**INTER AGENCY LOGISTICS MEETING MINUTES**

**Location:** UNHCR Meeting Room, Vavuniya  
**Date:** 10th February, 2010, 14:00

<table>
<thead>
<tr>
<th>Action Point LCC:</th>
<th>Update on inventory of vehicles left behind or handed over in the Vanni</th>
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<tr>
<td>Action Point LCC:</td>
<td>Compile new transport rates overview</td>
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<td>Action Point LCC:</td>
<td>Confirmation on timing of military escort</td>
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<tr>
<td>Action Point LCC:</td>
<td>Seek guidance from Colombo level/SMT on military escorts</td>
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<td>Action Point Participants:</td>
<td>Share changes on procedures directly on the mailing list</td>
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1. **Welcome**

2. **Minutes 6th January for approval**
   - Approved.

3. **Follow up of Action Points**
   - The inventory of vehicles in the Vanni has been shared with OCHA, additional information was needed which has been obtained from the contributing agencies. OCHA will discuss the matter with SFHQ to get confirmation on the status of the vehicles. A total of 90 vehicles has been handed over or abandoned when agencies had to leave the Vanni, this includes motorbikes.
   - A warehouse map is in progress.
   - A new transport rates overview will be prepared as prices have gone down over the past few months and WFP has undertaken a tender for commercial transport. UNHCR will contribute rates of the commercial companies they use.

4. **Update logistics infrastructure in the Vanni**
   - In both Mallavi and Kilinochchi, two MSUs and several storage containers are operational. In both locations, commodities from agencies other than WFP are stored.
   - In the Kilinochchi compound, warehousing capacity cannot be expanded due to the unavailability of land. WFP is negotiating the use of a new plot of land in Kilinochchi town with the Government Agent (GA) Kilinochchi for a period of five years. The partially walled area was used by the agriculture department before and has also been used for Multi-Purpose Cooperative Societies (MPCS) and Paddy Marketing Board (PMB). The five year lease has yet to be confirmed in writing. Should this transpire, consideration will be given to making this an Inter Agency Forward Storage Base along the lines of the current Interim Storage Site at Menik Farm (MFISS)
   - UNHCR indicates that they will have a need for a Mobile Storage Unit (MSU) in Kilinochchi and would possibly want to set that up at the logistics base.
   - As with MFISS, the set-up and running costs of any Storage Base will initially be borne by the WFP Special Operation. This will be evaluated on an ongoing basis, and organizations should be prepared to share the running costs if required.
   - WFP will also aim to place two MSUs in the GA’s compound at Paranthan in which food stocks will be placed which will be managed by the GA.
   - For the Kilinochchi Inter Agency compound, WFP endeavours to get works, such as fencing and placement of a generator, done as soon as possible. Common office and ablution units will be placed. UNOPS will move a container up on February 11. As more agencies are gaining access to the Vanni, agencies placing office/accommodation units at the compound should occasionally make space available to agencies that have no dedicated containers at the compound.
   - The next location for setting up a base is Oddusudan. No agreement has been obtained yet from the military for use of the land. For now, the population at Oddusudan is covered from Mallavi as the number of returnees is still small.
5. Update Procedures/Checkpoints

- As of last Friday a military escort is needed to travel from Omanthai to Jaffna for all vehicles needing Ministry of Defence clearance-MoD (all humanitarian vehicles travelling with local and/or international staff). No escort is needed to travel into the Vanni or from Jaffna to Omanthai.
- Some access incidents were experienced at Omanthai. This may be due to wrong interpretation of new instructions.
- There is a report that military escort is only available for a convoy leaving at 08:30. Confirmation will be sought.
- Guidance on how to deal with such escorts will be sought from Colombo and OCHA/Security Management Team in Vavuniya.
- Agencies’ operations are hampered by lack of clarity on procedures and security measures and by continuous unannounced changes thereof. This will be brought forward to Colombo and OCHA/SMT Vavuniya. Participants are requested to send any changes they are aware of to the mailing list (sri-lanka.logs@logcluster.org).
- Offloading requirements at Omanthai checkpoint have not been announced to have changed. Nevertheless, not all commercial vehicles for which no MoD clearance has been obtained to travel to Jaffna are offloaded.
- Medawachchiya checkpoint is now completely open; no registration is needed and vehicles can drive straight through.

6. AOB / Next Meeting

- World Vision indicates that the police station will need to make a report on vehicles abandoned or handed over in the Vanni. As soon as SFHQ has been informed, the issue can be brought forward to the police station.
- David Allen will be leaving the country at the end of February and this will be the last meeting he chairs. Many thanks to David!

Next Inter Agency Logistics meeting Vavuniya: 10th March, 14:00, UNHCR meeting room.

Agenda items welcome to be submitted by 8th March COB.

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