

- LOCATION:** Buea, Cameroon
- DATE:** 5 December 2018
- CHAIR:** Logistics Cluster
- PARTICIPANTS:** Africa Millennium Development Network, Authentique Memorial Empowerment Foundation (AMEF), Caritas, Centre for the Advancement of Women Initiatives (CAWI), Centre for Human Rights and Democracy in Africa (CHRDA), Danish Refugee Council (DRC), Footsteps for Women & Children Cameroon (FOWEC-CAM), IEDA Relief, INTERSOS, International Rescue Committee (IRC), Integrated Youth Empowerment Centre Cameroon (IYEC), Martin Luther King Jr. Memorial Foundation – Cameroon (LUKMEF), Médecins Sans Frontières- Spain (MSF – Spain), Nkong Hill Top Association for Development (NADEV), Norwegian Refugee Council (NRC), Office for the Coordination of Humanitarian Affairs (OCHA), People Empowering People Africa (PEP Africa), Reach Out Cameroon, Reseaux ADEN/AWEC, UNICEF, WFP
- ACTION POINTS:**
- Organisations to share with the Logistics Cluster information on transporters and warehouses in the Northwest and Southwest (NW-SW) regions. Templates for warehouse and road assessments are available [here](#).
 - Organisations to share with the Logistics Cluster information on physical access constraints.
 - The Logistics Cluster to present Standard Operating Procedures (SOPs) on cargo/staff movement at the Inter-Cluster Coordination Meeting and the Access Working Group.
 - Access Working Group to provide organisations with guidance on humanitarian messaging.
- AGENDA:**
1. Logistics Cluster Introduction and Concept of Operations (ConOps)
 2. Humanitarian Response Plan 2019
 3. Mission Report: Kumba
 4. Humanitarian cargo and staff movement in the NW-SW regions
 5. Physical Access Constraints and Logistics Gaps

1. Logistics Cluster Introduction and ConOps

- The Logistics Cluster provides coordination and information management to support operational decision-making and improve the predictability, timeliness, and efficiency of the humanitarian emergency response. Where necessary, the Logistics Cluster also facilitates access to common logistics services. For further information, visit: www.logcluster.org
- The Logistics Cluster was activated in Cameroon in October to provide logistics support to the wider humanitarian community responding in the NW-SW regions of Cameroon. Based on an initial assessment and partner needs, logistics coordination and information management are currently offered to humanitarian actors on the ground. Find the Logistics Cluster Cameroon ConOps [here](#).

2. Humanitarian Response Plan 2019

- The Logistics Cluster is participating in the 2019 Humanitarian Response Plan (HRP) exercise. Based on bilateral discussions with organisations, the activities that were submitted for the HRP which the Logistics Cluster will undertake in 2019, were:

- Establish and maintain a platform for logistics information sharing and coordination for humanitarian responders.
- Conduct logistics training for the wider humanitarian community.

3. Mission Report: Kumba

- On 24 November, WFP, OCHA, and the United Nations Department for Safety and Security (UNDSS) conducted a joint mission to Kumba to assess the Buea-Kumba road and identify storage locations.

Road

- Approximate distance: 71 km; approximate travel time: 1 hr. 18 minutes.
- The road is paved and there are two deteriorated sections of about 100m and 200m.
- The road is passable with no major physical disruption to traffic. Bridges did not appear to have structural issues. The road is accessible for trucks, including heavy trucks > 40 mt. There were no signs of axle weight or dimensions limitations on the road; general rules applicable for the country should be considered.

Storage

- Two storage locations in Kumba were assessed: one warehouse of 360m² and one facility with 10 rooms adapted as storage space. Organisations interested in more information can contact the Logistics Cluster: jose.paulin@wfp.org
- Organisations that have information on possible warehouses or transport providers in the NW-SW regions are asked to contact the Logistics Cluster to share this information with the wider humanitarian community. For organisations wishing to contribute, templates for warehouse and road assessments are available [here](#).

4. Humanitarian Cargo and Staff Movement in the NW-SW

- Organisations present in the meeting voiced their concerns regarding the continuous limitations to travel and/or the transport of humanitarian items within the NW-SW regions:
 - Due the recent security incidents, especially on the Buea-Kumba road, several transporters are reluctant to move items to and beyond Kumba.
 - Due to the security situation and the rising demand from organisations, it was reported that transport prices are rising.
 - Organisations have reported facing security issues when driving vehicles with license plates from regions outside the NW-SW regions.
 - Organisations have reported requests for varying documentation at checkpoints, and on certain occasions have been refused passage.
 - Organisations are not currently reporting issues of fuel availability.
- The Logistics Cluster presented the first draft of SOPs on cargo movement within the NW-SW regions. The objective of the document is to serve as a guideline for humanitarian organisations, providing key

information on the process and documentation suggested for the movement and distribution of humanitarian items. The draft was discussed during the meeting and it was agreed that the Logistics Cluster will present the document at the next Inter-Cluster Coordination Meeting and the Access Working Group. Organisations were advised to contact the Logistics Cluster for feedback and amendments to the document.

- The Access Working Group will develop guidance for organisations to provide consistent messaging on humanitarian activities. The objective of this guidance is to improve interactions at checkpoints.

5. Physical Access Constraints and Logistics Gaps

- The Logistics Cluster is working to map issues such as damaged roads which are not accessible for trucks, closed bridges, etc. Organisations with information on physical access constraints are advised to inform the Logistics Cluster (jose.paulin@wfp.org).

The next meeting will be held in Buea, date TBC.

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