent a sample road access constraints template through the mailing list. This template is designed to support overland transport, through the marking and describing of conditions of the roads as well as any type of obstacle (bridges, checkpoints, etc) by all partners. The information can be shared directly with staff at the forward logistics bases or with the GIS Officer (contact details below).

**Topic 3: Trainings**

- A total of 68 people from 7 partner agencies participated in the Emergency Telecommunications Cluster (ETC) radio trainings on 11 and 12 May.

- Regarding the logistics trainings, the Logistics Cluster is assessing options of providing trainings at different logistics levels and on different topics. Existing WFP trainings will be tailored to best match the current requirements for Liberia. These trainings will be offered as part of a full capacity development and augmentation plan that WFP is working on with the government as part of a transition strategy.

**Topic 4: Projections**

- Attendees were encouraged to share any type of information they have on pipeline projections, dispatches or prepositioning.

### 7. A.O.B

- The date of the next meeting will be communicated to organizations via email.

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