

**LOCATION:** National Ebola Command Centre (NECC), Monrovia, Liberia

**DATE:** 30 April 2015

**CHAIR:** Logistics Cluster Coordinator

**PARTICIPANTS:** UNMIL, International Committee of the Red Cross (ICRC), OXFAM UK, Last Mile Health (LMH), US Department of Defence, International Federation of the Red Cross (IFRC), Global Communities, USAID/ OFDA, Medecins Sans Frontieres France (MSF F), Save The Children, International Medical Corps (IMC), International Migration Organization (IMO), United Nations Humanitarian Air Service (UNHAS), John Snow International (JSI), DELIVER, Danish Refugee Council (DRC), American Refugee Committee (ARC), Incident Management System of Liberia (IMS), Swiss Department of Cooperation Swiss Office for Cooperation and Consular Affairs (SDC), Academic Consortium to Combat Ebola in Liberia (ACCEL).

- ACTION POINTS:**
- The Logistics Cluster to share a snapshot of the new customs clearing procedure.
  - The Logistics Cluster to assess what the next steps are regarding the organization of logistics trainings in Monrovia.
  - UNMIL to continue sharing weekly mapping and road updates with the Logistics Cluster.
  - Organisations to keep sharing information on pipeline projections, dispatches or prepositioning.

**AGENDA:**

1. Procedural Updates
2. Announcements
3. Update on Action Points
4. Current Operations
5. Working Group
6. A.O.B

### 1. Procedural Updates

- The Logistics Cluster informed attendees that all Logistics Cluster services, updates, key documents and procedures can be found on the Logistics Cluster website at: <http://www.logcluster.org/ops/ebola14>.

### 2. Announcements

- The Logistics Cluster advised that the Incident Management System of Liberia (IMS) had shared a list of commercial customs agents (more on this topic in Section 5 'Working Group', see below).
- Attendees were reminded that a UNHAS users' group meeting will take place immediately after the Logistics Cluster Meeting.
- A physical inventory at all Main (MLBs) and Forward Logistics Bases (FLBs) will take place on 1 May, resulting in the closure of all logistics bases.
- Ahead of their scale down, Global Communities shared a list of ambulances they are operating in various counties in Liberia. Global Communities enquired which of the participants were receiving new donated ambulances and what the end locations of these ambulances would be, in order to reduce ambulance activities in these counties.

### 3. Update on Action Points

- The Logistics Cluster informed participants that the list of certified of certified customs agents will be used to publish and share a new customs snapshot.

- Participants were informed that the Emergency Telecommunications Cluster (ETC) will organize radio trainings. Training information and contact details are to be discussed in the working group session (see below). Regarding other trainings, the Logistics Cluster is still looking at various options and will share any new information when available.
- The Logistics Cluster received the latest road access constraints map from UNMIL and will share the map with partners via the mailing list.
- Organisations were reminded to keep sharing information on pipeline projections, dispatches or prepositioning.
- It was advised that Several organizations have been invited to take part in the monthly physical stock inventory occurring at all storage facilities on 1 May.

#### **4. Current Operations**

- The Logistics Cluster informed the attendees that the new ambulances have left the seaport and are now located at UNMIL Starbase. UNMEER is contacting all organizations concerned to arrange for the distribution of the ambulances.
- Regarding the Swiss donation of generators, attendees were urged to ensure the hand over documents were signed with UNMEER.

#### **5. Working Group**

##### **Topic 1: New Customs Procedure**

- The Logistics Cluster advised that the IMS had provided eleven certified customs clearance agents (including names, addresses and contact details). The information will be used for updated customs procedure on the dedicated Ebola response operations page.

##### **Topic 2: Capacity Building**

- Details regarding ETC training sessions and contact details were shared with the attendees. The training sessions are open to all humanitarian organization in Liberia.
- With regards to other trainings, the Logistics Cluster is assessing options for providing training for different logistics levels and topics. Existing WFP Logistics trainings will be tailored to best match the current requirements for Liberia.

##### **Topic 3: Road Status Information**

- UNMIL provided a road status update, showing the current status of various roads in Liberia. UNMIL shared it has road patrols stationed at the RIA Airport, in Zwedru and in Gbarnga. It was highlighted that there is deliberate road maintenance during the dry season, while for the rainy season, the roads are assessed and monitored, in order to compile reports on any future/possible road repairs. Attendees were reminded that only roads that are key to UNMIL activities are being repaired.
- Global Communities shared an access constraints template they send out with their drivers to assess road statuses in the areas they operate. This was shown as another means to capture access constraints in the country in order to share as much information as possible with all participants.

##### **Topic 4: Projections**

- Attendees were encouraged to share any type of information they have on their pipeline projections, dispatches or prepositioning.

#### **6. A.O.B.**

- Last Mile Health enquired what type of contract is being used with commercial customs agents. International Medical Corps (IMC) shared they were in a tender process with a specifically named commercial customs agents and were happy to discuss this bilaterally after the meeting.
- Save The Children asked if other organizations were having a significant number of vehicle requests from various departments of the Ministry of Health.
- Danish Refugee Council (DRC) enquired if organizations could assist with providing empty containers, in order to transport cargo to Harper by vessel. The Logistics Cluster Coordinator invited DRC to discuss this after the meeting.
- A UNHAS users' group meeting took place after the meeting revising the current integrated flight schedule ahead of the rainy season.

### Contacts:

Bruce Walker	<i>Logistics Cluster Coordinator</i>	<a href="mailto:bruce.walker@wfp.org">bruce.walker@wfp.org</a>
Thomas Debandt	<i>Information Management Officer</i>	<a href="mailto:thomas.debandt@wfp.org">thomas.debandt@wfp.org</a>
Stewart Sherman	<i>Logistics Assistant/ GIS Mapping Officer</i>	<a href="mailto:stewart.sherman@wfp.org">stewart.sherman@wfp.org</a>
Mira Baddour	<i>Cargo Tracking Officer</i>	<a href="mailto:mira.baddour@wfp.org">mira.baddour@wfp.org</a>