Meeting Minutes, 16 March 2021
Addis Ababa, Ethiopia

LOCATION
Addis Ababa, online

DATE
16 March 2021

CHAIR
Robert Sepe, Logistics Cluster Coordinator
Ato Tadesse Bekele, Senior DRM Adviser

PARTICIPANTS
Atlas Logistique, Catholic Relief Services (CRS), Concern Worldwide, Danish Refugee Council (DRC), Food for the Hungry (FH), International Committee of the Red Cross (ICRC), iMMAp, International Organization for Migration (IOM), Lutheran World Relief (LWF), Médecins sans frontières (MSF), National Disaster Risk Management Commission (NDRMC), Oxfam International, People in Need, Save the Children, United Nations High Commissioner for Refugees (UNHCR), United Nations International Children’s Emergency Fund (UNICEF), United Nations Office for the Coordination of Humanitarian Affairs (OCHA), United Nations Populations Fund (UNFPA), World Food Programme (WFP), World Health Organization (WHO)

ACTION POINTS
• Partners are requested to submit their transportation and storage requests using the Service Request Form (SRF) to ethiopia.logisticsclustercargo@wfp.org.
• The assessment of the Mekele - Adiy Addi - Shire route and the Logistics Hub in Shire is foreseen to be conducted end of next week.
• The Logistics Cluster will share an information pamphlet on dangerous goods with partners.

AGENDA
1. NDRMC Updates
2. Cargo Notification Process
3. Road Constraints
4. OCHA
5. Operational Updates
6. Service Request Forms (SRF)
7. FAQs and Partner Discussions

1. NDRMC Updates

• NDRMC updated partners on the progress of the new notification system. There have been no issues and operations have been proceeding smoothly with the Logistics Cluster, UN Agencies and International NGOs sharing their notifications by email.
• There are no changes to the recommended routes for humanitarian cargo.

https://logcluster.org/ops/eth20a
2. Cargo Notification Process

- The Logistics Cluster reminded partners of the new notification system and invited agencies to consult the official guidelines shared during the previous week’s meeting.

3. Road Constraints

The recent physical road constraint reports were presented using the Interactive Physical Road Constraints Map:
- Main corridors from Djibouti, Berbera, and Kenya via Moyale are operating smoothly.
- Routes from Amhara region through Kobo and through Gondar towards Tigray border are physically accessible.
- The route from Gambella to Ninyang via Banyrial is accessible via a new bridge that is located in Banyrial, 4 km before reaching Jekow.
- Partners are encouraged to provide feedback and data on routes and possible access constraints encountered to the Logistics Cluster.

4. OCHA

- The main road between Alamata, Mekelle and Shire remains accessible.
- Feedback received on the notification system for travel to Tigray suggests it is working smoothly for international staff. Partners are asked to notify the Ministry of Peace 48 hours in advance using the email address moppeaceoffice@gmail.com, copying OCHA at ismail53@un.org and indicating the names of colleagues travelling, the duration of their stay in Tigray, the locations and purpose of their meeting. Partners may reach out bilaterally to OCHA at ismail53@un.org for further information.
- OCHA is working closely with the Inter Cluster Coordination Emergency Cell and the Office of the Humanitarian Coordinator to facilitate the importation of satellite phones. A list of colleagues responsible for the importation of the satellite phones has been shared and feedback to partners is expected in the coming week. Organisations who would like to engage with OCHA on this issue are encouraged to reach out to OCHA bilaterally.

5. Operational Updates

- The Logistics Cluster presented a series of operational highlights covering the period from 10 to 16 March.
- In the reporting period the Logistics Cluster facilitated the transport of 164 MT of mixed cargo (health, WASH and Nutrition items) to Mekelle from Addis Ababa for one partner.
- The Logistics Cluster facilitated the transport of 67 MT of cargo (WASH and education) to Shire from Addis Ababa for one partner.
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- The Logistics Cluster facilitated the transport of 44 MT of cargo (WASH and shelter) to Shire from Addis Ababa for one partner.
- The Logistics Cluster facilitated the transport of 22 MT of NFI cargo to Alamata from Addis Ababa for one partner.
- The assessment of the Mekele - Adiy Addi - Shire route and the Logistics Hub in Shire was postponed and is scheduled to take place end of next week. The assessment will be informed by discussions with partners on potential needs, including potential needs for airlifts, and seek to identify possible locations for warehouse and office-space.

As a reminder, below are the storage and transportation services that can be facilitated by the Logistics Cluster for the Tigray response:

- There is 3900 m² of total warehouse space in Adama available as common storage for partners.
- The warehouse in Gondar has a total of 2400 m² of common storage space for partners.
- The logistics hub in Kombolcha has a total of 1500 m² of common storage space for partners
- The warehouse in Mekele has a total of 1600 m² of common storage space for partners.
- The common storage space in Semera has a total of 640 m² for partners.
- The warehouse in Addis Ababa has a total of 1000 m² of common storage space for partners. This warehouse is used for the consolidation of cargo that is to be dispatched to Gondar, Kombolcha, and Semera.

Partners requesting storage services are invited to fill in the Service Request Form (SRF) and send it to Ethiopia.logisticsclustercargo@wfp.org.

6. Service Request Forms

- The Logistics Cluster thanked partners for the adherence to guidelines and noticeable improvement in the Service Request Forms (SRF) submitted.
- The Logistics Cluster reminded partners that they are offering on-demand training on SRF forms at the Addis Ababa warehouse. Partners interested in the training may reach out to the Logistics cluster via email to ethiopia.logisticsclustercargo@wfp.org
- The Logistics Cluster will shortly share an information pamphlet on dangerous goods and will liaise with partners bilaterally on this.

7. FAQs and Partner Discussions

- Atlas Logistique, an operational unit of Humanity & Inclusion (HI), is currently conducting an assessment in Tigray as well as an online survey. Atlas Logistics provides logistics services (complementary to Logistics Cluster facilitated services) to other humanitarian actors during emergency operations and would like to understand any constraints or difficulties partners may be facing in reaching beneficiaries.
to design their response. The survey can be found under the following link and is expected to take 10 to 15 minutes.

The next Coordination Meeting is scheduled for 23 March at 11:00 EAT.

Contacts

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