LOCATION: Logistics Cluster - Rome, Italy
DATE: 27 September 2017
CHAIR: Bruno Vandemeulebroecke (OIC)
PARTICIPANTS: Stephan Arnaud, Cesar Arroyo, Jean-Baptiste Lamarche, Rebecca Lewin, Fiona Lithgow, Didier Merckx, Julie Vanderwiel

ACTION POINTS:
• SAG members to follow up with partners and operations to collect information on technological developments at the field level.
• GLC to update the draft GLM agenda to include SAG comments.
• GLC to review and propose amendments to the election criteria in the SAG TORs for the SAG to review.
• GLC to decide on the new strategy development process and share with the SAG for endorsement before communicating with partners in the GLM.
• The chair to reach out to Rebecca regarding academia’s presence at the GLM.
• SAG members to reach out to partners to encourage candidates for the vacant NGO member position on the SAG.
• SAG members to brainstorm on potential keynote speakers at the GLM. (Action point carried over from meeting held on 12 September).

AGENDA:
1. Logistics Cluster Global Meeting
2. Logistics Cluster Strategy post-2018
3. AOB

1. Logistics Cluster Global Meeting

• Participants agreed the next Logistics Cluster Global Meeting (GLM) theme ‘global trends in logistics and supply chain technology’ should focus on new technological trends that are impacting operations at the field level (e.g. IT solutions at the last mile delivery).

• Considering the wide variety of partner organisations who attend the GLM, the thematic sessions should be relevant and appropriate to meet the interests, needs and resource levels of these organisations.

• In line with the main theme of the next GLM, members agreed a session specifically focussing on use of technology at the field / operational level should be included in the agenda.

• SAG member and Logistics Cluster Coordinator in South Sudan, Fiona Lithgow agreed to present on use of technology in the South Sudan context. The chair and SAG members to follow up with other Logistics Cluster operations and partners to collect information on technological developments currently being implemented and utilised at the field level.

• The Global Logistics Cluster support team (GLC) to update the draft GLM agenda to include SAG comments regarding the thematic sessions.

• Considering a candidate will need to be elected for the vacant NGO SAG member position during the next GLM, the election criteria in the SAG Terms of Reference (TORs) should be reviewed. The GLC to review and propose amendments to the election criteria in the SAG TOR for the SAG to review.

• The chair to reach out to Rebecca regarding academia’s presence at the GLM and contact made with HUMLOG.

http://www.logcluster.org/strategic-advisory-group
The chair updated SAG members on the large number of requests received from partners for more than one attendee to attend the GLM. The GLC will develop guidance on GLM attendance and will share with the SAG for endorsement and advocacy.

2. Logistics Cluster Strategy post-2018

The chair requested guidance from the SAG on how to begin the process of developing the new Logistics Cluster Strategy post 2018. The GLC advised a new strategy should be developed as opposed to an extension of the existing strategy (2016 - 2018) considering the rapidly changing global context.

SAG members also highlighted the need to include in the strategy the resources required to implement it.

The new strategy should be done in a timely manner for it to be ready for implementation by early 2019, ensuring time for development, review and endorsement at the bi-annual GLMs. Clear communication should also be given on the strategy development plan during the next GLM in Leysin.

SAG members were not opposed to considering a one-year bridging period to support the transition from current to new strategy however, they agreed the GLC should take the lead on deciding the most suitable process. The GLC to notify the SAG on the process and reasoning.

3. AOB

Jean-Baptiste reminded SAG members of the need to develop the agenda for the Logistics Cluster session at the humanitarian network partnership week (5 - 9 February 2018). Jean-Baptiste will share further information with SAG members via email.

The chair advised that discussions regarding the GLM in spring 2018 have begun with partners in the US. One possible host is following up on availability and three possible options for dates have been shared. Once arrangements are confirmed, partners will be notified.

SAG members will reach out to partners to encourage candidates for the vacant NGO member position on the SAG. The position will be voted for during the upcoming GLM.

The SAG was reminded that they should share points for the agenda and topics to be discussed during the SAG meetings.

Next teleconference to take place on 25 October 2017 at 11am

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