

LOGISTICS CLUSTER—MEETING MINUTES

WFP Office, Sana'a

11 April 2011

Chair: Logistics Cluster Coordinator – Qaseem Ghausy

Participants: UNHCR, WFP, UNFPA, UNICEF, Save the Children, Medicine du Monde, International Community Service

Action Points:

- All Logistics Cluster participants to present their contingency plan and contingency stock to OCHA.
- Logistics Cluster participants will assign a focal point for emergency and security problems, as most of the international staff will be out of the country.
- Summary of weekly transport movement of goods to be shared with all the Logistics Cluster participants.
- The draft SOPs for the third party service will be circulated to all participants.

1. Update Contingency Stock.

- As requested by OCHA, the Logistics Cluster worked on the contingency stock and summarized and submitted the plans. For organizations that still require submission of their contingency plan can do so directly to OCHA. The contingency plan highlighted that the Logistics Cluster will focus on transportation and storage gaps in country.

Action Point: All Logistics Cluster participants to present their contingency plan and contingency stock to OCHA.

- Security situation in country remains tense, coordination and communication among the Logistics Cluster participants are required to identify needs.

Action Point: Logistics Cluster participants will assign a focal point for emergency and security problems, as most of the international staff will be out of the country.

2. Transport update

- The Logistics Cluster will work on the weekly transport update with participants to provide updated information on routes, transporters, and transport rates.

Action Points: Summary of weekly transport movement of goods to be shared with all the Logistics Cluster participants.

3. UNHAS Operation to Sa'adah

- With recent security developments in Sa'adah, the local air operator has ceased operations, therefore the Logistics Cluster is discussing with the operator to understand if flights will resume. The Logistics Cluster is also coordinating with the Government of Yemen to establish UNHAS flights to Sa'adah and is currently attempting to obtain a security clearance.

Action Point: Logistics Cluster to provide updates of UNHAS operational status to Logistics Cluster participants.

4. March Cost Recovery Follow up

- March invoices for flights taken by participants have been submitted for the payment process.

5. Third party service

- The Logistics Cluster is working with WFP on the third party service to provide storage facilities for Cluster participants.

Action Point: The draft SOPs for the third party service will be circulated to all participants.

Next meeting: 2nd May 2011 WFP Office at 11:00 am

Contacts:

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