SYRIA – MEETING MINUTES

LOCATION: Damascus  
DATE: 22 October 2013  
CHAIR: Logistics Cluster Coordinator  
PARTICIPANTS: IMC, IOM, Oxfam GB, SARC, UNFPA, UNRWA, and WFP  
ACTION POINTS

• The Logistics Cluster will send an update in regards to the current situation in Idleb city.
• Participants to dispatch their stored cargo from Cluster warehouses in Kisweh and Sahnaya in a timely manner, to facilitate the smooth flow of operations.
• Participants are encouraged to increase their stocks in Safita and Tartous to facilitate onwards deliveries from these locations.

Situation Update

Syria

• Inaccessible areas at present include: Raqqa, Hassakeh, Deir Ezzor, Aleppo and some areas in rural Damascus.

Neighbouring Countries

• The Jordan/Syria official border crossing point ‘Al-Naseeb’ is open. After customs clearance in Naseeb, trucks can proceed to onward destinations via Sweida.
• The Lebanon/Syria border crossing ‘Al-Masnaa’ is operational.
• Access to the Lebanon/Syria ‘Al-Arida’ crossing point depends on the security situation along the Northern Highway to Tripoli. Currently, the northern highway is open.

Common Services Update (Transport and Storage)

Transport

• The Logistics Cluster continues to provide common transport of humanitarian relief items inside Syria, and plans to continue to do so until the end of the year after which the situation will be re-assessed.
• The Logistics Cluster continues to offer free overland transport (not inclusive of custom clearance) from Lebanon/Jordan to Syria.
• In order to increase capacity, WFP and all other humanitarian organizations are scaling up. In this regard WFP has recently added three new national transport service providers to its transporter list, thus creating more options for Cluster participants when selecting transporters for common transport/convoys to locations in Syria.

Storage

• The Logistics Cluster will continue to provide free temporary storage services to all humanitarian organisations responding to the Syrian crisis and has allotted storage spaces inside Syria, specifically in rural Damascus and Safita.
• The Logistics Cluster’s new warehouse in Sahnaya is fully operational. However, shifting the stored stock that is in the old warehouse (in Kisweh) is still pending as the Sahnaya warehouse is currently full. Organizations are encouraged to dispatch their cargo from Sahnaya warehouse ASAP. In addition, dispatches from the Kisweh warehouse should also be given priority to avoid internal transfer transport cost from Kisweh to Sahnaya.
• The Logistics Cluster is increasing storage space in Safita, by setting up 5 additional Mobile Storage Units (MSUs), 24 by 10 meters each. The additional 1,200 m² will bring the total capacity to 2,720 m² for the storage of partners’ cargo. The setup of these MSUs is expected to be complete in early November. Due to the challenges faced in hiring sufficient numbers of trucks from Damascus, the Logistics Cluster recommends that participants increase their stock of NFI’s in Safita and Tartous.

Joint Humanitarian Convoys

• The planned Joint Humanitarian Convoy to Aleppo (20 Oct) is pending due to operational factors. The Logistics Cluster is re-scheduling the convoy for the period 27 to 31 October.
SYRIA – MEETING MINUTES

- An additional Convoy of 10 trucks is on standby to transport relief items to Talbiseh (Rural Homs) on behalf of IOM, UNFPA, UNICEF, and WFP.

UN Compound in Tartous
- The Logistics Cluster is leading the construction of the UN Hub in Tartous (for 120 – 150 staff), as per the decision of the UN Country Team (UNCT) in Syria.
- The plot for construction has been identified, and the Logistics Cluster is awaiting the UNDSS Security Assessment report of the area, as well as final clearance from the UNCT, before initiating construction activities.
- The estimated time of completion is three months from the start date of construction.

Organisations’ Update
- UNRWA is purchasing items internationally - a large consignment of rice is expected shortly. UNRWA has outsourced its distribution of food baskets for all the areas except for Damascus.
- IMC is in the process of opening clinics in Daraa and Tartous.

AOB
- The Logistics Cluster Coordinator introduced a new Logistics Cluster member, Mr. Abdullah Zaman, who recently joined the operation as Logistics Officer.
- In a response to a question raised by UNRWA and IOM regarding the possibility of participants purchasing an MSU via the Cluster/WFP, the Logistics Cluster advised the group that it will check on the administrative requirements internally and revert to partners.

The next Logistics Cluster meeting in Damascus will be held in two weeks. Participants will be informed prior to the meeting.

Contacts
Website: www.logcluster.org/ops/syr12a
Cargo Requests: syria.cargo@logcluster.org

Syria
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Massimiliano Cosci</td>
<td>Logistics Cluster Coordinator</td>
<td><a href="mailto:massimiliano.cosci@wfp.org">massimiliano.cosci@wfp.org</a></td>
</tr>
<tr>
<td>Abdullah Zaman</td>
<td>Logistics Officer</td>
<td><a href="mailto:abdullah.zaman@wfp.org">abdullah.zaman@wfp.org</a></td>
</tr>
<tr>
<td>Rajaa Baddour</td>
<td>Logistics Assistant</td>
<td><a href="mailto:rajaa.baddour@wfp.org">rajaa.baddour@wfp.org</a></td>
</tr>
</tbody>
</table>

Lebanon
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matteo Perrone</td>
<td>Logistics Officer</td>
<td><a href="mailto:matteo.perrone@wfp.org">matteo.perrone@wfp.org</a></td>
</tr>
<tr>
<td>Céline Bracq</td>
<td>Cargo Tracking Officer</td>
<td><a href="mailto:celine.bracq@wfp.org">celine.bracq@wfp.org</a></td>
</tr>
<tr>
<td>Hamza Mohmand</td>
<td>Information Management Officer</td>
<td><a href="mailto:hamza.mohmand@wfp.org">hamza.mohmand@wfp.org</a></td>
</tr>
</tbody>
</table>

Jordan
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mattia Pinzone</td>
<td>GIS Officer</td>
<td><a href="mailto:mattia.pinzone@wfp.org">mattia.pinzone@wfp.org</a></td>
</tr>
</tbody>
</table>