MEETING MINUTES
MAPUTO, MOZAMBIQUE
12 February 2013

Chair: Logistics Cluster Coordinator
Participants: CEDES; COSACA; MSB; IFRC; Save the Children; UNICEF; WFP

Action Points:
- Logistics Cluster to share current contact list and partners to revert with updated contacts for the emergency if required.
- Logistics Cluster to share road conditions map and partners to revert and share information on the same if available.
- All organisations to use the Service Request Form (SRF) for all services requested from the Logistics Cluster.

Agenda:
1. Operational Updates
2. Updates from partners
3. Review of revised ConOps and SOPs
4. Road assessment – updates and format
5. AOB

Operational Updates
- The Logistics Cluster Coordinator gave an update on the Logistics Cluster operation in Gaza Province:
  - Air operations were terminated, as the road conditions in Gaza Province have improved and no further requests for air cargo transport were received.
  - With the demobilisation of the air operation, both hubs in Chokwe and Chibuto have been closed. Currently intermediate storage and transport is available from Xai-Xai and Chiaquelane. The hub in Chiaquelane has also been reinforced with one additional Mobile Storage Unit (MSU) to ensure sufficient capacity.
- CERF funding has been confirmed for the Logistics Cluster operation.
- A Logistics Cluster mailing list has been set up; please contact the Logistics Cluster Coordinator to be added to the list.
- An updated contact list of Logistics focal points will be circulated shortly. All organisations are requested to inform dominos.monjane@wfp.org in case their contact details need to be updated.

Updates from Partners
- IFRC enquired about handling and receipts arrangements for potential air deliveries in Gaza Province.
- MSB/INGC is planning a road mission in Zambezia for the coming weeks and enquired about possible organisations interested on road assessments in the region.

Revised ConOps and SOPs
- The Concept of Operations has been revised to reflect the changes alluded to above.
- The Standard Operating Procedures (SOPs) have also been finalised and posted on the Logistics Cluster website. All Service Requests Forms (SRF) should now be directed to the following email address: mozambique.cargo@logcluster.org. It Partners wishing to transport any cargo with the Logistics Cluster are required to use the SRF.
Road Assessments

- As the road access to affected areas in Gaza Province remains volatile, the Logistics Cluster will collect information and update maps on road and infrastructure conditions.
- All partners are encouraged to inform the Logistics Cluster cell if they require road information of any specific area and to share any updates on road conditions. For organisations that are planning field trips or road assessments, a quick road assessment form is available on the Logistics Cluster webpage.

Contacts:
Website: [http://www.logcluster.org/ops/moz13a](http://www.logcluster.org/ops/moz13a)

Maputo Mozambique

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eva-Kristin U. Pedersen</td>
<td>Logistics Cluster Coordinator</td>
<td><a href="mailto:evakristin.pedersen@wfp.org">evakristin.pedersen@wfp.org</a></td>
</tr>
<tr>
<td>Domingos Monjane</td>
<td>Logistics Cluster Assistant</td>
<td><a href="mailto:domingos.monjane@wfp.org">domingos.monjane@wfp.org</a></td>
</tr>
</tbody>
</table>