LOGISTICS SECTOR COORDINATION MEETING
LIBERIA- REFUGEE RESPONSE
MINUTES – 04.07.11

Date: 4 July, 2011 – 1000 hours
Location: WFP Conference room, WFP Country Office, Monrovia
Participants: LRRRC, OXFAM, UNHCR, WFP
Next Meeting: 18 July @1000 – WFP conference room, WFP Country Office, Mamba Point, Monrovia

1. Action Items

<table>
<thead>
<tr>
<th>Issue</th>
<th>Responsible</th>
<th>Decide d</th>
<th>Timing</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>NPA port fees</td>
<td>LogSector</td>
<td>4 Apr</td>
<td>ASAP</td>
<td>LogSector to request &amp; distribute to sector participants NPA rates for all ports in Liberia.</td>
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<tr>
<td>Road construction/ rehab plant equipment</td>
<td>LogSector</td>
<td>14 Mar</td>
<td>Continuing</td>
<td>Log sector to make enquiries at regional level to identify sources for plant equipment in the region.</td>
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<tr>
<td>Logs capacity/ needs identification</td>
<td>All</td>
<td>14 Mar</td>
<td>Continuing</td>
<td>To determine overall logs capacity, partners are requested to submit their capacity</td>
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<tr>
<td>Road accessibility matrix &amp; Who is doing What and Where in terms of roads &amp; bridge construction</td>
<td>All</td>
<td>25 Apr 9 May 31 May</td>
<td>Continuing</td>
<td>- Partners are requested to submit info on road accessibility and road rehabilitation project; - LogSector to obtain list from MPW with Who is doing What &amp; Where; - LogSector to produce a map with overview of ongoing road projects.</td>
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<tr>
<td>Request to MoT for suspension of restricting neighbouring country transport capacity</td>
<td>LRRRC/LogSector</td>
<td>25 Apr</td>
<td>ASAP</td>
<td>A letter has been sent by LRRRC to Ministry of Transport for suspension of restrictions on neighbouring country transport capacity. LRRRC/LogSector to follow-up and get answer from MoT.</td>
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<tr>
<td>Logistics Service Providers catalogue</td>
<td>LogSector</td>
<td>2 May 27 Jun</td>
<td>Continuing</td>
<td>- All participants to send inputs on good logistics service providers (transport companies, C&amp;F agents etc). LogSector to keep catalogue with contact details. - UNHCR to keep catalogue of NFI vendors</td>
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<tr>
<td>UNMIL road works</td>
<td>UNMIL</td>
<td>13 Jun</td>
<td>ASAP</td>
<td>- UNMIL to explore availability of Bailey bridge in the country and possibilities for diverting material purchased for repair of Zargowee bridge to alternative solutions, e.g. by-pass bridge. - UNMIL to give update on the progress of Graie-Butou road</td>
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<tr>
<td>Blocked road project (recent rejection of WFP UNOPS road project) and approval for future projects</td>
<td>LogSector WFP/ LRRRC</td>
<td>27 Jun</td>
<td>ASAP</td>
<td>LogSector/WFP will seek support from LRRRC for high level intervention with MPW on way forward on road project from Karnplay to Lepula and future road projects by humanitarian actors.</td>
</tr>
<tr>
<td>EHAP</td>
<td>LogSector</td>
<td>27 Jun</td>
<td>ASAP</td>
<td>LogSector to send out e-mail to all participants requesting inputs and inform and arrange a LogSector Working Group for EHAP inputs 30/6. - Done</td>
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</tbody>
</table>

2. Discussion on previous action items
Discussion on action points reflected above:

http://www.logcluster.org/ops/civ11a
The Road construction/ rehab plant equipment action point will be included in the Logistics Service Providers catalogue.

The list on ongoing road project from Ministry of Public Works (MPW) is still pending. A map has been posted on road accessibility, and a further map is being developed for ongoing road project (content and lay-out presented).

LRRRC is still working with MPW on way forward on humanitarian organizations intervention in bridge and road repairs, no final outcome to report on yet.

A meeting was held on the LogSector inputs for EHAP on 30/6, a draft made for presentation under agenda point 5.

Nothing new to report on the other action points.

