
LOGISTICS COORDINATION GROUP –MEETING MINUTES

WFP Office, Sana'a

27 DEC 2010, 10:00-11:00 h

Chair: Logistics Cluster Coordinator – Qaseem Ghausy

Participants: Logistics Cluster, WFP, UNICEF, Save the Children, MSF MDM, UNHCR

1. Logistics Cluster Introduction

- A Presentation was conducted on the Logistics Cluster approach and terms and responsibilities.

2. UNHAS Operation

- The UNHAS operation will continue to provide air service support to all international community for their safe movement to Sa'ada.
- Funding challenges for 2011 were also discussed, proposals for the CERF and ERF have been submitted and the Logistics Cluster is waiting for feedback from donors.
- WFP/UNHAS is also attempting to negotiate an ad-hoc agreement with YJV for a DHC-8 aircraft which has more capacity and also it could be as other option in case of emergencies or technical difficulties that occur to the existing two DHC-6 aircraft currently available. In December two flights had to be cancelled due to technical issues.
- WFP/UNHAS is continuing to discuss with the Government of Yemen on the security clearance process. In December, three flights had to be cancelled as they were not issued a security clearance.

3. SAOP (Standard Administration Operation Procedures)

- The final SAOP (English and Arabic version) has been posted on the Logistics Cluster <http://www.logcluster.org/ops/yem10a> as well as on OCHA Yemen websites <http://ochaonline.un.org/yemen>.
- Logistics Cluster participants are requested to submit their updated focal point form and adhere to the the booking and cancellation timetable (48 hr before the flight). Light Cargo transport requests are required to submit a cargo request form in advance.

4. Cost Recovery Payment Process

- The invoices for cost recovery from May-Nov 2010 have been circulated to all organizations; it is requested for payments to be submitted by the middle of January 2011.

5. Update on the Customs Global Agreement

- Adjustments have been made on the Global Customs Agreement and once updated the documents will be re-submitted to Yemen Customs Officials for implementation. All the organization will be updated on the progress.

Next meeting will be announced by email

Contacts Logistics Cluster Officer

Qaseem Ghausy

Qaseem.Ghausy@wfp.org

+967733278728