

- LOCATION:** World Food Programme (WFP) Country Office, Monrovia
- DATE:** 17 September 2015
- CHAIR:** Logistics Cluster
- PARTICIPANTS:** Academic Consortium Combating Ebola in Liberia (ACCEL), Action Contre La Faim (ACF), International Medical Corps (IMC), International Organization for Migration (IOM), Medecins Sans Frontieres (MSF), Oxfam, Swiss Agency for Development and Cooperation (SDC), United Nations Humanitarian Air Service (UNHAS)
- ACTION POINTS:**
- Organisations to accelerate the clearance of their stock from WFP storage facilities made available through the Logistics Cluster.
- AGENDA:**
1. Announcements
 2. Open Floor Discussion
 3. Any Other Business (A.O.B.)

1. Announcements

- Organisations were notified that all WFP hubs will be closed on 1 October for the monthly physical inventory exercise. Due to the planned phasing out of storage service provisions by the end of September the exercise will also check clearance of all organisation's cargo, with the exception of Ministry of Health (MoH)/World Health Organization (WHO) as per the agreed plans.

2. Open Floor Discussion

Topic 1: Transition Process

- Organisations were reminded that due to a reduction of operational demands as Liberia has reached zero Ebola cases, the Logistics Cluster, through WFP, has phased out transportation services at the end of August 2015 and is phasing out storage services by the end of September 2015. Personal Protective Equipment and Infection Protection and Control (PPE/IPC) owned by WHO/ MoH are to be considered as an exception.
- In order to enhance the country's supply chain capacities activities during 'regular times', the Logistics Cluster, through WFP, plans to support the Government of Liberia (GoL) by transferring knowledge and assets/facilities to identified GoL institutions. Organisations and the GoL agreed upon these plans as they would ensure sustainable operability at all times and serve as the back-bone of the national supply chain capacity for disaster responses.
- In this regard, the Logistics Cluster shared that the General Services Agency (GSA), as a cross ministerial agency, has been designated to eventually take over the management of the WFP main logistics base (MLB) and five forward logistics bases (FLB) deployed during the Ebola response. The nine county mobile storage units (MSU), in addition to the additional five MSUs (to be setup in October 2015 in counties that don't currently have them due to the presence of FLBs) continue to act as an extension of the current stock management system under the County Health Teams and will remain within the MoH system. By the end of October, it is planned to hand over the airport hub to the Liberia Revenue Authority (LRA) for airport customs operations.

- In order to facilitate the effective and sustainable transition, the Logistics Cluster, through WFP, plans to conduct on-the-job trainings (OJT) for 27 GSA and 6 MoH staff members to transfer knowledge, including warehouse/stock management, transport and overall supply chain management.
- Discussions have been held on handing over the management of hubs to the GSA before WFP common services, facilitated by the Logistics cluster, phase out by the end of December, depending on GSA's human and financial capacities.
- Considering this, organisations are requested to speed-up stock clearance from the MLB/FLB network and to arrange their own transportation services. Organisations that are currently storing items at WFP warehouses, made available through the Logistics Cluster are being contacted individually.
- Early September, WFP through the Logistics Cluster, collected all expired items in its hubs and dispatched them to the Liberia Medicines and Health Products Regulatory Authority (LMHRA) to handle destruction of expired items. Organisations with expired items in the warehouses have been notified. Organisations were also reminded to contact the Logistics Cluster if they require any information on how to handle expired items.
- In order to facilitate the smooth transition of transport services, a list of commercial companies in the country that have been recently assessed and identified to have capacity to provide transportation services, has been shared with organisations. Organisations are requested to make their own arrangements directly with the companies, including agreeing on terms and conditions of services.
- Organisations were encouraged to continue to contact the Logistics Cluster on any information or coordination needs.

Topic 2: Customs Bonded Warehouse

- Organisations were reminded that items which have been stored at the Roberts International Airport (RIA) bonded warehouse since December 2014 need to be cleared from the warehouse in consideration of the schedule for the phasing-out. The Logistics Cluster shared a list of items that are still stored at the warehouse with organisations concerned. Organisations that are currently storing items at the customs bonded warehouse, made available through the Logistics Cluster, are being contacted individually to clear their cargo before the RIA hub is handed over to the LRA.
- As these items are not customs cleared, organisations were requested to appoint dedicated clearing agents, for details on relevant Customs Authority Focal Points, please contact the Logistics Cluster.

Topic 3: Road Status Updates

- Updates on road access constraints have been shared. The road Harper – Plebo – Barclayville (Maryland County) is practicable, but in very bad condition due to potholes and is slippery caused by heavy rains; the road Gbankon - Rivercess County is practicable but has deteriorated due to heavy rains; Vehicle movement on the road Monrovia – Kakata (Kingsville area by the Lonestar Tower) has been hindered due to a landslide. The latest road status map has been shared at the meeting and through the Logistics Cluster mailing list.

Topic 4: Swiss Agency for Development and Cooperation (SDC) donation

- SDC representations notified organisations that generators provided by the Swiss donation have been handed over to the new designated owners and beneficiaries. Items that came with the generators but are not necessarily limited for the use

with generators (like cable rolls) can be handed over to interested organisations. A list of these items will be shared through the Logistics Cluster mailing list.

3. Any Other Business (A.O.B.)

- Organisations were informed that the October UNHAS flight schedule will be published during the coming weeks. UNHAS shared that they are trying to compensate for flights cancelled due to heavy rains.
- Following a request from organisations, Global Communities advised that they are currently following up on the donation of vehicles to the humanitarian community and will keep organisations informed.
- Organisations requested information on the vehicle registration process. The Logistics Cluster will send information on this topic as soon as possible.

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