ORGANISATIONS WHO WISH TO REQUEST USE OF US MILITARY ASSETS FOR TRANSPORT OF THEIR CARGO WILL COMPLETE A “LOGISTICS SERVICE REQUEST FORM FOR TRANSPORT BY MILITARY ASSETS v4.4m”. FORM MUST INCLUDE:
1. Contact details for Consignor (Organisation/Contact Name/Phone Number/Email) & Consignee (Organisation/Contact Name/Phone Number/Email)
2. Location to be moved From, Location to be moved To, Date Consignment will be ready to move
3. Fragile, Cold Chain, and/or Special Instructions:
4. Line Items: Description, Total No. of Items, Unit Type, Total Weight per Line Item, Total Volume per Line Item

Email Form to: philippines.cargo@logcluster.org

When the Form is completed to the satisfaction of both parties, the Logistics Cluster will add the consignment to a consolidated list of “REQUESTS FOR MOVEMENT BY USE OF US MILITARY ASSETS”

The Logistics Cluster will send a consolidated list of Requests to USAID Focal Point.

USAID will ACCEPT requests based on “SPACE AVAILABLE” for additional Humanitarian Cargo on US MILITARY assets.

USAID will Inform requesting Organisation’s Consignee that their consignment has been accepted with the Logistics Cluster in copy.

The Logistics Cluster will clear ACCEPTED consignments from the tracking system.

Organisation will present the consignment at the agreed upon time, in the agreed upon place. US MILITARY will offload the truck and upload onto the aircraft.

Consignee MUST BE present to receive the consignment at the agreed upon time, in the agreed upon place. US MILITARY will offload the aircraft. Organisation is responsible for removing their cargo from the apron immediately.

ORGANISATIONS ARE RESPONSIBLE FOR INFORMING THE LOGISTICS CLUSTER IF THEY DECIDE TO WITHDRAW THEIR REQUEST FOR ASSISTANCE.