LOCATION: Logistics Cluster - Rome, Italy
DATE: 28 March 2018
CHAIR: Stephen Cahill
PARTICIPANTS: Cécile Terraz, Jean-Baptiste Lamarche, Rebecca Lewin, (Bruno Vandemeulebroecke – observer)

AGENDA:
1. Fundraising and advocacy role
2. Extension of SAG members

ACTION POINTS:
- SAG and GLCST to look at funding streams and TOR for the Fundraising and Advocacy position.
- GLCST and SAG to evaluate proposals for the GLM Marketplace and Share and Re-apply sessions.
- GCLST to develop the survey on extension/rotation of SAG members.

1. Fundraising and Advocacy Role
- Due to issues in dial in for some SAG members, a follow up call is planned to further elaborate the topic.
- SAG will share and propose TOR’s for the position, while GLSC will provide financial possibilities and options.
- Some of the suggestions for the TOR are fostering and maintaining relations with donors, facilitating engagement with partners, and coordinating participation in global events.
- Suggestions to cover the role include opening the position for a partner’s secondment, building capacities of existing staff or finding an external candidate who already has the required skills and experience.
- GLCST suggested to pause the secondment engagement at the end of the current secondment in June. SAG members agreed to evaluate the methodology in light of the existence of the SAG and in favour of other methods of engagement, and consider using those funds for an advocacy/fundraising position.

2. Extension of SAG members
- The GLCST will develop a survey for the wider Logistics Cluster community to vote on the method to follow for SAG members extension and rotation. Three options were elaborated:
  - Extension of the tenure to 3 years for all SAG members, thereby cancelling having all membership shift at the same time.
  - Extension of the current tenure by one year for all members, having elections for 1 government seat and 1 NGO seat in spring 2019, and the remaining in spring 2020.
  - Extension of the current tenure by 6 months for all members, having elections for 1 government seat and 1 NGO seat in fall 2018, and the remaining in fall 2019.
- Focus will be put in providing the opportunity to include other organisations whilst also assuring continuity of discussions and actions points.

- The Cluster Coordinators have been reached out for support to create operational videos to be presented during the upcoming Global Meeting. The SAG kindly shared the questions that will serve for guidance in the videos.

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• The GLCST will reach out to a large number of academic representatives with a call of interest for the Academic marketplace.

• Attendants to the Global Meeting will have the opportunity of presenting relevant topics during the Marketplace session. Certain topics, which can be more thoroughly shared as best practices, can be presented during the Share and Re-apply session. The GLCST and the SAG will evaluate proposals for both sessions searching for topics that will foster discussion amongst participants. Certain SAG members have also expressed their interest in presenting during the Share and Re-apply session.

• The GLCST is reaching out to possible candidates for keynote speaker and will notify the SAG once he or she has been selected. SAG members are also encouraged to share any suggestions on possible keynote speakers.

The next teleconference will be held on 6 April at 14:00.

Contacts

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