IRAQ – Meeting Minutes

LOCATION: Erbil
DATE: 1 November 2015
CHAIR: Logistics Cluster Coordinator

PARTICIPANTS: International NGO Safety Organization (INSO), Norwegian Refugee Council (NRC), OCHA, Save the Children International (SCI), Danish Refugee Council (DRC), Action Contre la Faim (ACF), Medecins du Monde (MDM), Premiere Urgence-Aide Medicale Internationale (PU-AMI), World Vision International (WVI)

ACTION POINTS:
- Partners to share clearance procedures with the Logistics Cluster highlighting main constraints

AGENDA:
1. Operational Updates
2. Common Storage Services
3. Any Other Business

1. Operational Updates

- The Logistics Cluster informed partners of the request received in mid-August from OFDA/USAID to accommodate NFIs. The cargo will start arriving in country in mid-November and will be allocated to UNICEF, IOM and UNFPA in Iraq as main recipients and then to implementing organizations. The Logistics Cluster has been tasked to centrally coordinate the initial planning as well as the in-Country information flows, cargo handling, storage, management and tracking of those assets under the common services provision. The Logistics Cluster has moreover contracted further warehouse capacity, management and handling services in both Baghdad and Erbil, as well as augmenting staffing structures and capacity, to support an operation of this scale.

- Discussion with partners moved to the upcoming 2016 Humanitarian Response Plan, that is currently been drafted by each Cluster to be launched at the end of November. The strategic objectives of the plan, based on the most likely humanitarian scenario, were illustrated to partners to identify each organization intended areas of intervention and possible constraints. The Logistics Cluster will continue supporting organisations request for logistics services (temporary storage for emergency, contingency and prepositioning) from the three hubs of Dohuk, Erbil and Baghdad, and keep the role of coordination and information management. No major issues were reported from participants in terms of transportation as needs are covered by the market capacity. Areas of intervention for next year will mostly depend on access and security conditions.

2. Common Storage Services

- The Logistics Cluster gave an update on the storage capacity at the different hubs in the country. The total in-country storage capacity is currently 18,990 m².
  - Erbil = 11,850 m²
  - Baghdad = 5,500 m²
IRAQ – Meeting Minutes

- Dohuk = 1,640 m²

- At present 3 organisations are using the Logistics Cluster storage services in Dohuk (MSF-CH, French Red Cross (FRC) and NRC), which gives a total stock balance currently in Dohuk Logistics Cluster warehouse of 55.286 mt/ 443.392 m³. In Baghdad, a total of 20 mt/75 m³ dignity kits from UNFPA are being stored.

- Participants were reminded that the Logistics Cluster is available in supporting organisations in need for temporary storage services in the three hubs, especially in light of the emergency operational environment, access and pipeline constraints.

3. Any Other Business

- Participants were informed about the “Let’s Comm Digital” training offered by the Emergency Telecommunication Cluster in December which is addressed to ICT personnel with a technical background on VHF/UHF. Interested agencies can send until 9 November applications through the ETC website: http://bit.ly/1MgWmLe.

- The recent Warehouse and Commodities Management training offered by the Logistics Cluster in Erbil was attended by 20 staff members from 14 organizations. Similar training activities will continue to be organized in 2016 as per partners’ needs/requests.

- Participants were also informed that a blog post on the GPS and Road Assessment training organized in August in both Dohuk and Erbil has been published on the Logistics Cluster webpage: http://www.logcluster.org/ops/irq14a.

- The recent Humanitarian Storage Capacity map produced as a draft has been shared for partners’ feedback. One issue was raised regarding the clearing process to import medical drugs to Baghdad and Erbil, which may take up to 6 months in order to receive all necessary authorizations. One solution could be to request UN support, via WHO, to facilitate the importation of medical drugs that can be donated to NGOs. Interested organizations can share their current procedures to the Logistics Cluster for the follow up with WHO.

- It was agreed to keep a monthly schedule for the cluster coordination meetings. Next meetings will be held in Baghdad on 11 November and in Dohuk on 25 November. If needed, partners can request to convene a meeting in one of the locations. The Logistics Cluster will continue to update partners in due time through all communication channels (email, online page, skype group).

Contacts:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faheem Araie</td>
<td>Logistics Cluster Coordinator a.i.</td>
<td><a href="mailto:faheem.arai@wfp.org">faheem.arai@wfp.org</a></td>
</tr>
<tr>
<td>Valentina Signori</td>
<td>Information Management Officer</td>
<td><a href="mailto:valentina.signori@wfp.org">valentina.signori@wfp.org</a></td>
</tr>
<tr>
<td>Joseph Mugisha</td>
<td>Logistics Officer</td>
<td><a href="mailto:joseph.mugisha@wfp.org">joseph.mugisha@wfp.org</a></td>
</tr>
</tbody>
</table>

www.logcluster.org