IRAQ – Meeting Minutes

LOCATION: NGO Coordination Committee for Iraq (NCCI) Compound, Erbil, Iraq
DATE: 9 December 2014
CHAIR: Logistics Cluster Coordinator
PARTICIPANTS: Danish Refugee Council (DRC), United Nations Population Fund (UNFPA), WFP, OCHA

ACTION POINTS:
• Participants to provide updated contact information. The Logistics Cluster to update current list of participants.
• The Logistics Cluster to commence regular coordination meetings in Dahuk.

AGENDA:
1. General Update
2. Warehouse Status
3. Winterisation Update
4. Logistics Cluster Service Provision and Planning for 2015
5. A.O.B.

1. General Update
• The Logistics Cluster Coordinator reported that UNHCR has 7 airlifts in to Erbil from Lahore. Six have already arrived and cleared.
• UN agencies were reminded to provide prior notification to the Logistics Cluster, as the Logistics Cluster has been tasked by the Security Management Team (SMT) to provide a certificate of validation when UN relief aid items arrive at the Erbil International Airport (EIA).

2. Warehouse Status
• Temporary storage in Dahuk, actually located in Batel (approximately 40km out of Dahuk on the Zakho road) consists of a warehouse complex of 1,200m², with 640m² additional capacity from two adjacent Mobile Storage Units (MSUs).
• Emergency storage in Erbil consists of 450m² for emergency support. The Logistics Cluster Coordinator noted that the Erbil warehouse was currently empty.

<table>
<thead>
<tr>
<th></th>
<th>CAPACITY</th>
<th>IN USE</th>
<th>AVAILABLE</th>
<th>TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erbil</td>
<td>450m²</td>
<td>0</td>
<td>450m²</td>
<td>W/H</td>
</tr>
<tr>
<td>Dahuk</td>
<td>1840m²</td>
<td>79.7/ 697.3 cbm</td>
<td>500m²</td>
<td>W/H + MSU x 2</td>
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• The Logistics Cluster Coordinator reported that two MSUs are available for loan to humanitarian organisations for temporary emergency storage.

• WFP has temporary emergency storage space on request in Sulaymaniyah, Baghdad and Basra.

• All requests for storage need to be submitted to the Logistics Cluster on the Service Request Form (SRF) (http://www.logcluster.org/document/service-request-form-6) and must be submitted via email to Iraq.Cargo@logcluster.org for review. Requests which are not sent using the SRF will be rejected.

3. Winterisation Update

• Discussions are on-going for emergency airlifts of Non Food Items (NFIs) for winterisation programs. The Logistics Cluster Coordinator explained that should such airlifts be requested by organisations, the Logistics Cluster had budgeted for three airlifts. WHO has a confirmed airlift from Amman to Erbil scheduled for Thursday 11 December. Pre-planning for a UNHCR airlift from Dubai to Erbil is in-progress.

4. Logistics Cluster Service Provision and Planning for 2015

• Planning for 2015 includes a continuation of current services: storage, emergency transport, information management, coordination, mapping (access constraints map/warehouse capacity map), and planning for a range of contingency options for emergency support.

• A dedicated GIS Officer will be in-country the beginning of January to assist and compliment services for regular updates on logistical constraints and road conditions. This issue has been highlighted by organisations as a gap.

5. A. O. B.

• It was suggested that the Logistics Cluster update its current lists of participants as there has been a large turnover of staff in all organisations.

• Participants agreed that regular Logistics Cluster Meetings in Dahuk would be beneficial. This will commence in January 2015; further information will be sent via email.

The next meeting will be held Tuesday 6 January 2015, 11am at the NCCI compound, Erbil.

Contacts: Iraq.logs@logcluster.org

Jean-Emile Canu Logistics Cluster Coordinator jeanemile.canu@wfp.org
Tania Regan Information Management Officer tania.regan@wfp.org