LOGISTICS SECTOR COORDINATION MEETING  
LIBERIA- REFUGEE RESPONSE  
MINUTES – 02.05.11

Date: 2 May, 2011 – 1000 hours  
Location: WFP Conference room, WFP Country Office, Monrovia  
Participants: ACF, CARE, CONCERN, ICRC, IEDA Relief, IFRC, LNRCS, LRRRC, MSF, OCHA, SDC, UNHCR, UNMIL HCS, UNMIL JLOC, UNOPS, WFP  
Next Meeting: 9 May @1000 – WFP conference room, WFP Country Office, Mamba Point, Monrovia

1. Action Items

<table>
<thead>
<tr>
<th>Issue</th>
<th>Responsible</th>
<th>Decided</th>
<th>Timing</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>APM negotiation</td>
<td>WFP/LogSector</td>
<td>4 Apr</td>
<td>If new developments</td>
<td>No reductions in APM-T dues at Free Port, Monrovia given. LogSector to update participants if any new developments</td>
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<tr>
<td>NPA port fees</td>
<td>WFP/LogSector/LRRRC</td>
<td>4 Apr</td>
<td>ASAP</td>
<td>WFP/LogSector to request &amp; distribute to sector participants NPA rates for all ports in Liberia. In coordination with LRRRC clarify procedures for reduced NPA port dues.</td>
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<tr>
<td>Road construction/ rehab plant equipment</td>
<td>Logs Sector</td>
<td>14 Mar</td>
<td>Continuing</td>
<td>Log sector to make enquiries at regional level to identify sources for plant equipment in the region.</td>
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<tr>
<td>Logs capacity/ needs identification</td>
<td>All</td>
<td>14 Mar</td>
<td>Continuing</td>
<td>To determine overall logs capacity, partners are requested to submit their capacity</td>
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<tr>
<td>Road accessibility matrix</td>
<td>All</td>
<td>25 Apr</td>
<td>Continuing</td>
<td>Partners are requested to submit information on road accessibility and road rehabilitation project</td>
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<tr>
<td>Request to MoT for suspension of restricting neighbouring country transport capacity</td>
<td>LRRRC</td>
<td>25 Apr</td>
<td>ASAP</td>
<td>A letter has been sent by LRRRC to Ministry of Transport for suspension of restrictions on neighbouring country transport capacity. LRRRC to follow-up and get answer from MoT.</td>
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2. Discussion on previous action items

Discussion on action points reflected above:

- As the NPA has not agreed to give any reduction in concession fees paid by APM-T to NPA, there will currently be no reduction in APM-T dues for humanitarian organizations. Log Sector will continue follow-up and report back if any new developments.
- NPA has agreed to 50% discount for humanitarian organization on ports fees collected directly by them, but organizations need pre-approval by LRRRC. Procedure for LRRRC clearance and overview of port fees pending.  
- Participants were requested to submit inputs for the Logistics Capacity matrix and the Road accessibility matrix. LogSector will re-send the format.  
- It was suggested to add an action point on compiling a Service Provider catalogue of good commercial logistics service providers.  

**Action Point:** All participants to send inputs on good logistics service providers (transport companies, clearing & forwarding agents etc) to the LogSector, which will keep a catalogue with contact details.
• Nothing new to report on the other action points.

3. Infrastructure Update
• No major developments.

4. Partners Brief
LogSector participants provided a quick briefing on recent developments.
UNHCR informed that they have procured 10 light vehicles and 50 motorbikes (primarily for partner usage), and have 4 trucks arrived in the port. UNHCR also had a convoy of NFIs going to Man in Côte d’Ivoire.
CONCERN reported that they have problems sourcing enough trucking capacity. They also offered space in their vehicles for passengers to Zwedru from Monrovia (going twice a week).
LRRRC received 3 vehicles from UNHCR.
UNOPS informed of ongoing negotiations with WFP for a joint project of emergency road rehabilitation in Nimba county (details to be presented when agreement finalized).
UNMIL informed that they were putting together a truck convoy for UNHCR.
ACF has received 3 vehicles from UNHCR. ACF also informed that they are establishing a new base in New Yourpea for activities in border villages in Nimba county.
MSF is also establishing presence in New Yourpea.
WFP informed that 10 6x6 Scania trucks have arrived Monrovia to augment its fleet, together with a support team. The WFP chartered vessel carrying 1,500 mt rice for WFP and NFIs for WFP, UNHCR and the Red Cross movement will arrive 3 May.

5. AoB
OCHA informed that they have re-established presence in Liberia, seated together with UNMIL HCS.

Meeting closed at 1040