LOCATION: NCCI Compound, Erbil, Iraq  
DATE: 14 October 2014  
CHAIR: Logistics Cluster OIC  
PARTICIPANTS: World Food Programme (WFP), UNICEF, International Medical Corps (IMC), United Nations Office for Project Services (UNOPS), Action Contre La Faim (ACF)

ACTION POINTS:  
- Partners were requested to review the updated Concept of Operations on the Logistics Cluster website.  
- Partners were reminded that all requests for logistics services (storage and warehousing) need to be accompanied by a completed Service Request Form (SRF).

AGENDA:  
1. General Humanitarian Update  
2. Warehouse Status  
3. Winterization Update  
4. Logistics Cluster Service Provision  
5. A.O.B.

General Humanitarian Update  
- Heavy fighting in Heet and Ramadi has resulted in displacement of an estimated 180,000 people over the past week, some of whom are Internally Displaced Persons (IDPs) facing secondary displacement (according to OCHA).

- Humanitarian access to populations displaced is extremely limited and partners are working to track the movements of IDPs to ensure they are served with humanitarian support. IDP access for travel is limited in some areas within Anbar province as some have been refused access and alternative routes are closed due to insecurity.

- Approximately 2,821 Syrian refugees have reportedly crossed into the Kurdistan Region of Iraq from Turkey. UNHCR and partners are evaluating the expected additional caseload and possible needs.

- WFP has already dispatched 30,000 family food rations and rapid response kits, along with WHO medical supplies to Baghdad for the response. The Logistics Cluster is coordinating with UNFPA on the delivery of 14.5mt/61m³ of reproductive health cargo from Erbil to Baghdad. Onward transport and distribution will be carried out by a Non-Governmental Organization (NGO) who is currently working and distributing to the newly displaced.

Warehouse Status  
- The Logistics Cluster has released 285mt/1,526m³ of interagency cargo in the Dahuk warehouse to date. Currently two organizations are storing their cargo in Dahuk; a total of 36mt/209m³ is being stored. Cargo received consists of shelter, food, hygiene, and protection materials.
• Emergency warehouse support in Erbil has also assisted eight organizations with the temporary storage of 67mt/436m³ of non-food items (NFI) cargo. The cargo which was received from the unsolicited bilateral donations (UBD) flights in August and September has been dispatched to government partners and NGOs.

• Partners were reminded that the current warehouse capacity in Dahuk is 1,200m² available to all partners; storage is provided to partners for 30 days maximum to allow for distribution. Partners requiring longer term storage solutions in Dahuk should contact the Logistics Cluster so alternative solutions can be found. Storage in Erbil is for emergency temporary storage only to allow partners to scale up – currently 450m² is available. The Logistics Cluster reminded organizations to provide 48 hours notice to allow for the Logistics Cluster to ensure adequate capacity to receive the cargo. All emergencies will be dealt with on a case-by-case basis. Organizations are requested to reach out to the Logistics Cluster when items are in the pipeline which may require support.

• Storage is not allocated to partners on an organizational basis and rather is provided based on specific requests. All requests need to be submitted on the Service Request Form (SRF) via email for review. Any requests which are not sent using the SRF will be rejected. The SRF can be found at the following link: http://www.logcluster.org/document/service-request-form-6

• Mobile Storage Units (MSUs) are available for loan if partners need additional storage and commercial solutions are not available or adequate.

**Winterization Update**

• The Logistics Cluster has received one winterization consignment in the Dahuk warehouse. Partners were reminded to contact the Logistics Cluster as early as possible if additional support is needed or expected for the winterization exercise.

• No partners present at the meeting had additional feedback regarding winterization.

**Logistics Cluster Service Provision**

• The Logistics Cluster has received a number of inquiries recently regarding service provision. In order to ensure partners were clear regarding the Logistics Cluster mandate and service availability, they were requested to review the updated Concept of Operations (ConOps) available on the website (http://www.logcluster.org/document/concept-operations-22-august-2014).

• As a reminder, the Logistics Cluster is currently providing the following:
  
  o Temporary storage in Dahuk – 1,200m² for up to 30 days; Standard Operating Procedures (SOPs) are available here: http://www.logcluster.org/document/sops-standard-operating-procedures-2;
  
  o Emergency storage in Erbil – 450m² for emergency support to allow organizations to scale up operations;
- Logistics Capacity Assessment (LCA) which includes contact information for commercial logistics companies as well as customs information and clearance guidance;

- Emergency road transport – available for emergency transport requests to partners who lack adequate logistics capacity during the initial surge phase of operations in Iraq (three months).

- A Service Request Form (SRF) is mandatory to request a service; transport and warehousing will not be provided to organizations who do not submit an SRF.

A. O. B.

- The Logistics Cluster distributed the Access Constraints Map to partners. Partners were requested to provide inputs to the Logistics Cluster on physical access constraints issues.

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