LOGISTICS SECTOR COORDINATION MEETING
LIBERIA- REFUGEE RESPONSE
MINUTES – 07.03.11

Date: 07 March, 2011 – 1000 hours
Location: WFP Conference room, WFP Country Office, Monrovia
Next Meeting: 14 March @1000 – WFP conference room, country office, Mamba Point, Monrovia

1. Action Items

<table>
<thead>
<tr>
<th>Action Point Summary</th>
<th>Responsible</th>
<th>Decided</th>
<th>Timing</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNMIL flight schedules</td>
<td>Logs Sector</td>
<td>07 Mar</td>
<td>Completed</td>
<td>Log sector to disseminate UNMIL shuttle flight schedule</td>
</tr>
<tr>
<td>Commercial transporter ECOWAS protocols</td>
<td>Logs Sector</td>
<td>28 Feb; 07 Mar</td>
<td>ASAP</td>
<td>Identify and share the ECOWAS protocols for the introduction of neighbouring country commercial transporters.</td>
</tr>
<tr>
<td>Requests for support, (humanitarian community)</td>
<td>All</td>
<td>14 Feb</td>
<td>As required</td>
<td>All requests for support are to be submitted thru the log sector lead. Requests should be made with full specifications and must be provided by an appropriately responsible representative of the requesting agency.</td>
</tr>
<tr>
<td>Road assessment/ accessibility info</td>
<td>Logs sector</td>
<td>14 Feb</td>
<td>Continuing</td>
<td>Log sector, with the support of all partners, are to consolidate and disseminate road assessment and accessibility info, particularly info on the 15 designated refugee/ host community villages.</td>
</tr>
<tr>
<td>APM negotiation</td>
<td>WFP</td>
<td>14 Feb; 07 Mar</td>
<td>ASAP</td>
<td>WFP to speed up negotiations re: waiver of fees at Free Port, Monrovia.</td>
</tr>
<tr>
<td>GIS data</td>
<td>Logs Sector</td>
<td>14 Feb</td>
<td>Continuing</td>
<td>Log sector to develop liaison with UNMIL GIS section and LISGIS to access GIS data.</td>
</tr>
</tbody>
</table>

2. Discuss previous action items and approve minutes from 280211

Action items completed prior to the meeting removed from table – pending action items reflected above, comments on action items follow:

- Further work on identifying the ECOWAS protocols specifically concerning restrictions on the import of neighbouring country vehicles was encouraged. It is suggested that this may assist in speeding up the introduction of neighbouring country commercial transporters. The ECOWAS secretariat may be a good starting point to check further.

**Action Point:** Identify and share the ECOWAS protocols for the introduction of neighbouring country commercial transporters

- Acceleration was requested on the ongoing WFP led discussions for the waiver of fees at Freeport; a minimum of 30 x 20’ containers are due in at the end of the month. Partners requested greater clarity on the fees they may be expected to pay.

**Action Point:** WFP to speed up negotiations re: waiver of fees at Free Port, Monrovia.

Remainder of the minutes for 28 Feb 11 approved and posted for reference: [http://www.logcluster.org/ops/civ11a/meeting_minutes_liberia_110228/view](http://www.logcluster.org/ops/civ11a/meeting_minutes_liberia_110228/view)

3. Partners Briefs

[http://www.logcluster.org/ops/civ11a](http://www.logcluster.org/ops/civ11a)
ACF reported that the absence of storage in Bahn camp, Nimba County could well be a possible early issue for their operations.

Oxfam informed that they had rented vehicles and were in the early stages of setting up operations in Nimba county. 15MT of WASH aid was already at Roberts Int’l with an additional expected 40MT coming in. Their total immediate pipeline of 55MT is to be transported ex-Roberts Int’l to Nimba, Saclapea. Storage in Saclapea for the immediate pipeline may also be required. Oxfam will confirm their logs needs at the earliest opportunity.

LCL (Logistics Services Liberia), provided a brief update on the logs partner support they are providing to UNHCR’s operations – a fuller brief for entry in the logs capacity matrix is to be provided at their convenience – areas of operation include WH, fuel provision (by tankering and from buffer stocks in Monrovia and Saclapea), provision of water tankers, truck fleet management and heavy and light vehicle workshop facilities (including three mobile workshops).

UNHCR reported that they were prepared to offer spare WH capacity to their implementing partners.

WFP reported that the UNHRD Accra MSU stocks were confirmed as depleted - new MSUs are not expected at the Accra HRD for 2-3 months - this will possibly impact other partners’ efforts to purchase/establish MSUs for the response.

