

**LOCATION:** Call

**DATE:** 14 March 2018

**CHAIR:** Global Logistics Cluster (GLC)

**PARTICIPANTS:** UNICEF, ACF and GLC

**ACTION POINTS:**

1. Next call will be on 3 April at 10:00 (CET). It will focus solely on comments to the Lessons Learned methodology and Haiti Lessons Learned.
2. GLC will share the lessons learned/recommendations tracking table, when a draft is ready.

**AGENDA:**

- 1) Update on key activities since last call:
  - a. Review of the Logistics Cluster strategy
  - b. South Sudan Lessons Learned status
  - c. Follow up on Ethiopia Lessons Learned - actions
- 2) Tracking table/management response
- 3) Methodology comments
- 4) Haiti Lessons Learned comments
- 5) Next call
- 6) AOB

### 1) Update on key activities since last call

GLC provided an update on:

**Review of the Logistics Cluster Strategy:**

- A set of terms of reference and approach have been developed by the SAG/GLC. It was decided that a review was a better-fit exercise than an evaluation to inform the decision-making on the future of the strategy. An external company has been contracted and have started mid-March with the inception phase. The SAG plus a few other people who have been part of developing the strategy will act as **Reference Group** commenting on deliverables during the process – the review scope and focus, the approach and the findings along the way.
- The review will focus on the relevance of the Logistics Cluster vision, the effectiveness of the goals in the strategy in terms of their contribution to the vision, and the efficiency of the implementation of the strategy in terms of the linkage between the activities and how they contribute to the goals in the strategy.

- Preliminary findings will be shared and discussed at the Global Meeting in Washington and input from this will feed back into a final report with recommendations on the future of the strategy.

**South Sudan Lessons Learned:**

- The timing of the Lessons Learned mission is being discussed with the South Sudan team. The mission is expected to be in the second half of 2018.

**Follow up on Ethiopia Lessons Learned:**

Following the last call, GLC had a debrief presentation of the Ethiopia Lessons Learned and a follow up meeting on specific actions the GLC will work on:

- 1) Early warning – how to detect the warning signs and respond in time:** The GLC will develop a procedure and outline the criteria for when to start engaging more actively in a country/region to assess the logistics needs. This will include a criteria to support decision making on when to start monitoring a situation and when to send a team (LRT) for assessment of possible gaps. The criteria could include: number of people affected/vulnerability/type of emergency etc. It will also include mapping of tools to support with the assessment and analyse what role the preparedness platform can play, including looking at the option to link the preparedness platform with other existing early warning tools.
- 2) GAP analysis – a comprehensive GAP analysis was highlighted as best practice in Ethiopia:** The GLC will work on improving the gap identification and monitoring of progress process by conducting a desk review of existing tools/checklists available for assessing the supply challenges in a humanitarian emergency. This includes developing a set of checklists and guidance for doing a quick but also more thorough gap analysis and how to monitor progress in the gap filling. How to better link the gap analysis with actions that could be done in preparedness and throughout to the exit strategy handling of a continued gap will also be investigated.
- 3) Preparedness – non pilot countries asking for support, how to help:** The GLC will develop a few pages with guidance on how the Cluster products can support in preparedness planning (for non-pilot countries).
- 4) Stakeholder management in meetings:** The GLC will ensure it includes guidance on stakeholder management in staff and LRT trainings – e.g. how not to mix objectives of meetings (operational/donors/partners/commercial)

- 5) **IM tools from Ethiopia – how to use them elsewhere:** The GLC will see if it is possible to develop a ‘menu’ of IM and other tools available linked to what kind of logistics gap they address for easy adoption or inspiration in other emergencies. E.g. shipping overview in congested ports.
- 6) **Use of staff in operations who know the context:** Knowledge of context was re-emphasised in the Ethiopia Lessons Learned. The GLC will re-visit whether it is possible to improve the process and look at how it links with localization.

## 2) Tracking table/management response

- The GLC is working on a table of Lessons Learned and will share it when the draft is ready. One thing up for discussion now is how to make the lessons and recommendations more easily accessible – through an interactive sheet or database.

## 3 and 4) Methodology and Haiti LL comments

- The GLC has shared the Lessons Learned methodology and the draft Haiti Lessons Learned report for comments. It was decided to discuss both it in a dedicated call on the 3 April so input/comments can be used in work during April.

## 5 and 6) Next call and AOB

- The next call will be the 3 April at 10:00 and will be dedicated to the Lessons Learned methodology and the Haiti Lessons Learned draft report.

### Contacts:

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