The below information has been shared by OCHA Civ-Mil Coordination/Access regarding the current procedures that humanitarian actors should follow in order to facilitate humanitarian access in Sectors 6 & 7 (Sector 6 – Makhmour area toward Qayarra; Gweyr bridge; Sector 7 – Khazir checkpoints heading toward Mosul). On 25 January KRI authorities hope to finalise procedures, and subsequently additional/updated guidance will be issued and circulated amongst humanitarian organizations.

Please note: The OCHA Access Memo process is no longer valid. All organisations using these letters to pass through KRI checkpoints will need to go through the Joint Crisis Coordination Centre (JCC) process described below. Currently the ISF Command is not requiring an access memo for humanitarians to proceed through ISF checkpoints.

The following are the current procedures for facilitating humanitarian access through KRI areas in Peshmerga Sectors 6 & 7.

**UN Organisations**
- A letter must be sent to the JCC, indicating the name of your organisation and the kinds of activities you are undertaking in these areas;
- List the vehicle details for vehicles used during humanitarian activities;
- Submit the letter before noon to the JCC offices on weekdays. The JCC then will issue an access letter on the same day. A physical copy of the stamped letter must be picked up from the JCC offices to be presented at checkpoints. Each page of the letter/list must be stamped to be valid;
- The letter for UN Agencies will be valid for a maximum of two months.

**Humanitarian NGOs:**
- A letter must be sent to the JCC, indicating the name of your organisation and the kinds of activities you are doing in these areas.
- Provide a list that indicates the names of your staff (including drivers) and the vehicle numbers. The letter for NGOs will be valid for a maximum of 10 days. Please include the applicable dates.
- Submit the letter before noon to the JCC offices, and the JCC will issue an access letter on the same day. A physical copy of the stamped letter must be picked up from the JCC offices to be presented at checkpoints. Each page of the letter/list must be stamped to be valid.
- The letter for NGOs will be valid for a maximum of 10 days. Humanitarian NGOs must reapply when you have changes to vehicles/staff/activities or when your letter expires.

**Local Contractors:**
- A letter must be sent to the JCC, indicating the name of the organisation who has contracted, as well as the name of the contractor, and the kinds of activities undertaken in these areas. Local Contractors are kindly asked to include the contractor registration number.
- Provide a list that indicates the names of the individuals working with the contractor that will enter the areas of concern and the vehicle numbers.
- Submit the letter before noon to the JCC offices, and the JCC will issue an access letter on the same day. A physical copy of the stamped letter must be picked up from the JCC offices to be presented at checkpoints. Each page of the letter/list must be stamped to be valid.

**http://www.logcluster.org/ops/irq14a**
The letter for contractors will be valid for a maximum of 3 days. Local Contractors must reapply when they have changes to vehicles/contractor names/activities or when the letter expires.

Contacts

All organisations are asked to contact JCC directly by emailing Sherwan Wasman (Sherwan.Wasman@jcckrg.org) or Ali Ahmed (Ali.Ahmed@jcckrg.org) who will facilitate the access letters.

Please copy in the iraqaccess@un.org email address and we will provide any support/assistance we can.

Interested parties are asked to call the Civ-Mil Coord/Access Duty Phone at: 0751 135 2884 or email iraqaccess@un.org for any questions or concerns on the above. In order to report or seek assistance on access constraints or real-time trouble shooting and advice at checkpoints interested participants can also call the OCHA Duty phone.

Iraq Logistics Cluster contacts:

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