Information was provided on the coastal shipping opportunities available to the humanitarian logs community following WFP’s internal rapid assessment:

**Coastal shipping transport:**

**UMARCO**\(^1\) is the company representing CMA CGM\(^2\), Delmas\(^3\) and Grimaldi\(^4\), Shipping Manager is Mr. Arthur Kandakai.

They have a coastal feeder for West African starting from Tangiers, (Morocco) then Dakar, Banjul, Freetown and finally Monrovia. The transit time from Tangiers to Monrovia is 14 Days and the return leg is the same route.

**Delmas**

Vessel Calls in at the port of Monrovia weekly.

The transit time from Freetown to Monrovia is 18hrs (from Freetown to Monrovia). All consignments, Accra – Monrovia, transit through Tangiers with an estimated transit time of 3 weeks.

**Grimaldi**

Route: From Europe - Dakar - Monrovia – Goma, twice a month.

**Maersk Line**

1. Shipments from out of the continent transit through Algeciras/Tangiers
2. Tangiers is the transit point for vessel along the West African coast on a weekly basis.
3. For Liberia the route is: Tangiers to - Guinea, Sierra Leone and then Liberia. The return leg is from Liberia – Guinea - Tangiers.

There is no direct line between Monrovia and Abidjan, Accra or Lagos.

4. If a consignment is to be received from Ghana, it will be taken up to Tangiers before being brought back down to Monrovia on feeder vessels with a transit time of 20 days
5. The transit time between Sierra Leone and Liberia is 18 hours.
6. The amount charge per container “FCL” is USD 900.00 from Freetown to Monrovia and may be subject to negotiation.

**UNMIL Vessel:**

There is a UNMIL Vessel called “Katarina” 400 Mt Cap with 15Mt crane going from Monrovia to Harper twice a week, WFP is using it for the food to be distributed in the south/eastern part of the country. Frequency of travel must be confirmed and a schedule established to provide potential users reliable information on this asset.

**4. Logistics Augmentation Plans [UNHCR & WFP]**

Following the sector planning and budgeting exercise of last week, logs augmentation planning, although still contingent on adequate funding, is now in a developed state for both UNHCR and WFP.

---

Kindly find to follow separate briefs on the proposed logs planning to respond to the contingency of 150,000 refugees and 36,000 host community up until 30 June and beyond if necessary.

**UNHCR**

Trucking capacity will be further increased by the arrival of seven more 4x4 trucks from Accra and Germany. Additional storage will be provided in the short term through use of containers, plus the erection of the rubbhall that is still awaiting installation in Bahn camp. Procurement to allow further increases in both subsectors (trucks and rubbhall) will begin once the budget has approved at Hqs in the next few days. Additional national staff have been, and more will shortly be, engaged (for Monrovia, Saclapea and Harper) and more international deployments (especially for Saclapea) will happen shortly.

A logs base is being installed in Harper this week, at the former Right to Play compound; two trucks and some NFI will be positioned there in the coming days. Meanwhile the movement plans in Saclapea, as well as operational modalities generally, are being refined to improve efficiency

**WFP**

*Storage* capacity will be increased at WFP’s 3 existing sub-offices, Saclapea, Zwedru and Harper. Additional storage capacity will be provided in the confirmed refugee camps of Bahn and Ganwee. In anticipation of the rainy season, the pre-positioning of food, where possible, is to be highly encouraged.

*Road rehab* will encompass spot repairs to roads and bridges along the 35km route from Saclapea to Ganwee camp, Nimba county.

*Transport* augmentation will require further repositioning of the existing fleet capacity, with the introduction of additional trucks of appropriate capacity to operate during the rainy season in all 4 of the eastern border counties. For WFP’s fleet, increased veh workshop facilities will also be required, immediately in Nimba county, with the requisite infrastructure to be established for veh parking and workshop facilities. Fuel supply where inadequate must also be reinforced as required.

Commercial transport options may be improved through a renewed transport market assessment and the availability of truck provision from neighbouring countries.

5. **AOB**

UNMIL informed that in addition to the regular UNMIL flight schedules, special flights may be requested to service Monrovia – Harper pax requirements.

**Action Point:** *Log sector to disseminate UNMIL shuttle flight schedule*

Kindly find the current shuttle flight schedules posted at:


Meeting closed at 1105

Participants:

[Please email john.clements@wfp.org for a list of the participants]