

- LOCATION:** National Ebola Command Centre (NECC) Monrovia, Liberia
- DATE:** 18 December 2014
- CHAIR:** Logistics Cluster Coordinator
- PARTICIPANTS:** Accel, Heart to Heart, IFRC, MSF-Switzerland, International Medical Corps (IMC), Save The Children, Ibis, Last Mile Health, American Refugee Committee, UNMIL, UNMEER, WFP
- ACTION POINTS:**
- The Logistics Cluster to share the estimated shipment date of the Swiss generators as well as the final allocation plan.
 - Participants to send requests regarding the Hyundai donation of ambulances and the donated incinerators.
 - The Logistics Cluster to follow up with all participants receiving 20ft Maersk containers.
 - Participants reminded to share detailed dispatch plans with the Logistics Cluster to enable a faster dispatch from the Main Hub to any storage place in Liberia.

AGENDA:

1. Announcements
2. Donations
3. Transitions
4. Ebola Treatment Unit (ETU) Support
5. Air Operations
6. Stock Update
7. Sea Operations

1. Announcements

- Due to election activities, a number of organisations were unable to attend the meeting. UNMIL briefed participants on potential access constraints associated with anticipated election activities.

2. Donations

- The Logistics Cluster Coordinator reported that generators have been donated by the Swiss government and 20ft containers have been donated by Maersk. The Logistics Cluster Coordinator also reported the potential donation of two incinerators by the UK government. Additionally, between 10 and 15 Hyundai ambulances have been offered by Hyundai through UNMEER to any interested organisation.
- The Logistics Cluster Coordinator advised that the Logistics Cluster has given the Swiss government a consolidated form of requests. Participants were reminded that final allocation of the generators would now be determined by the Swiss government. Any questions regarding allocation or transport to Liberia should be sent directly to the contact for the Swiss government.

OUTSTANDING ACTION: The Logistic Cluster to share the estimated departure date of the Swiss generators as well as the final allocation plan.

- Regarding the Maersk containers, besides the first donation of 20 x 20ft containers, Maersk had now informed the Logistics Cluster that an additional 10 containers will be donated. The Logistics Cluster Coordinator reported that of those 10, 4 were allocated based on the discussions of the last Logistics Cluster meeting. Requests for any of the six remaining containers should be sent to the IM Officer of the Logistics Cluster. Participants were reminded that it was important for the Logistics Cluster to know which organisations could offload the empty containers at their requested destination.

OUTSTANDING ACTION: Logistics Cluster to share with participants delivery dates for containers. The Logistics Cluster informed participants that Welthungerhilfe was donating two incinerators, each weighing more than 1.6 metric ton, ideally to be used in hospitals or clinics. Interested organisations should follow up with the Logistics Cluster and Welthungerhilfe.

OUTSTANDING ACTION: Partners to share with the Logistics Cluster their request for an incinerator.

- An offer from Hyundai was outlined for between 10 and 15 (final number to be confirmed) 2 wheel drive ambulances. The specifications of these ambulances were shared; additionally it was emphasised that they were not suitable for transport of Ebola patients as the front of the ambulance was not detached from the back of the vehicle, and the amount of equipment inside making it difficult to disinfect the vehicle.

OUTSTANDING ACTION: Partners to share with the Logistics Cluster their request for a Hyundai Ambulance.

3. Transitions

The Logistics Cluster Coordinator continued the meeting with a discussion on the overall emergency response and the various transitions the response embodies.

- The Logistics Cluster Coordinator informed participants that an emergency response evolves with time, resulting in a shift of services and responsibilities of the acting humanitarian organisations. After the immediate response, a second phase arises, focusing on a structured implementation of services and a valuable management of information. A move from ad-hoc urgent requests to planned and structured services serves as the red line for this second phase.
- With this evolution, both the Logistics Cluster as well as the organisations, should acknowledge new roles with new responsibilities. From the organisations' side this means; advance planning, accurate stock data, shared information on upstream pipeline and the use of the Logistics Cluster as a last resort. From the Logistics Cluster side this means reliable communication, dependable services and clarity on what the logistics cluster does and doesn't do.

- The Logistics Cluster will always remain flexible for urgent requests. In equal terms, it was suggested that a shift from air service to sea service might be experienced in the near future. The Logistics Cluster shared it is unsure of when or if that specific transition will occur, but that it is important to keep this in mind.

4. Ebola Treatment Unit (ETU) Support

- The Logistics Cluster Coordinator shared the services of the Logistics Cluster regarding the management and supplies of Ebola Treatment Units in Liberia. The main focus of this topic was the discussion of the fuel supply to ETUs. It was explained that the Logistics Cluster can provide, besides the transport of consumables, fuel, but only if no other option can be found. Food, water and admin (as in stationary & vehicles) should be considered the responsibility of the partner organisation managing the ETU.
- The Logistics Cluster will on a very limited basis step in to provide fuel to the ETUs. This will occur only in remote areas of the country where access to existing fuel sources is not possible. For accountability purposes, the provision of fuel will be accompanied by rigorous tracking requirements. The Logistics Cluster Coordinator advised participants to speak with the Logistics Cluster first regarding urgent fuel supplies.
- Life support items, such as staff food supply, is not a critical gap, and would not be supplied by the Logistics Cluster. Water, sanitation and sewage facilities are likewise to be addressed where necessary through the WASH cluster.

5. Air Operations

- The Air Coordination Cell (ACC) in Copenhagen announced an additional four fully funded cargo flights to Guinea, Liberia and Sierra Leone. Participants were advised on procedures to follow regarding bookings and the staging process. The first flight will departure between the 30th of December and the 3rd of January 2015. The departure date of the three other flights will depend on the needs, the bookings and the actual delivery of material to the staging area.

6. Stock Update

- The Logistics Cluster Coordinator highlighted the urgent need to revise current dispatch plans as storage at the main hub remains a significant bottleneck.
- The Logistics Cluster Coordinator advised that if a participant has a supply shortage, the Logistics Cluster cannot supply, but only share what is available in stock from other organisations. The Logistics Cluster Coordinator emphasized that before an organisation procures overseas stock, they should enquire as to what is currently in stock and address any partner that may have a surplus.

OUTSTANDING ACTION: If Participants have a shortage of any particular type of goods please write to Liberia.cargo@logcluster.org with the specific requirement as well as the quantity needed and the Logistics Cluster will see if this stock is on hand and available for release.

7. Sea operations

- The Dutch vessel Karel Doorman departed on 16 December for its second voyage. The expected time of arrival is between the 2nd and 4th of January 2015. The content on board includes treatment beds, protective gear, ambulances, disinfectant equipment and Toyota landcruisers. The cargo is destined for several organisations including Save the Children, Liberians in Action, United Liberia Inland Church, Netlib Foundation, Liberia Red Cross, and WFP.

Contacts:

Cameron Higgins	<i>Logistics Cluster Coordinator</i>	cameron.higgins@wfp.org
Thomas Debandt	<i>Information Management Officer</i>	Thomas.debandt@wfp.org