

LOCATION: National Ebola Command Centre (NECC), Monrovia, Liberia

DATE: 23 April 2015

CHAIR: Logistics Cluster Coordinator

PARTICIPANTS: World Health Organization (WHO), International Committee of the Red Cross (ICRC), OXFAM UK, Last Mile Health (LMH), US Department of Defence, International Federation of the Red Cross (IFRC), Global Communities, USAID/ OFDA, Medecins Sans Frontieres France (MSF F), Save The Children, USAID/ OFDA, Concern Worldwide, International Medical Corps, Global Communities, International Migration Organization (IOM), United Nations Humanitarian Air Service (UNHAS).

ACTION POINTS:

- The Incident Management System of Liberia (IMS) to share a list of registered commercial customs agents.
- The Logistics Cluster to share a snapshot of the new customs clearing procedure.
- The Logistics Cluster to assess what the next steps are regarding the organization of logistics trainings in Monrovia.
- UNMIL to share weekly mapping and road updates and The Logistics Cluster to share this information once available.
- Organisations to keep sharing information on pipeline projections, dispatches or prepositioning.
- The Logistics Cluster to invite partners to take part in the physical stock inventory at the current storage facilities.

AGENDA:

1. Procedural Updates
2. Announcements
3. Follow up on Last Week's Action Points
4. Working Group
5. Any Other Business

1. Procedural Updates

- For information on Logistics Cluster services and how to access them, organisations were advised to see the Logistics Cluster website (<http://www.logcluster.org/ops/ebola14>).

2. Announcements

- Regarding the new customs clearing procedure, the Logistics Cluster Coordinator advised that it will be shared once the list of certified commercial customs agents was received by the Incident Management System of Liberia (IMS).
- The Humanitarian Air Service (UNHAS) announced they will hold a UNHAS users' group meeting at the beginning of next week. Invitations will be extended via the Logistics Cluster's mailing list. The purpose of the meeting is to propose and discuss possible changes to the current integrated flight schedule, especially since the rainy seasons can affect flight routes and schedules.

3. Follow up on Last Week's Action Points

- The Logistics Cluster Coordinator advised that IMS had agreed to send a list of certified customs agents and share a snapshot of new customs clearing procedures.
- The Logistics Cluster consolidated all requests regarding training and will update participants at the next meeting on which trainings can be provided.
- The Logistics Cluster advised that mapping and road status information will be shared, once received from UNMIL.
- Organisations were asked to continue sharing information on pipeline projections, dispatches or prepositioning.

- Organizations will soon be invited to take part in the monthly physical stock inventory occurring at all the storage facilities.

4. Working Group

Topic 1: New Customs Procedure

- The announcement regarding the new customs procedure was repeated, stating the IMS will hopefully soon share a list of certified customs clearing agents, as was requested during the previous meeting.

Topic 2: Capacity Building

- The Logistics Cluster Coordinator advised that most of the training requirements are focused around basic & mid-level management topics, for a group of approximately 75 people.
- The following possible training topics were shared: Warehouse Management, Commodity Management & Emergency Telecommunications.
- The Logistics Cluster will assess what is feasible, and if there is a need for trainers to come from outside Liberia.
- Regarding a possible Emergency Telecommunication training, it was shared this will be discussed with the Emergency Telecommunications Cluster.

Topic 3: Road Status Information

- A question was raised by US DoD regarding an existing engineering/construction cluster. It was replied there was no such cluster, but the Logistics Cluster Coordinator shared the current road-engineering work done by UNMIL.
- The Logistics Cluster is still expecting to receive weekly mapping and road updates from UNMIL and will share these once the updates become available. The Logistics Cluster Coordinator encouraged organisations to share road access and status information along with transport requests.

Topic 4: Projections

- Participants were encouraged to share any type of information on pipeline projections, dispatches or prepositioning.

5. Any Other Business

- Global Communities enquired if the donated Hyundai ambulances were already allocated; the Logistics Cluster Coordinator shared the list of the donation recipients with the attendees.
- Global Communities shared they are in need of three containers, with one preferably being a reefer or have an existing cooling system. The Logistics Cluster Coordinator replied to look into this request.
- The next Logistics Cluster meeting will take place on 30 of April, at the National Ebola Command Centre (NECC) at 2pm.

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