

MEETING MINUTES

WFP Office, Sana'a, Yemen

27 September 2011

Chair: Logistics Cluster Coordinator

Participants: Logistics Cluster, UNICEF, MdM, UNDP, FAO, International Community Services, MSF-F, OCHA, Relief International, AMIDEAST, CARE, Mercy Corps, IOM, WFP

- Action Points:**
- The Logistics Cluster will continue to supply the minimum fuel requirement for humanitarian organisations; fuel to be allocated on a monthly basis.
 - A deadline for purchasing allocated fuel will be decided upon, stocks remaining after the deadline has passed will be reallocated to organisations requesting additional support.
 - The Logistics Cluster will evaluate feedback from the evacuation conducted on 23 September, to incorporate lessons learned into future operations.
 - The Logistics Cluster will propose the following for inclusion in the CAP 2012:
 - Logistics Cluster Coordination and Information Sharing
 - Air Passenger Service Provision for Sana'a-Sa'adah
 - Fuel Provision Service to Humanitarian Organisations
 - Common Storage Facilities (Installing MSUs)
 - Transport Service

Agenda:

1. Introduction
2. Situation Update
3. Fuel Allocation Plan for October
4. Update on the Recent Evacuation of UN/INGO Staff
5. CAP 2012

Introduction

- The Logistics Cluster Coordinator welcomed participants, and had a brief introduction with the organisations in attendance.

Situation Update

- It was highlighted that over the last few days the security situation in Yemen has deteriorated, and many incidents have occurred in the capital. These have impacted the availability of fuel; many fuel stations were closed during the past week. These developments have created a need for humanitarian organisations to re-consider their contingency plan for fuel stock, and to re-evaluate their operational fuel requirements in the context of increasing insecurity that limits movement and accessibility.
- The participants shared information on the current situation, and expressed their understanding that sufficient fuel may not remain available in the market to meet their needs. Therefore the provision of fuel, through the Logistics Cluster, will ensure the continuity of the humanitarian response in the country.

Fuel Allocation Plan for October

- The Logistics Cluster Coordinator explained the prices for National Petroleum Company (NPC) Fuel procured by WFP on behalf of the humanitarian community (US\$ 0.92 per litre for petrol. US\$ 0.86 per litre for diesel).
- The quantity of fuel available to each organisation will be allocated based on the percentage of the total requirement procured, and each organisations stated need (e.g. If organisation A's fuel requirement accounts for 15% of the total requirement for all organisations taking part in the Fuel Allocation Plan, organisation A will be allocated 15% of the fuel procured). Organisations will then confirm their acceptance of the allocated quantity, or decline the fuel. Declined fuel will be re-allocated to those organisations with greater operational fuel requirements.
- The method of payment will be either local currency, or US\$ according to the pro-forma invoice

provided by Logistics Cluster.

Update on the recent Evacuation of UN/INGO Staff

- Due to recent security developments the SMT approved the evacuation of 60% of UN/INGOs international staff from Yemen.
- The Logistics Cluster was assigned to prepare and implement the evacuation process. A total 42 UN/INGOs international staff have been evacuated from Sana'a to Dubai.
- It has been highlighted that lessons learned from participating in the planning of this evacuation should be evaluated by the Logistics Cluster to ensure improved performance, organisation, communications, and cooperation with concerned authorities and agencies in the future.

CAP 2012

- Due to the current situation, and considering recent developments in Yemen, the Logistics Cluster will propose the following activities to be added for the CAP 2012:
 1. Logistics Cluster Coordination and Information Sharing
 2. Air passenger Service Provision Sana'a-Sa'adah
 3. Fuel Provision Service to Humanitarian Organisations
 4. Common Storage Facilities (Installing MSUs where there is an identified logistics gap)
 5. Transport Service Provision (Where there is an identified logistics gap)

The next meeting will be held on 25 October in the WFP Office at 11:00am

Contacts:

Website: <http://www.logcluster.org/ops/yem10a>

Sana'a, Yemen

Qaseem Ghausy

Logistics Cluster Coordinator

gaseem.ghausy@wfp.org