3. Infrastructure Update

- Work is reported to have started on Zorgowee bridge by the MPW’s outsourced contractor for concrete decking.
- UNHCR is working with UNMIL on improvements to the access road to Little Wlebo refugee camp (9km), estimated completion in a couple of weeks. UNHCR has delivered the needed items to UNMIL.

**Action Point:** UNMIL to report back on progress of this work.

4. Partners Brief

**LogSector participants** provided a quick briefing on recent developments.

UNHCR reported that the verification of the 2,700 Guinean refugees that in Bong county is ongoing. Another 500 refugees have arrived River Ghee, bringing the number to approx. 3,660 in this county. WFP in its role as LogSector lead has deployed a road assessment mission, which is currently in Nimba county for mapping of road accessibility. The WFP Special Operation for Logistics Augmentation is currently undergoing budget revision for extension in time to the end of the year, with most project activities remaining the same. Due to high food prices 100,000 Liberians in host communities will be targeted (40,000 Nimba, 40,000 Grand-Gedeh and 20,000 Maryland). In addition 200,000 Liberians in other parts of the country will also be targeted, due to increased food security vulnerability linked to high food prices.

5. EHAP

The draft LogSector inputs to the revised EHAP (see attached) was discussed and overall concept endorsed by the participants.

**Action Point:** LogSector to make final revision on the exact budget figure and submit to OCHA.

6. AoB

It was decided to reduce the frequency of meetings, and the LogSector Coordination meetings will henceforth be arranged every second week.

**Meeting closed at 10:30**
**Draft Logistics Sector inputs for the revised EHAP**  
*Chapter on LogSector:*

<table>
<thead>
<tr>
<th>Lead Agency</th>
<th>WORLD FOOD PROGRAMME (WFP)</th>
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<tbody>
<tr>
<td>Sector Members</td>
<td>Government, UN agencies, NGOs</td>
</tr>
<tr>
<td>Number of Projects</td>
<td>1</td>
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</tbody>
</table>
| Sector Objectives | • Enhance logistics capacity and establish a common coordination and information sharing platform in Liberia  
• Ensure the uninterrupted supply of life-saving relief items to refugees and host populations in Liberia |
| Beneficiaries | Humanitarian actors in country |
| Funds Requested | $4,896,189 (exact figure currently undergoing revision) |
| Contact information | Mr. Getachew Diriba, Getachew.Diriba@wfp.org (WFP) |

**a) Strategy and Proposed Activities**

The political instability and outbreak of violence in the aftermath of the presidential election in Côte d'Ivoire in the end of 2010, led to a refugee influx to Liberia. The humanitarian community scaled up their operation in order to respond to the crisis and assist the affected population. There is a continued need for a significant volume of food aid and humanitarian relief items to be delivered to the refugee affected areas, both for the refugees themselves and the host communities. The refugees are located in the eastern part of Liberia, and access from Monrovia is restricted by poor infrastructure, which will be further complicated during the recently started rainy season. Although the humanitarian community has augmented the logistics capacity there is still a need to improve the logistics infrastructure and capacities to facilitate the delivery of the needed quantity of food and humanitarian relief items into the country.

There is a need to continue the logistics coordination and information management capacity, in order to ensure efficient and coordinated response. Access to the refugees is hampered by poor road conditions and repairs of key bridges and roads are urgently needed to keep the supply lines open and accessible. In order to support and ensure food aid reaches the refugees, WFP will continue to scale up its logistics capacity in Liberia.

**Activities**

- Logistics coordination and information management for the Logistics Sector.
- Emergency road and bridge spot repairs to ensure timely access to refugee locations.
- Continued expansion of WFP logistics hubs at the WFP sub-offices in Saclepea, Zwedru and Harper to ensure a smooth flow of WFP food aid to refugees. The warehouse compounds will be enlarged to accommodate Mobile Storage Units (MSUs). Furthermore pre-fabricated offices will be installed, with the necessary international communication technology (ICT) equipment, and new staff has been hired and are undergoing on-the-job training.
- Continued support by experienced fleet staff and expansion of workshops in field location to cater for the increased fleet.

**b) Outcomes**

- Increased logistics coordination through the provision of efficient support to all humanitarian actors and an information-sharing platform.
- Effective and timely delivery of food aid to refugees populations in Liberia.