LIBYA LOGISTICS CLUSTER MEETING MINUTES

Cairo, Egypt
4 May 2011

Chair: WFP
Participants: IRD, Save the Children, OCHA, WFP, UNHAS, USAID/OFDA
Action Point: OCHA to provide UNHAS lists of NGOs operating in Egypt, Libya, and Tunisia.
Action Point: WFP to inquire about the availability of data on commercial vessels servicing Benghazi Port.

1. Review of Previous Action Points

- **UNHAS Procedures**: Initial procedures for booking tickets and cargo with UNHAS were posted on the website and circulated on the email list.

2. Flash Appeal Update

- The Logistics Cluster submitted the documents for the Flash Appeal including the cluster response plan and will submit two project sheets (one for logistics coordination, one for UNHAS). Both were considered a high priority. The total budget for the Logistics Cluster was USD$8.3M.

- The objectives for the Cluster response plan are as follows:
  - **Objective 1**: To ensure sustainable humanitarian access to all those in need of protection and humanitarian assistance through the provision of logistics common services including air, land and sea transport, humanitarian air services including evacuation, warehousing and associated logistics management services.
  - **Objective 2**: Reinforce capacity, preparedness and provision of assistance through the provision of logistics coordination, information sharing and mapping, movement of humanitarian staff via UNHAS passenger services.
  - **Objective 3**: Support and develop the capacity of authorities, institutions and civil society through the support and augmentation of the logistic capacity of key regional governments and authorities and of the humanitarian community to respond and operate in, as well as to support cross-border operations.

- A meeting held on Monday 2 May to discuss the inputs for the Flash Appeal. The attendees agreed with the proposed project plans and prioritization for the Cluster. It was agreed that WFP would e-mail the draft flash appeal inputs to the Logistics Cluster mailing list on 3 May, to allow a final chance for organisations to comment, with a deadline of COB on 3 May. No additional comments were received and the inputs will be submitted as presented.

3. Transport and Storage

Transport

- WFP is continuing to offer to the humanitarian community transport services from Alexandria/Cairo to Benghazi/Tobruq on a cost recovery basis. WFP has so far transported 82 MT (481 m³) of relief cargo by road for seven organizations.
- A consignment for Save the Children containing 2.56 MT medical supplies and equipment was dispatched on 4 May.
- WFP has so far transported 374 MT (753 m³) of relief cargo by sea for five organizations from Mediterranean ports (Izmir, Alexandria and Malta) to Misurata, free of charge to the users.

Storage

- A consignment from IRD was received at the warehouse in Benghazi.
- Release Orders were fulfilled for ACTED and IMC who are proceeding with distributions.
- WFP is returning the warehouse space located in Benghazi Port to the port authority to ensure the space is available for commercial shipments. Warehouse operations and inventory will be shifted to
the 20,000 m² store in Ganfuda, 25 km from Benghazi. Currently WFP is storing relief items from UNHCR, UNICEF, IRD, IMC, and ACTED in Benghazi. To date, WFP has stored 250 MT (973 m³) on behalf of other organizations.

4. UNHAS Update

- The first flight of UNHAS took place on 1 May. UNHAS is a donor funded service, and the WFP Special Operation is planned for an initial three months, ending in July.
- The plane is currently positioned in Malta but it is planned to be based in Cairo once all the clearances are obtained. It currently services Malta – Cairo – Benghazi twice a week (Sunday/Thursday). UNHAS staff are available at all locations, but it is a central booking system based in Cairo.
- In Cairo, the flight departs from Cairo International Airport, Terminal 1, Hall 4. Details are emailed to passengers along with booking confirmation.

User Groups

- UNHAS intends to set up an UNHAS User Group. The composition will be determined by the HCT.
- The UNHAS User Group makes decisions on who is eligible for UNHAS service, priority locations, cargo, destinations etc.
- The Logistics Cluster is the forum for user group issues until the user group is established.

Eligibility

- Currently UNHAS is using organizations listed by OCHA and the Maltese government.
- Only humanitarian organizations can fly on UNHAS (NGOs, UN agencies, and Embassy staff with a humanitarian purpose). Contractors for humanitarian organizations may fly only under the auspices of the contracting organization.

**Action point:** OCHA to provide UNHAS lists of NGOs operating in Egypt, Libya, and Tunisia.

Medical Evacuation

- Medical evacuation is done on a full cost recovery basis.

Cargo

- Passengers are allowed 20 kg of personal baggage. Excess baggage should be booked as cargo.
- Cargo must be booked in advance. Booking organization is responsible for customs clearance of cargo. UNHAS is obtaining more information on this process and is available to help.

Identification

- Passengers are expected to carry a passport for an international flight, and organization ID.

5. Customs

- WFP met with the Deputy Assistant Minister for NGOs on behalf of the Logistics Cluster to discuss the transit of specialty items through Egypt such as de-mining and ICT equipment. The contact details for the Deputy Assistant Minister are available from the Logistics Cluster (northafrica.cargo@logcluster.org).
- Humanitarian organizations who encounter difficulties clearing customs through Egypt, Libya, Tunisia or Malta are encouraged to email a detailed account to the Logistics Cluster.

6. New Information Products Produced During the Week

- During the last week (28 April – 04 May), WFP shared the following products with the humanitarian community:
  
  **Posted on the website** [http://www.logcluster.org/ops/lby11a](http://www.logcluster.org/ops/lby11a):
  
  1. Minutes of April 27 Cairo logistics coordination meeting;
  2. Minutes of April 27 Zarzis, Tunisia logistics coordination meeting
3. Updated Benghazi Warehouse Snapshot
4. Logistics Cluster Situation Report

Circulated by e-mail:
5. Note on commercial shipping services in Benghazi
6. Revised Libya Logistics Cluster Flash Appeal Inputs

7. Tour de Table
   - Participants shared operational updates.

8. AOB
   - OCHA inquired if any organization had knowledge about a possible shortage of number plates for registering vehicles in Egypt.
   - Ships are reported to be entering Misurata Port, including an IOM ship that berthed on 4 May, however, mines remain a concern.
   - Maersk, CMA-CGM, and MSC are reported to be resuming calls at Benghazi Port. Sloman Neptun and IRISL are considering resuming services very soon.

Action point:
   - WFP to inquire about the availability of data on commercial vessels servicing Benghazi Port.

The time and date of the next meeting will be communicated by e-mail.